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Meeting ID: 890 8617 9156
Password: 794409

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING WITH
CLOSED SESSION PER WISCONSIN STATUTE
STATUTES 19.85(1)(c)
WEDNESDAY, JULY 10, 2024
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Roll call/quorum
4. Approve the agenda D/A
5. Approve minutes of previous meeting(s) D/A
6. Committee reports (*Reports are for informational purposes only*)
7. Public Comment
8. Consideration of Operator's Licenses 2024-25 D/A
9. Special Event Request: Another Century LLC: Door County Century September 8, 2024 D/A
10. Yellowbird Aviation Agreement D/A
11. Consideration of Right of First Refusal for Hangar D-1 D/A
12. Consideration of Sale of Hangar D-1 to Tim Halbrook D/A
13. Consideration of Lease Agreement for Hangar D-1 with Tim Halbrook D/A
14. 3-way stop sign at Hill and Bluff D/A
15. Islandview culvert and entrance update D/A
16. Highland Road request for speed study D/A
17. Consideration to Amend Ordinance 2022-11 Animals D/A
18. Consideration to Amend 2024 Fee Schedule—Animals D/A
19. Road review and maintenance and repairs D/A
20. eBike proposal (discussion only) D
21. Kinsey House disposition D/A
22. Set date for special meeting of electors and elector request D/A
23. Chamber's Island review set date D/A
24. Capital funds for Redmann land acquisition D/A
25. Payment of Accounts D/A
26. Adjourn to closed session according to Wisconsin State Statutes 19.85(1)(c) D/A

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Town Maintenance Staff Compensation

27. Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session D/A
28. Approve action(s) taken in closed session D/A
29. Adjourn D/A

/s/ Steve Sohns, Chair

DEVIATION IN ORDER MAY OCCUR

Posted July 3, 2024

Laura Reetz, Clerk

Fish Creek Post Office
 Fish Creek BP
 Town Center Display Case
 Town Website

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the Town Clerk at (920) 868-1714. Notification 24 hours prior to a meeting will enable the Town to make reasonable arrangements to ensure accessibility to that meeting.

**Any item may have action taken unless otherwise specified*

**TOWN OF GIBRALTAR
BOARD OF REVIEW
WEDNESDAY, JUNE 5, 2024
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
5:00 PM**

Approved:

Call Board of Review to order: The 2024 Board of Review for the Town of Gibraltar is hereby called to order at 5:00 p.m. by Chairman Steve Sohns.

Roll Call: Present by roll call: Chairman Steve Sohns, Supervisor Tom Birmingham, Supervisor John Selenica, Supervisor Jason Merkel. Absent: Supervisor Chomeau.

Also present are Travis Thyssen, Administrator, Laura Reetz, Clerk and Myles McKown, Associated Appraisal Project Manager

Confirmation of appropriate Board of Review and Open Meetings notices: The Notice of Adjournment and agenda have been publicly posted according to law.

Select a Chairperson for Board of Review: *Motion: (Birmingham/Selenica)* A nomination for Sohns was received; no other nominations were brought forward. *Carried*

Verify that a member has met the mandatory training requirements: The Clerk verified that Merkel and Selenica had completed the 2024 mandatory training requirement. The training affidavit was filed with the Department of Revenue.

Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af): The Clerk confirmed the confidentiality ordinance.

Review of new laws: McKown stated there were no new laws expect personal property tax was repealed.

Filing and summary of Annual Assessment Report by Assessor's Office: McKown advised that report is no longer required. McKown provided oral summary. Assessment Notices were sent April 26, 2024. Open Book was held May 16, 2024. There were a few appointments Estimated level of assessment is 92%.

Receipt of the Assessment Roll by the Clerk from the Assessor: The assessment roll was received by the Clerk from the Assessor.

Receive the Assessment roll and sworn statements from the Clerk: The assessment roll and sworn statements were received by the Board of Review from the Clerk.

Review the Assessment Roll and Perform Statutory Duties: Examine the roll, correct description or calculation errors, add omitted property, and eliminate double assessed property: The

Board of Review examined the roll and found no description or calculation errors, no omitted property was added and there were no double assessed properties.

Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.): There were no corrections from the prior year. McKown certified there were no errors.

Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll: McKown certified the open book changes were included in the assessment roll.

Allow taxpayers to examine assessment data: *There were none.*

During the first two hours, consideration of:

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause: *There were none.*
- b. Requests for waiver of the BOR hearing allowing the property owner of an appeal directly to circuit court: *There were none.*
- c. Requests to testify by telephone or submit sworn written statement,
- d. Subpoena requests: *There were none.*
- e. Act on any other legally allowed/required Board of review matters: *There were none.*

Review Notices of Intent to File Objection: The Clerk stated that no written or oral objections had been filed.

Proceed to hear objections, if any and if property notice/waivers given unless scheduled for another date: *There were none.*

Consider/act on scheduling additional BOR dates: No additional dates were needed.

Adjourn: *Motion: (Merkle/ Birmingham) to adjourn the 2024 Board of Review Sine Die at 7:00 p.m. Carried*

Respectfully Submitted,

Laura Reetz, Clerk

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, JUNE 5, 2024
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved:

Call to order: Chair Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance:

Roll call/quorum:

Board members present: Chair Sohns, Supervisor Merkel, Supervisor Birmingham, Supervisor Selenica and Supervisor Chomeau. (Chomeau left at 9:00 p.m.)

