

**TOWN OF GIBRALTAR  
BUILDING COMMITTEE  
MONDAY, NOVEMBER 27, 2023**

**Approved: August 5, 2024**

**Call to order:** The Town of Gibraltar Building Committee meeting was called to order at 6:02 P.M. by Karl Stubenvoll, chairman.

**Roll Call/Quorum:** A quorum of the Committee was present.

**Members present:** Karl Stubenvoll, Steve Sohns, Laurie Buske, Jayson Merkel, John Lancaster.

**Absent:**

**Also Present:** Travis Thyssen

**Proper Notice/Adopt Agenda:** Stubenvoll verified the agenda had been properly noticed.

*Motion: (Merkel, Buske) to adopt the agenda as posted. Carried.*

**Approve Minutes of Previous Meetings:**

*Motion: (Sohns, Merkel) Carried.*

**Public Comment:** None

**2023 Building Committee Annual Walkthrough and Inspection:** -Administrator Thyssen presented the committee with a report of the committee's 2023 walkthroughs to date.

Administrator Thyssen updated the committee regarding the Kinsey Main house furnace that needs to be replaced. The committee recommended replacing the furnace. Administrator Thyssen will work with our town maintenance supervisor and get bids.

**Chair Report:** Chair Stubenvoll

**Consideration of Carpet Square bids:** *Motion: to go with Carpet One Patcraft Level 4a Tweed Tile (Merkel, Buske) Carried.*

**Set Next Meeting Date:** TBD

**Adjourn:** *Motion: (Buske, Lancaster) to adjourn at 6:50 P.M. Carried.*

Respectfully Submitted,  
Cyndi Gutschow, Clerk