

Approved: April 22, 2025

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE MINUTES
GIBRALTAR TOWN CENTER
TUESDAY, MARCH 18, 2025**

Call to Order: Chair Buske called the meeting to order at 7:29 a.m. at 4148 Main Street.

Roll call/Quorum: Present: Laurie Buske, John Lancaster, Patty Dixon, Andrea Kinsey-Jauquet and Jayson Merkel. Absent: None. Also Present: Administrator Thyssen and Theresa Cain-Bieri.

Proper Notice/Adopt Agenda: Buske confirmed the agenda had been properly noticed. *Motion (Lancaster/Kinsey-Jauquet) to adopt the agenda as posted. Carried.*

Review waterfront property at 4148 Main Street: The Committee reviewed recent hedge removal and property lines. The committee discussed the location of the access path/walkway from Main Street to the waterfront property and how to open up access. It was discussed whether trees needed to be removed. The committee also discussed the location of the fence on the east side. *Motion (Busek/Merkel) to remove cedar, pine and birch trees on west property line as well as and one length of fence and one limb from the crab apple tree for path from Main Street to waterfront. Motion Carried.*

(Meeting moved to 4097 Main Street at 8:10 a.m.)

Approve Minutes of Previous Meeting(s): *Motion (Merkel/Dixon) to approve minutes from February 25, 2025 meeting as written. Carried. Motion (Merkel/Dixon) to approve minutes from February 24, 2025 joint meeting with Plan Commission as amended to show Lancaster was present. Carried.*

Public Comment: Bob Wise addressed the Committee. He and his wife Nancy are unit owners at Fish Creek Condos and on the Fish Creek Condos landscaping committee. He requested direction from the Parks & Lands Committee for the continued maintenance of the Town-owned Windmill property. This will be added to the next agenda. Buske read a letter from Tom Kolowski of the Billy Weiss Post suggesting that Fish Creek display American flags on lamp posts. Buske said a pole bracket was obtained. If anyone wants to take on this project, let her know. The town has \$500 in a donation fund allocated for flags, and additional donations may be available if the project proceeds.

Administrator/Maintenance report: Thyssen will update Linczmaier on waterfront property decisions. Buske asked if double trash receptacle lids were needed; Linczmaier said they are working on pressure washing them. Linczmaier reported nothing going on in the parks this month.

Review bids for fence for waterfront property: Committee reviewed Simple Solutions bid for \$13,1853.74 for Master Halco white vinyl fencing. The committee agreed on the size and placement of the fence as discussed at the waterfront property, specifically a 6-foot semi-privacy fence from the northeast property line to the corner, transitioning to a 4-foot semi-privacy fence running east in front of the neighboring cottage, and ending with an open fence to the water's edge with a gate at the dock. Judy Korte addressed Committee and expressed support for the plan. *Motion (Merkel/Lancaster) to proceed with the fence project using Simple Solutions as the vendor and the proposed layout, fence heights, and styles as discussed. Motion carried.*

Fish Creek Park:

Rough draft from forester: Buske reported that she and Thyssen walked Fish Creek Park with the forester. The forester identified diseased Beech trees. He will return with a draft DNR Protocol Sheet with recommendations on maintaining the Park's woodlands. The plan will aid in forest management and grant writing.

Stantec: Travis explained the Stantec proposal-concept boardwalk survey and its potential to add-on access to the park. It would also aid in planning for future trails and grant writing by marking wetland and delineating property lines. The committee agreed on the need to mark our boundaries and prepare for the future. The committee discussed funding for the survey, and the Treasurer said capital funds are available upon request from the Town Board. *Motion (Merkel/Lancaster) to move forward with contract with Stantec, pledging \$2,000 from budget for Fish Creek Park and ask Board to fund the remaining \$4,000.00. Carried.*

Trails: The committee reviewed the Door County Green Fund Trails map, which shows the existing and proposed trail network. Thyssen-explained that the town has been working on developing a trail along the east side of Highway 42 that extends to Northhaven. Board recently approved applying for \$2 million grant to fund the project. The trail will tie into Peninsula State Park trail plan to improve regional connectivity. Park has included the trail in its long-range plan, and the Town and State Park are working together to pursue grant opportunities. Thyssen explained the trails group is a tax-exempt task force that supports trail efforts through fundraising, volunteer coordination, and grant writing, but does not handle construction or design. The committee discussed trail planning considerations, including potential trail realignment. The topic will remain on the agenda for future meetings.

Lighthouse goals: Added to Parks & Lands Goal Sheet

Reports:

Invasive species: No report. Will look at dates for invasive species pull at next meeting.

Gardens: No report.

Chair: No report.

Schedule next meeting: April 22 at 7:30 a.m. at Windmill property.

Adjourn: *Motion (Kinsey-Jauquet/Merkel) to adjourn at 9 :11 a.m. Carried.*

Respectfully Submitted,

Laura Reetz, Clerk

5 Year Goals

Ongoing Goals

Tree Evaluation

Watch for Invasive Species on Public Property

Stone Wall Evaluations

Fish Creek Park Reforestation

Improve Handicap Accessibility in Town Parks

2025

a. CORP

b. Fish Creek Park - Trail Design (landscape architect)

c. Fence at Waterfront Property

d. Lawn at Waterfront Property

e. Sunset Park ADA Complaint trail

f. Sunset Park Wall repair

f. Pickle ball location

2026

a. Barberry Removal at Fish Creek Park

b. Champagne Rock improvement to walkway & water's edge

c.

e.

f.

2027

a. Fish Creek Park Rec Plan

b. Well at Fish Creek Park

c.

d.

e.

2028
a. Fountain at Fish Creek Park
b.
c.
d.
2029
a.
b.
c.
d.

Other items listed in the past

Wall Repair

5 Year Plan for Chambers Island Lighthouse

2025

- a. Repair or replace spires.
- b. Paint and repair outside trim
- c. Paint outside windows

2026

- a. Sandblast inside tower.
- b. Repair tower walls.
- c. Paint tower walls and stairs.

2027

- a. Repair interior walls & ceilings
- b. Paint interior walls & ceilings
- c.

2028

- a. Shore up boat house
- b. Paint boat house
- c.