Board member(s) absent: None

Adopt agenda: *Motion:(Birmingham, Chomeau) to approve the agenda as presented. Carried.*

Approve minutes of previous meeting(s): *Motion:(Birmingham, Chomeau) to approve May 1, 2024, minutes as written. Carried. Motion:(Selenica/Merkle) to approve May 10, 2024 special meeting minutes as written. Carried.*

Committee Reports:

Parks and Lands: Buske reported 4 deluxe benches were placed at Noble Square. She also reported on May 29, 2024 FOG event with Gibraltar 5th graders. They planted Black Cherry trees, removed garlic mustard and Dames Rocket and toured the Noble House.

Fire Department/EMR: Chief Bertges provided a written report. **Call Volume:** 33 calls in May, up from 29 in May 2023. **Significant Events:** 4 small incidents at the Half Marathon and 2 calls to Peninsula Park for bike accidents. Community Emergency Response Team is implemented and working on setting up training. 10 people signed up. **Projects:** New engine design for Pierce Pumper is finalized. Delivery in December 2024. Working with MERT to set up drill in September. **Events:** Looking forward to July 4th events. Will coordinate with dock for fireworks.

Police Department: Chief Roesch reported Police Department received \$2,000 in funding from Bureau of Justice Assistance for body cams. Speed trailer has been deployed. Stop sign enforcement continues to be priority. New grant funding available for which he will be applying. Attended Young Eagle Event.

VFC: Lancaster reported regular season hours started Thursday before Memorial Day. Now open daily from 10 a.m. to 4 p.m. Added additional signage at office to mitigate confusion as to office hours and location. First Fish Fri concert Friday before Memorial Day. Next date June 14, 2024. Concerts in the Park series start June 18 in Noble square.

Noble House: Buske reported very busy getting previously donated items incorporated into new "Reflections of Our Past" exhibit. Provided description of new exhibit.

Airport: Drajssek reported on status of purchased lot and clearing of trees. Clear trees in November 2024 and hangar construction to begin in April-May 2025. Reported on status of Master Plan. BOA hired engineering contractor. Could be a 2–3 year project. Do not anticipate any major changes other than rebuild of runway. Looking at different options to bring grass runway up to standards. Getting funding from federal government for projects under Airport Improvement Plan Act which could trigger an audit. Need to show compliance with all federal regulations including how hangars are used. Airport Commission has legal responsibility for compliance. Commission holds lessees responsible through leases. Drajssek also reported on June 1, 2024 EAA Young Eagles event. There were 13 pilots, 74 kids and 2 sponsorship students at event. All kids received a flight. Thanks to all involved, including Alexander's Restaurant, for providing lunch. Drajssek

1 also reported Scholarship Committee approved scholarship to student enrolled in Aircraft and
2 Powerplant Mechanics program at Fox Valley Technical College this fall. Reported Youth
3 Program Fund Drive fundraiser kicked off June 1. \$9,000 of \$20,000 goal raised that day. Question
4 from Treasurer re continued budgeting for runway in Town budget and continued cost sharing.
5 Drajssek also reported on grant application status for eBikes at airport. Looking into options for
6 partnering with other municipalities.

7 **Watershed:** Merline reported first water testing in May. No raised levels of nitrates or phosphorus.
8 Park has been flooded. Plank Bridge where they test is no longer safe. Next test the week of June
9 10. Will do macroinvertebrate study. Reported on 3rd and 5th grades field trip which included tour
10 of Noble House and pulling of garlic mustard and Dames Rocket. Sucker watch concluded.

11 **Plan Commission:** Merline reported Plan Commission had public meeting May 20, 2024 with a
12 few business owners present. They need to talk about proposed outdoor display of merchandise
13 ordinance. Design standards conversation continuing.

14 **Harbor Commission:** Harris reported they opened May 15. Open split shifts. Will go to 7 am to
15 7 pm 7 days a week once it gets busier. Signs up about parking and fees. Working on QR payment
16 code. Reported on walkthrough of Kinsey property with administrator. Dumpster was moved.
17 Barging done, fire equipment out and road gravel out.

18 **Door County Tourism Zone/Room tax:** Weddig provided a written report on room tax revenue
19 by municipality for 2019-2023. Reported the Commission met last month and reviewed 2023
20 audits and went over income through March 2024. Annual Meeting June 20, 2024 with Zoom link
21 on Door County Tourism website. As to grant program with Destination Door County and the
22 Community Fund, Weddig reported still working under State Statutes and the whole idea of room
23 tax is to put "heads in beds."

24 **Building Committee:** Did not meet. Nothing to report. Clerk will go along on inspection later in
25 the season.

26 **Coastal Byways:** Thyssen reported coloring books completed and starting design for next
27 marketing approach. Clerk to join council and provide future reports.

28 **Engineer's Report:** Dennis Steigenberger provided update on Bluff and Hill reconstruction
29 project. Project very near full completion. Paving and striping completed before Memorial Day
30 weekend. Working on restoration, topsoil, seeding and mulching. Steigenberger reported on the
31 brick pavers at Thorp House and Noble House and ADA compliance. Steigenberger also reported
32 the project is coming in at budget and is on schedule. Conduit in for streetlights and Bertram
33 buried fiber lines before the roads were paved. Steigenberger also reported the sanitary district
34 project Phase I 100% complete. Phase II which includes connection to Little Sweden has
35 commenced. Question from Chomeau regarding new development phasing.

36 **Clerk report:** Nothing to report.

37 **Treasurer Report:** Cain-Bieri provided treasurer report. Sanitary District has sent out hookup
38 charges for new hookups in Hidden Blossom and Settlement shops. Per TID agreement, those
39 payments come back to TID.

