

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, AUGUST 15, 2024
GIBRALTAR TOWN CENTER
9:00 A.M.

Approved: September 26, 2024

Call to order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Chair Franke at 9:00 a.m.

Roll call/quorum: Members present: Martin Franke, Jeffrey Drajesk, Myrvin Somerhalder, Gary Glojek, Tim Halbrog and Jon Neville via Zoom. Also present: Travis Thyssen and Eric Webster and Carl Francis via Zoom.

Agenda/ proper notice/adopt agenda: *Motion: (Drajesk/Glojek) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Drajesk/Glojek) to approve the minutes from the July 18, 2024 meeting as written. Carried.*

Public comments: None.

Request from Eric Webster to sublease hangar B-7: Commissioners reviewed draft sublet agreement for Hangar B-7. Agreement not signed, Webster not present and Webster not in compliance with current SOP. For those reasons Commissioners determined Webster not eligible to sublet hangar. *Motion (Glojek/Drajesk) to decline request for sublease because Owner is not eligible for sublease under terms of SOP. Carried.* At 9:08 a.m. Eric Webster joined meeting via Zoom. (joined late due to technology error) Motion and vote, as well as reasons for denial of request were restated for Webster.

Sky diving presentation: Carl Francis of Seven Hills Skydivers out of Madison made presentation to Commission. Seven Hills currently utilizes Washington Island Airport for five-day jump event that takes place during the week of the EAA fly in. Questions from Commissioners regarding details and particulars of event. Francis provided information regarding past jump events. Commissioners advised Airport would require a certificate of insurance showing Town, Village and Airport as additional insured with \$1,000,000 of coverage. Angela Sherman addressed the Commission. Commissioner discussions regarding authority of airport to approve or deny request. Commissioner request for formal written request from Seven Hills. Francis will send formal request to Clerk's attention. Neville reported he spoke with Washington Island Airport and they have never had a problem with the Seven Hills jump event.

Review new hangar plans: Franke and Drajesk updated commissioners on Westwood plans and bid package. They attended Westwood meeting with BOA on Tuesday and reviewed scope of plans, budget and timeline. Discussions regarding electricity costs no longer being covered, buffer zones, lot lines and cutting of trees. Cost of project was discussed.

Airport commission secretary nomination: Per Statute, airport needs a chairman and a secretary. Due to resignation of previous clerk, there is a vacancy. *Motion (Glojek/Drajesk) to appoint Laura Reetz as secretary. Carried.*

Airport Report: Drajesk reported on 4 SOP non-compliant hangar owners. He met with Pat Hagarty and will follow up with Zander re sale of Hangar C-4. Attorney sending letters to hangar owners A-2 and B-7 advising of eviction proceedings if not compliant by September 1. Discussions regarding letter from and response to hangar A-7 owner regarding non-aeronautical use. Question from Neville regarding QR codes at Airport. Drajesk also reported Update on batwing mower, need to publish notice of competitive bid.

Friends Report/maintenance update: Drajesk advised nothing new to report. Still working on corporate/business memberships and website update. Next Friends meeting August 21.

Review Payables (monthly-year-end): *Motion (Someralder/Drajesk) to approve payment of bills. Carried.*

Set next meeting date: September 19, 2024 at 9:00 a.m.

Adjourn: *Motion:(Drajesk/Halbrook) to adjourn at 10:02 a.m. Carried.*

Respectfully submitted,

Laura Reetz, Clerk