

Approved: March 18, 2025

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE MINUTES
GIBRALTAR TOWN CENTER
TUESDAY, FEBRUARY 25, 2025**

Call to Order: Chair Buske called the meeting to order at 8:02 a.m.

Roll call/Quorum: Present: Laurie Buske, John Lancaster, Patty Dixon, Andrea Kinsey-Jauquet and Jayson Merkel. Absent: None. Also Present: Administrator Thyssen.

Proper Notice/Adopt Agenda: Buske confirmed the agenda had been properly noticed. *Motion (Merkel/Lancaster) to adopt the agenda as posted. Carried.*

Approve Minutes of Previous Meeting(s): *Motion (Merkel/Lancaster) to approve minutes from February 26, 2024 joint meeting with Plan Commission as written. Carried. Motion (Merkel/Lancaster) to approve January 21, 2025 minutes as amended to note only one quote was received for Sunset Park. Carried. Motion (Merkel/Lancaster) to approve February 11, 2025 minutes as written. Carried.*

Public Comment: None.

Reports:

Invasive species: No report.

Gardens: No report.

Chair: No report.

Lighthouse: Leon updated committee on status of getting AED for lighthouse.

Donation page and updates: Committee reviewed donation categories on Town website and discussed adding a link specifically dedicated to Fish Creek Park improvements with a \$250 donation. Committee agreed donation for engraved leaf could stay at \$100. Committee also discussed need to keep deluxe benches on donation page. *Motion (Kinsey-Jauquet/Dixon) to accept revised donation policy. Carried.*

Waterfront property fence: Committee reviewed brochures and discussed options for fence on waterfront property now that cottages will be moved. Buske looked into a few companies and Thyssen received quotes from a couple of companies in the Appleton area. Estimated cost to complete fence project will be approximately \$15,000-\$20,000. Thyssen reported on DNR codes for fencing near water. Warranty ranges for the different models/materials were reviewed and installation timeline was discussed. Parks and Lands does not have funds budgeted for fence. Chair Sohns addressed Committee and said Board can find money for the project. Material, color, privacy level and gate options were discussed. Committee agreed on a 5-ft tall semi-private white vinyl fence with a gate at the dock. Staff will present ask to Board and then upon Board approval, Committee will make final determination as to what fence to buy. *Motion (Merkel/Lancaster) to ask Board to approve and fund purchase of privacy fence to be placed between east lot of waterfront property and to earmark not more than \$20,000.00 for project. Carried. Committee*

discussed need for trash can on waterfront park and reviewed estimate from Wausau Tile. *(Merkel/Dixon) to purchase trash can for waterfront park for \$600. Carried.*

Chambers Island Lighthouse tours: Buske reported on changes in the lighthouse tour program. Maritime Museum is going to passport program. Operator will directly sell tickets and work with the Zellners for the tour. Plan is to have three tours, one in June and one in October and include an extra date for National Lighthouse Day in August. Tours will be in the morning, with an extra half hour to allow more time. Boat captain will be responsible for taxiing guests to lighthouse. Donations received from tour will benefit lighthouse. Buske reported she spoke with operator and Zellners and everyone is on the same page.

CORPS: Committee reviewed draft questions to be included in CORPS survey and discussed need to distinguish residency status of those responding to survey. Survey questions are to focus on outdoor activities and park usage. Committee debated the inclusion of various activities such as golfing, horseback riding, and bird watching, considering whether these should be categorized or listed individually. Committee also discussed survey's distribution methods, including mail and social media. Buske will retype survey with above revisions for March meeting.

Fish Creek Park: Thyssen advised he asked maintenance supervisor to attend meeting and going forward, Linczmaier will attend monthly meetings. Thyssen reported trail connect project is 95% complete. Thyssen reported Board has authorized use of remaining \$6,0000 in grant funds. Committee discussed whether funds should be used to have Generations finish graveling the hill or creating access trail. Route from back parking lot to connect to Butterfly Trail is necessary but safety of hill is also a priority. Need for a CORP plan and "Friends of Fish Creek Park" to assist with maintenance was discussed. Clerk to send Committee members information on Door County Trails including sign up information. Chair Sohns shared thoughts on future maintenance on existing trails on acquired property. Buske reported she and forester and Thyssen are going to hike Park on Thursday to review management of the woods. Buske also reported Door County Invasive Species not as willing to help mapping newly acquired park area. Staff will ask Chief Roesch to use drone to take arial photos of area. Discussion returned to use of remaining grant funds, should it be used to connect parking lot or used on incline. Merkel voiced concern about what is going to happen to gravel on hill during heaving rains. *Motion (Kinsey-Jaquet/Merkel) to utilize remaining \$6,000 in grant funds to place gravel up the hill. Carried.* Committee discussed need to hike park.

Collaboration from joint meeting: Chair Buske commented on last night's meeting and collaboration with Plan Commission on plan for Fish Creek Park. Parks and Lands needs to come up with their plan before collaborating with another group.

Schedule next meeting: March 18, 2025 at 8:00 a.m.

Adjourn: *Motion (Kinsey-Jauquet/Lancaster) to adjourn at 9:41 a.m. Carried.*

Respectfully Submitted,

Laura Reetz, Clerk