40 **County Board Representative Report:** Chomeau reported on County Board meeting. Land
41 Conservation Committee received grant from Great Lakes Restoration for Phragmites, wild
42 parsnip, teasel, and Japanese knotweed control. Updated on status of replacing address signs
43 throughout the County. Bids have been put out. Chomeau also reported on updates at Sturgeon
44 Bay Library, museum archival storage in former Yonkers building and status of new site for
45 emergency communication tower in Fish Creek.

46 **Administrator:** Thyssen reported ditch trimming started this week. Working on Phase II of TID.
47 Working on building inspection. Working on trails initiative with Egg Harbor and Sister Bay.
48 Applying for another TAP grant to help with design. Working with new program for issuing

1 occupancy permits. Acknowledge Chief Berges and Chief Roesch on their 6 year and 5 year
2 anniversaries respectively.

3 **Chairman:** Sohns reported he went to Washington DC and met with some of our assembly people
4 and Tammy Baldwin and Ron Johnson's aide. Discussed issues towns are facing countrywide.

5 **Public Comment:** Birmingham reported he attended Wisconsin Town's Association Meeting and
6 commented many town boards represented there are frustrated with STRs. Sohns stated he will
7 continue to try to make this a legislative initiative this fall. Chomeau requested STR be put on
8 next month's agenda. Sara Lancaster requested consideration of reduction of speed limit on South
9 Highland Road be placed on agenda.

10 **Oath of Office for Town Clerk:** Laura Reetz sworn in by Chairman Sohns.

11 **Special Event Request GHA Quilt Show June 28 & 29 Noble House.** Buske reported hoping
12 to bring back quilt show to support new exhibit. Just asking for signage. *Motion:*
13 *(Selenica/Chomeau) to approve the GHA Special Event Request to take place at the Noble House.*
14 *Carried.*

15 **Approve 2024-25 Liquor Licenses and fees:** Cain-Bieri requested fee structure be amended to
16 be consistent with State statutes. Cain-Bieri also advised of law changes to licensing for distributors
17 and Class C retailer licenses as well as changes to Wild Tomato application. *Motion:*
18 *(Birmingham/Chomeau) to approve the 2024-25 Liquor Licenses Renewals and fees. Carried.*

19 **Approve 2024-25 Operator's Licenses:** *Motion: (Birmingham/Chomeau) to approve the 2024-*
20 *25 Operator's Licenses. Carried.*

21 **Approve 2024-25 Cigarette Licenses:** *Motion: (Merkle/Birmingham) to approve the 2024-25*
22 *Cigarette Licenses. Carried*

23 **Broadband Committee Appointments at Large.** *Motion: (Birmingham/Chomeau) to appoint*
24 *Amy Wilde and Karl Stubenvoll as At Large Members. Carried.* Birmingham suggested we need a
25 Board member on Committee. *Motion (Sohns/Chomeau) to add Birmingham to Broadband*
26 *Committee. Carried.*

27 **Consideration of Ordinance 2024-04 Waterfowl Feeding Ordinance:** As part of the goose
28 population mitigation, USDA recommended an ordinance prohibiting the feeding of waterfowl to
29 discourage the attracting of waterfowl. Question from Chomeau on need for ordinance. Thyssen
30 stated without ordinance it is impossible to enforce prohibition of feeding. *Motion:*
31 *(Merkle/Birmingham) to approve Ordinance 2024-04 Regarding Waterfowl Feeding. Sohns aye,*
32 *Merke aye, Birmingham aye, Selenica aye, Chomeau nay. Carried.*

33 **Consideration to Amend 2024 Fee Schedule:** Thyssen reported Class A Beer and Class B Beer
34 license fees adjusted to comply with statutory requirements, removed Class B Winery licenses fee
35 as these licenses are now issued by State. Add \$50 forfeiture for Waterfowl Feeding ordinance.
36 Supervisor discussions regarding fee schedule for retailer's licenses. *Motion: (Selenica/Merkle) to*
37 *amend 2024 fee schedule. Carried.*

38 **Consideration of Purchasing a Road Rake for Chambers Island Tractor:** Harris reported on
39 need for road rake for road grading use. Cost to purchase rake \$949.99. Funds from equipment
40 funds. Rake would remain on Island. *Motion (Merkle/Chomeau) to approve purchase of road*
41 *rake for Chambers Island. Carried.*

42 **Consideration of Amending Office Hours:** Thyssen reported town business on Fridays would
43 not change nor would the requirement to complete 40 hours of work each week. Modifying the
44 hours would allow town staff to have flexibility when maxing out on hours for the week. This will
45 allow better control of the comp hours accumulated by staff. Many communities have no public
46 hours on Fridays or end at 12:00 p.m. *Motion:(Chomeau/Selenica) to approve change of Friday*
47 *office hours from 10:00 a.m. to 3:00 p.m. to 8:00 a.m. to 12:00 p.m. Carried*

1 **Mid-Town Waterfront Property Discussion and Set Workshop Date:** The Board discussed
2 scheduling a joint workshop with Harbor Commission, Parks and Lands Committee and Plan
3 Commission. Input from Supervisions and Committee Chairs. Various dates were discussed.
4 Cain-Bieri will send a Doodle poll for a meeting date.

