

TOWN OF GIBRALTAR

P O Box 850 * Fish Creek WI 54212 * 920-868-1714

SPECIAL EVENT REQUEST

Organization Name: _____
Address: _____
Phone: _____

Requestor/Agent Name: _____
Phone: _____

TYPE OF REQUEST

Temp License (Beer) (Wine) _____
Direct Sales: _____
Use of Town Property: _____
Temp. Structure Permit: _____

EVENT INFORMATION

Event Name: _____
Date(s) of Event: _____
Time(s) of Event: _____
Site Location: _____
Alternative Site: _____
Fundraiser? Yes _____ No _____
Funds Recipient: _____
Address: _____
Phone: _____

EVENT DESCRIPTION

Please supply any additional information that would be helpful to the Town in reviewing your request:

TOWN RESOURCES

Please indicate if you need municipal services. Circle all needed. There may be a \$50 fee per department.

Fire Department Law Enforcement Public Works

Signature of applicant: _____ Dated: _____

By signing this application, the applicant certifies that the applicant will comply with all applicable federal, state, and local laws, ordinances, and regulations. If the event will include the sale, service, or furnishing of alcohol beverages, the applicant acknowledges that Wisconsin Statutes Chapter 125 and Town of Gibraltar Ordinance 2026-01 regulate such activities, and that a Temporary Class "B" (beer) license or Temporary "Class B" (wine) license is required whenever beer or wine is furnished in exchange for consideration, including arrangements involving admission fees or donations. If distilled spirits will be present at the event, the applicant acknowledges that such service is subject to separate licensure requirements under Wisconsin Statutes Chapter 125. The applicant understands that acceptance or approval of this Special Event Request by the Town does not relieve the applicant of the obligation to comply with applicable law. The applicant agrees to indemnify and hold harmless the Town of Gibraltar, its officers, employees, and agents from and against any and all claims, liabilities, penalties, or enforcement actions arising out of or related to the applicant's event or the applicant's failure to comply with applicable laws, ordinances, or regulations.

GIBRALTAR TOWN BOARD ACTION

Request heard at meeting on: _____

ACCEPTED: _____

Permit/License Issued by Clerk: _____

Fee required: _____

NOT ACCEPTED: _____

REASON: _____