

**HARBOR COMMISSION
WEDNESDAY, OCTOBER 23, 2024
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:30 a.m.**

Approved: November 20, 2024

Call to order: Harris called the meeting to order at 7:30 a.m.

Roll call/quorum: Harbor Commission Members Present: Dave Harris, Brian Merkel, Bob Grawien. Commission Members excused: Paul Woerfel and Rick Hecker. Also present: Travis Thyssen, Theresa Cain-Bieri and Chase Austin.

Agenda/proper notice/adopt agenda: Harris confirmed the agenda had been properly noticed. *Motion: (Merkel/Grawien) to approve the agenda as presented. Carried.*

Approve Minutes of Previous Meeting(s): *Motion: (Merkel/Grawien) to approve the minutes of the September 18, 2024 meeting as written. Carried. Motion: (Merkel/Grawien) to approve the minutes of the October 7, 2024 meeting as written. Carried.*

Public Comment: No public comment.

Reports:

Dock Master Report: Austin reported on status of end of the season tasks. Also reported on status of replacing dock house flooring. Chair request to hold off on dock closing/water shut down until Chase is out and work at dock is done. Austin reported he is researching cleaning tools for new flooring.

Harbor Commission Chair Report: Harris reported launch ramp docks are out.

Administrator Report: Administrator reported on status of AMI report. Also reported maintenance working directly with Austin on flooring project. Had discussions with Austin about making private office in dock house. Request from Chair for dock to be first on parking lot striping next year.

AMI Inspection Update: Report not received yet.

Dock Camera Installation Update: Chad Meilke from Door County IT provided update on dock camera installation. Discussed camera placement map. Advised once cameras are installed, if viewing area is not desirable, cameras/placement can be adjusted. Explained government regulation requiring specific camera purchase. Revised bid was discussed. Treasurer advised legally the Town needs to keep record for 120 days and confirmed there will be sufficient archival storage. Will explore off site and backup storage at cost to be determined. Plan to install next week. Discussions regarding coverage on

Kinsey Dock. Motion (Merkel/Grawien) to approve installation quote from Door County IT for \$15,392.15. Carried.

Budget review: Cain-Bieri reviewed budget with Commission and discussed line item for dock house repair. Request from Chair to send dock slip comparison rates for next meeting. Motion (Merkel/Grawien) to accept budget as presented. Carried.

Set next meeting date: November 20, 2024.

Adjourn: Motion (Grawien/Merkel) to adjourn at 7:45 a.m. Carried

Respectfully submitted,

Laura Reetz, Clerk