5 **Approval of TAP Grant Alternative Funds Application and Funding:** Thyssen reported on
6 availability of additional grant funds available for the connectivity trail design. Friends of Park
7 will pay for one-half of grant application. *Motion (Birmingham/Merkle) to approve application*
8 *and funding in the amount of \$5,000 for TAP Grant. Carried.*

9 **July Board Meeting Date:** Discussions regarding moving July 3, 2024 meeting to Wednesday,
10 July 10, 2024 at 7:00 p.m. due to July 3, 2024 fireworks. *(Merkle/Selenica) to change meeting*
11 *date to July 10th. Carried.*

12 **Payment of Accounts:** *Motion (Birmingham/Selenica) to approve payment of bills. Carried.*

13 **Adjourn to closed session according to Wisconsin State Statutes 19.85(1)(e):**

14
15 *Deliberating or negotiating the purchasing of public properties, the investing of public*
16 *funds, or conducting other specified public business, whenever competition or bargaining*
17 *reasons require a closed session: Consideration in negotiating the purchasing or financing*
18 *of public property.*

19
20 *Motion to adjourn to closed session at 9:11 p.m. via roll call vote. (Birmingham, Sohns, Selenica,*
21 *Merkle. Chomeau not present.) Carried.*

22 **Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt**
23 **resolution on issues discussed in closed session:** *Motion: (Selenica/ Merkle) to reconvene open*
24 *session at 9:51 p.m. Chomeau not present. Carried.*

25 **Approve action taken in closed session.** *None.*

26 **Adjourn:** *Motion (Merkle/Selenica) to adjourn at 9:51 p.m. Carried*

27
28
29 Respectfully submitted,
30 Laura Reetz, Clerk

**TOWN OF GIBRALTAR
SPECIAL MEETING
Monday, June 17, 2024
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212**

Approved:

Call to order: Chair Sohns called the special meeting to order at 7:50 a.m.

Roll call/quorum:

Board members present: Chair Sohns, Supervisor Merkel, Supervisor Birmingham, Supervisor Selenica via zoom. Supervisor Chomeau absent.

Also Present, Administrator Thyssen and Treasurer Cain-Bieri.

Agenda/proper notice/adopt agenda: *Motion (Birmingham, Merkel) to approve the agenda as presented. Carried.*

Consideration of amendment to premises description Wild Tomato Restaurant liquor licenses, expiring June 30, 2024 and June 30, 2025 . Cain-Bieri provided information on need to amend premises description. Thyssen provided update on compliance issues. Sagorac provided update on compliance issues. *Motion to approve (Merkle, Birmingham) Carried.*

Consideration to approve Evergreen Miniature Golf June 28, 2024 and July 6, 2024 special event request: Thyssen provided recommendation. *Motion to approve (Merkle, Birmingham) Carried.*

Adjourn: *Motion: (Birmingham/Merkle) to adjourn at 7:56 a.m. Carried*

Respectfully submitted,

Laura Reetz, Clerk

TOWN OF GIBRALTAR
SPECIAL WORKSHOP MIDTOWN LAND AND WATERFRONT REBUILD
SPECIAL TOWN BOARD MEETING ALSO INVITING MEMBERS OF HARBOR
COMMISSION, PLAN COMMISSION, AND PARKS AND LANDS COMMITTEES
MONDAY, JUNE 24, 2024 GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212

Call to order: Chair Sohns called the special meeting to order at 5:33 p.m.

Roll call/quorum: Chair Sohns, Supervisor Chomeau, Supervisor Merkel, Supervisor Birmingham and Supervisor Selenica via zoom.

Also present: Travis Thyssen and members of Harbor Commission, Plan Commission and Parks and Lands Committee including Dave Harris, Paul Woerfel, Bob Grawien, Brian Merkle, Linda Merline, Tom Blackwood, Sara Lancaster via Zoom, Paul Pillat, Wayne Kudick, Laurie Buske, John Lancaster via zoom, Patty Dixon and Andrea Kinsey-Jauquet.

Agenda/proper notice/adopt agenda: *(Birmingham/Merkle) to approve the agenda as posted. Carried.*

Workshop to Discuss Midtown Land and Waterfront Rebuild Design:

4148 Main Street (Kinsey House): Thyssen provided history of conceptual design process and a summary of considerations taken into account in reaching Ayres proposed conceptual design. Thyssen also provided overview of issues to be considered by Town regarding the Kinsey House including list of repairs needed. Merline shared Park & Lands Committee's and Plan Commission's February 26, 2024 joint recommendation as to the Kinsey House. Buske provided follow up comment. Thyssen confirmed there has been ample opportunity for public input with in excess of 25 previous meetings with Ayres, the Town Board, the Plan Commission, Parks and Lands Committee and the Harbor Commission respectively. Discussions and comments from Committee and Commission members and Supervisors. *Motion (Birmingham/Chomeau) The Main building at 4148 Main Street (the Kinsey House) will remain and the Board will consider to lease or sell after review of more information. Discussions regarding clarification of motion. Discussions regarding elector approval requirements. Motion carried as presented.*

Cottages: Thyssen provided update on the Carriage House inspection. Merline shared Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation as to the Shorehaven, Holiday, and Coach House cottages. Clarification from Thyssen that at no time has the word "tear down" been used with respect to cottages. Harris shared Harbor Commission's recommendation. Discussions and comments from Committee and Commission members and Supervisors. Information from Dennis Steigenberger regarding watershed study. *Motion (Birmingham/Selenica) to adopt Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation to have all three cottages repurposed/removed but not destroyed. Carried.*

Parking lot: Thyssen provided history of the property acquisition and overview of issues to be considered regarding parking lot. Harris shared position of Harbor Commission. Merline shared

Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation as to the parking lot. Information from Dennis Steigenberger regarding stormwater sewer system. Discussions and comments from Committee and Commission members and Supervisors. *Motion (Merkle/Birmingham) to adopt Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation and incorporate parking ideas on Ayres' drawing. Sohns aye, Merke aye, Birmingham aye, Selenica aye, Chomeau nay. Carried.*

Boardwalk: Thyssen provided overview of issues to be considered. Merline shared Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation as to the Boardwalk. Discussions and comments from Committee and Commission members and Supervisors. *Motion (Birmingham/Merkle) to adopt Park and Lands Committee's and Plan Commission's February 26, 2024 joint recommendation as to the Boardwalk. Carried.*

Motion (Chomeau/Birmingham) to work around and save as many matures trees as possible in the waterfront area. Sohns aye, Birmingham aye, Selenica aye, Chomeau aye. Merkle nay. Carried.

Motion (Merkle/Chomeau) to adjourn at 7:56 pm. Carried.

Respectfully submitted,

Laura Reetz, Clerk

2024-2025 Operator's License

01. Cameron Pinkham, Peninsula Gun Club (Renewal)
02. Cory Diltz, Peninsula Gun Club (Renewal)
03. Timothy Alberts, Peninsula Gun Club (Renewal)
04. Rachel Stollenwork, Peninsula Gun Club (Renewal)
05. Connie Pahl, White Gull (Renewal)
06. Brady Seland, White Gull Inn (Renewal)
07. David Perkins, White Gull Inn (Renewal)
08. Scott Kositzke, White Gull Inn (Renewal)
09. Patrick McMurtry, White Gull Inn (Renewal)
10. Juan Gonzalez, Hill St (New)
11. Kristin Scheller, Julie's (New)
12. Hannah Paulus, Hill St (New)
13. Hunter Jonas, Wild Tomato (New)
14. Logan Thomas, Hill St (New)
15. Shane Krueger, Hill St (Renewal)
16. Brian Jenson, Barringers (Renewal)
17. Jared Steffen, Barringers (New)
18. Laura Anschutz, Peninsula Gun Club (Renewal)
19. Melanie H. Hass, Peninsula Gun Club (Renewal)
20. Travis Witalison, Peninsula Gun Club (Renewal)
21. Cody Hoffmann, Peninsula Gun Club (Renewal)
22. Marcella Krause, Kettle Black (New)
23. Paul J. Cook, Peninsula Players (Renewal)
24. Joshua L. Williams, Peninsula Players (Renewal)
25. Logan Daniel Devroy, Hill Street (Renewal)
26. Regan L. Spangler, Pelletier's (Renewal)
27. Gabriel Lettie, Pelletier's (Renewal)
28. Sheila Boeck, Pelletier's (Renewal)
29. Steven Devroy, Welcker's Lounge (Renewal)
30. Kevin Korte, Hill Street (Renewal)
31. Rebecca Stockhaus, Peninsula Players (new)
32. Garrett Conard, Peninsula Players (renewal)
33. Michael Mitchell, Peninsula Players (renewal)

34. Carrie Viste, Lautenbach's (Renewal)
35. Renee Iding, Lautenbach's (Renewal)
36. Erin Lautenbach, Lautenbach's (Renewal)
37. Mark D. Romanowski-Kemp, Lautenbach's (New)
38. Kennedy Neuzil, Alpaca to Apparel (Renew)
39. Brian Vogeltanz, Alpaca to Apparel (Renew)
40. Rebecca Fairchild, Alpaca to Apparel (New)

To: Town Board

From: Staff

Request:

Special event request from Another Century LLC d/b/a Door County Century for northern passage through township on September 8, 2024, between approximately 7:15 a.m. and 11:45 a.m.

Background:

The Town has approved this request in previous years.

Analysis:

2,000 participants are expected. Riders will enter on the following routes: White Cliff Road, Juddville Road, Hwy 42, Peninsula Players Road, Gibraltar Bluff Road, Cottage Row, Main Street and turn into Peninsula State Park grounds. Riders will cross Hwy 42 staying on Juddville Road, head south briefly on County A and exit the township on Little Marsh Road. Not requesting use of town facilities. No plans for rest areas/stops within the town boundaries. Partnering with Wisconsin DOT, Wisconsin DNR, Door County Highway & Sheriff Departments and Gibraltar public safety personnel.

Recommendation:

Staff has reviewed the special event request and would support this request.

Fiscal Impact:

No fiscal impact for the Town. It is a fundraising event for local Gibraltar and Sturgeon Bay schools.

clerk

From: tthyssen
Sent: Tuesday, June 4, 2024 1:32 PM
To: treasurer; clerk
Subject: FW: 2024 Door County Century
Attachments: 2024 DCC Special Event Request - Town of Gibraltar.pdf; MH - 2023 DCC Map-Cue Sheet.pdf; 2024 Door County Century Ride Details.docx

Travis Thyssen

Town of Gibraltar
Administrator
P.O. Box 850
Fish Creek, WI. 54212
(920)-868-1714

Open Meetings Disclaimer: *The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as a municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meeting Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis.1987). You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meeting law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.*

From: John Mory <yetanothercentury@gmail.com>
Sent: Tuesday, June 4, 2024 1:13 PM
To: tthyssen <tthyssen@gibraltarwi.gov>
Subject: 2024 Door County Century

Hello Travis,

Because I'm unsure if the clerk's email address is being monitored on a regular basis, I'm forwarding the special event application for the Door County Century, coming up in Fall. If you have a new clerk contact, please let me know. I also cc'd Theresa, as there may be fees involved. I will again work with Ryan on specifics of timeline and public safety staffing.

Attached is the completed application, a brief letter detailing our event details, and a route map from 2023, which we plan to utilize again in September.

If you are able, please add me to the next available board agenda and I will attend to answer any questions from the group.

Thanks again,

John Mory
Director & Host
The 45th Door County Century
Sunday September 8, 2024

TOWN OF GIBRALTAR

P O Box 850 * Fish Creek WI 54212 * 920-868-1714

SPECIAL EVENT REQUEST

Organization Name: Another Century LLC dba Door County Century
Address: W4834 S Pearl Lake Rd.
Redgranite, WI 54970
Phone: 920-606-3216

Requestor/Agent Name: John Mory - Event Director
Phone: 920-606-3216

TYPE OF REQUEST

Temp License (Beer) (Wine) None
Direct Sales: None
Use of Town Property: Passage through the township on roadways, in a northbound direction
Temp. Structure Permit: None

EVENT INFORMATION

Event Name: Door County Century
Date(s) of Event: 9-8-2014
Time(s) of Event: 7:15am - 11:45am
Site Location: Town roadways, County highways, State highways
Alternative Site: None

Fundraiser? Yes X No _____
Funds Recipient: Gibraltar Schools, Sturgeon Bay Schools
Address: _____
Phone: _____

EVENT DESCRIPTION

Please supply any additional information about your event that would be helpful to the Town of Gibraltar in reviewing your request:

A route map with route details will be included with this application.

TOWN RESOURCES

Please indicate if you need municipal services*

Circle all needed:

Fire Department Law Enforcement Public Works

*There may be a \$25 fee/department charged for municipal services,

GIBRALTAR TOWN BOARD ACTION

Request heard at meeting on: _____
ACCEPTED: _____ Permit Number Issues by Clerk _____
NOT ACCEPTED: _____ Fee required _____
REASON: _____

2024 Door County Century Ride

Town of Gibraltar – Event & Roadway Details

On Sunday September 8, the 45th Door County Century ride once again requests passage through the township of Gibraltar for our cycling guests. The DCC event continues its history of being one of the largest single-day cycling events in the United States, drawing visitors to the Door County peninsula from nearly 40 states. The ride is in no way a bike race, as riders depart the start area in Sturgeon Bay at their leisure and at any time during a three-hour departure window.

The course routes through Gibraltar are reserved for only our 70 and 100 mile cycling participants. We expect 2,000 participants on these particular routes. Riders will enter the township on the following routes: White Cliff Rd., Juddville Rd., Hwy. 42, Peninsula Players Rd., Gibraltar Bluff Rd., Cottage Row, Main St., and eventually turn into the Peninsula State Park grounds.

Our 70 mile riders will cross Hwy. 42 staying on Juddville Rd., head south briefly on Hwy. A, and exit the township on Little Marsh Rd.

The event does not request use of town facilities, nor does it have plans for rest areas/stops within the town boundaries. Typically, riders would enter the township at 7:15am and depart by 11:45am.

As long-time organizers of this event we will again be working through event logistics with the Wisconsin D.O.T, Wisconsin D.N.R., the Door County Highway & Sheriff Departments, and Gibraltar public safety personnel.

We strongly believe that the routes through the township are highlights of the entire event for our riders and we appreciate the cooperation the consideration of the town board and larger Gibraltar community.

30 Mile Route

TURN	ROAD NAME	DOOR COUNTY FAIRGROUNDS	MILEAGE START	FINISH
R	14th Street		0.1	0.2
STR	Peterson Road		0.2	1.0
L	Gordon Road (Cty Hwy BB)		1.0	2.0
R	Bay Shore Drive (Cty Hwy B)		2.0	14.7
REST	**MURPHY PARK REST STOP**		14.7	14.7
L	Bay Shore Drive (Cty Hwy B)		14.7	17.5
R	Monument Point Road		17.5	18.0
L	Buttridge Road		18.0	20.2
R	Carroll Road		20.2	20.2
R	Reynolds Road		20.3	22.7
R	Old County Hwy OR		22.7	23.7
L	Bluff Drive		23.7	24.2
R	Whitefish Bay Road		24.2	25.3
R	County Road HH		25.3	27.5
R	Peterson Road		27.5	29.6
L	Egg Harbor Road		29.6	29.8
R	Alabama Street		29.8	29.9
L	North 15th Place		29.9	30.0
END	DOOR COUNTY FAIRGROUNDS		30.0	

"Half Century" 50 Mile Route

TURN	ROAD NAME	DOOR COUNTY FAIRGROUNDS	MILEAGE START	FINISH
STR	14th Street		0.1	0.2
R	Peterson Road		0.2	1.0
L	Gordon Road (Cty Hwy BB)		1.0	2.0
R	Bay Shore Drive (Cty Hwy B)		2.0	14.7
REST	**MURPHY PARK REST STOP**		14.7	14.7
R	Horseshoe Bay Rd. (Jup Hill)		14.7	16.4
STR	Horseshoe Bay Rd. (cross Hwy. 42)		16.4	16.4
STR	Becomes Willow Road		17.8	17.8
R	Division Road		17.8	19.3
L	Plum Bottom Road		19.3	21.0
STR	Becomes County Road V		21.0	23.9
R	Highway 57 (in Jacksonport)		23.9	24.4
L	Cave Point Drive		24.4	26.3
L	Schauver Road		26.3	27.8
REST	**CAVE POINT REST STOP**		27.8	27.8
L	Schauver Road		27.8	28.5
L	Clarks Lake Road (Cty, WD)		28.5	31.1
L	Nelson Lane		31.1	32.1
L	Whitefish Bay Road (Cty Rd T)		32.1	32.5
R	Giddens Drive (Cty Rd T)		32.5	39.1
L	Lake Michigan/Lake Forest Drive		39.1	40.1
L	County Road TT		40.1	40.1
L	Lake Forest Park Road (Cty Rd TT)		40.1	43.6
L	Canal Road (Cty Rd TT)		43.6	43.8
REST	**CANAL LIGHTHOUSE REST STOP**		43.8	43.8
STR	Zenith Street		43.8	45.7
L	Central Road (Cty Rd TT)		45.7	45.9
R	Cove Road		45.9	46.7
R	Utah Street		46.7	47.0
L	S. 18th Place		47.0	47.4
L	Memorial Drive		47.4	47.9
R	South 15th Avenue		47.9	48.0
R	Utah Street		48.0	48.4
R	South 18th Avenue		48.4	49.8
L	Alabama Street		49.8	49.9
L	North 15th Place		49.9	50.0
END	DOOR COUNTY FAIRGROUNDS		50.0	

"Century" 100 Mile Route

TURN	ROAD NAME	DOOR COUNTY FAIRGROUNDS	MILEAGE START	FINISH
STR	14th Street		0.1	0.2
R	Peterson Road		0.2	1.0
L	Gordon Road (Cty Hwy BB)		1.0	2.0
R	Bay Shore Drive (Cty Hwy B)		2.0	14.7
REST	**MURPHY PARK REST STOP**		14.7	14.7
L	Horseshoe Bay Road (Cty Hwy G)		14.7	18.7
R	Dock Road (in Egg Harbor)		18.7	18.9
STR	White Cliff Road		18.9	22.1
R	Juddville Road		22.1	22.6
L	Highway 42		22.6	23.2
L	Peninsula Players Road		23.2	23.5
R	Gibraltar Bluff Road		23.5	28.0
L	Cottage Row		28.0	28.6
STR	Main Street (in Fish Creek)		28.6	28.7
L	Highway 42 (Main Street)		28.7	27.2
STR	Peninsula State Park Entrance		27.2	27.4
STR	State Park/Shore Road		27.4	31.5
REST	**WELCKER'S POINT REST STOP**		31.5	31.5
R	Shore Road		31.5	33.8
R	Skyline Road		33.8	33.9
L	Highland Road		33.9	35.3
L	Highway 42		35.3	36.8
R	Moravia Road		36.8	37.4
R	Anderson Lane		37.4	37.6
R	Norway Street / Settlement Road		37.6	39.7
L	Orchard Drive		39.7	40.2
L	Flint Ridge Road		40.2	40.6
L/R	Hwy 57/Turn back on County Lane		40.6	41.8
R	Sister Bay Bike Path		41.8	42.8
R	Gateway Drive		42.8	42.9
R	Hwy 57		42.9	43.0
STR	Highway 57 / Bluffs Lane		43.0	43.1
L	Maple Drive		43.1	43.2
L	Mill Road		43.2	43.3
REST	**WATERFRONT PARK**		43.3	43.3
L	Mill Road		43.3	43.4
STR	Mill Road / Park Lane		43.4	43.9
L	Woodcrest Road		43.9	44.3
L	Scandia Road		44.3	44.5
R	Birchwood Road		44.5	44.7
R	Trillium Lane		44.7	45.0
R	Hill Road		45.0	46.2
R	Old Stage Road		46.2	47.6
R	Plateau Road		47.6	48.6

"Century" 100 Mile Route cont.

TURN	ROAD NAME	DOOR COUNTY FAIRGROUNDS	MILEAGE START	FINISH
L	Woodcrest Road		48.6	50.1
R	County Road Q		50.1	52.0
L	Town Line Drive		52.0	54.6
STR	Becomes Sunnyside Road		54.6	55.2
R	Meadow Road		55.2	57.3
STR	County Road F		57.3	57.3
REST	**MURPHY PARK REST STOP**		57.3	57.3
L	School Street		60.0	60.2
R	Guy Street		60.2	60.4
L	Bluff Road		60.4	60.5
R	Ward Street		60.5	60.9
R	Hight 57		60.9	61.0
R	Summit Road		61.0	61.6
L	Siegletz Road (Rec Park)		61.6	61.8
REST	**RECREATION PARK REST STOP**		61.8	61.8
L	Summit Road		61.8	62.3
L	Red Cherry Road		62.3	62.8
R	County Road E		62.8	63.5
L	Logerquist Road		63.5	64.5
R	Fairview Road		64.5	67.6
L	Memorial Drive		67.6	68.1
R	Hillside Road		68.1	68.6
L	County Road T		68.6	71.0
R	County Road V		71.0	73.7
R	Highway 57 (in Jacksonport)		73.7	74.2
L	Cave Point Drive		74.2	75.1
L	Schauver Road		75.1	77.6
REST	**CAVE POINT REST STOP**		77.6	77.6
L	Schauver Road		77.6	78.3
L	Clarks Lake Road (Cty, WD)		78.3	80.9
L	Nelson Lane		80.9	81.9
L	Whitefish Bay Road (Cty Rd T)		81.9	82.3
R	Giddens Drive (Cty Rd T)		82.3	83.9
L	Lake Michigan/Lake Forest Drive		83.9	89.9
R	County Road TT		89.9	89.9
L	Lake Forest Park Road (Cty Rd TT)		89.9	93.4
L	Canal Road (Cty Rd TT)		93.4	93.4
REST	**CANAL LIGHTHOUSE REST STOP**		93.4	93.4
STR	Canal Road (Cty Rd TT)		93.4	93.6
L	Zenith Street		93.6	95.5
R	Cove Road		95.5	95.7
L	Utah Street		95.7	96.5
L	S. 18th Place		96.5	97.2
R	Memorial Drive		97.2	97.7
R	15th Avenue		97.7	97.8
R	Utah Street		97.8	98.2
L	South 18th Avenue		98.2	98.6
L	Alabama Street		98.6	99.6
L	North 15th Place		99.6	100.0
END	DOOR COUNTY FAIRGROUNDS		100.0	

2023 Map & Cue Sheet



IMPORTANT CONTACT NUMBERS:

Course Assistance: (920) 615-2000

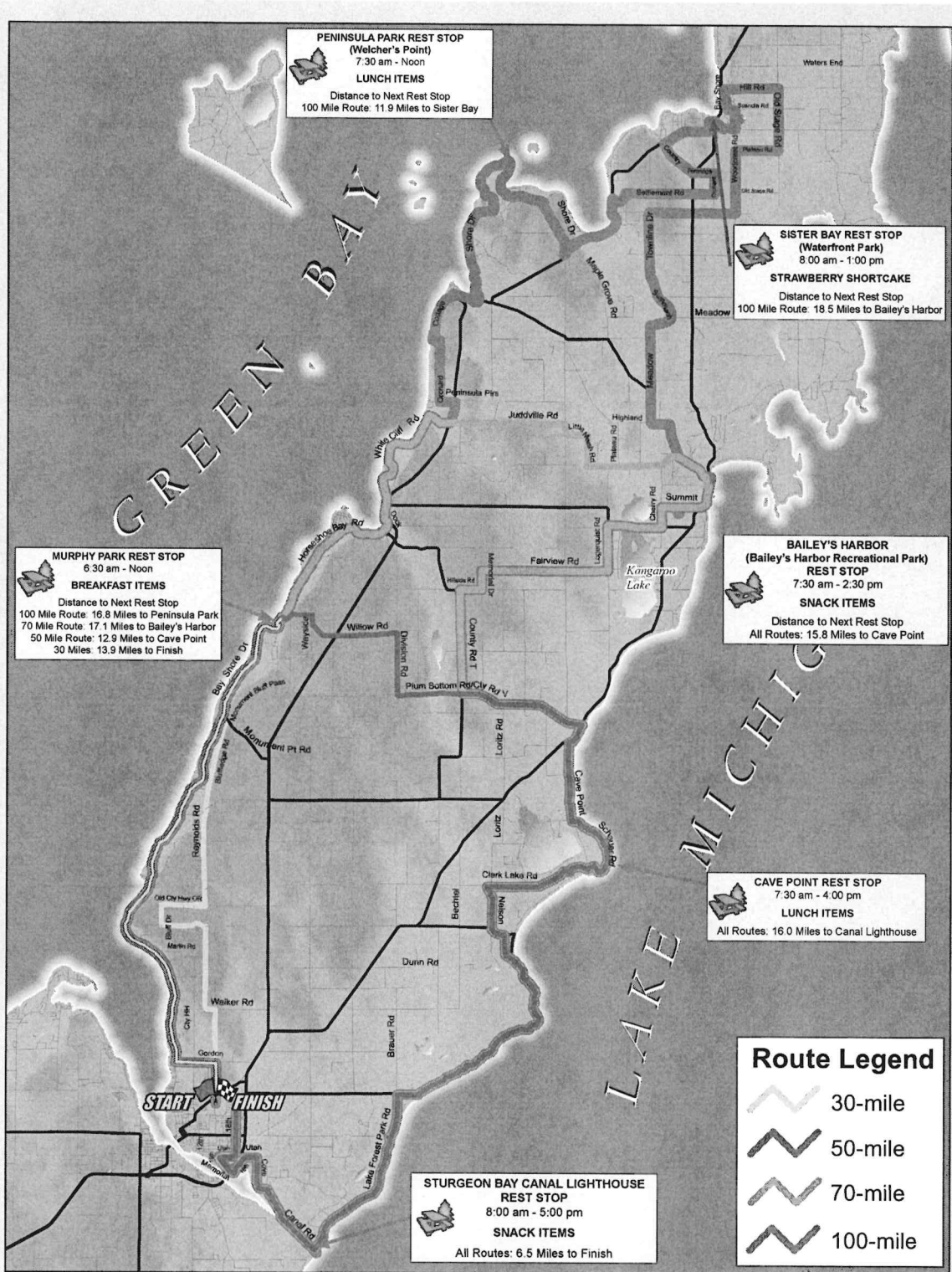
Bike Tech Support or Transportation

RIDER INFORMATION/GUIDELINES:

- Follow all rules of the road.
- Stop at all stop signs.
- All participants MUST wear a helmet.
- NEVER cross the centerline of the road.
- Use extra caution when crossing the highways.
- Headphones are PROHIBITED.
- Be courteous to fellow riders and motorists.
- Announce to other riders when you are passing.
- Ride single file when necessary to avoid hindering motorists.
- Keep in mind that the roads ARE open to motor vehicle traffic.
- SLOW DOWN ON THE HILLS. Excessive speed on hills has caused most DCC accidents.
- This is not a race or a test of stamina. Please ride at your own pace and in a responsible manner.
- Experienced bike techs through our bike shop partners will provide SAIG service on all routes and at all rest stations to aid in emergency situations and mechanical problems. Please thank them for their support!

70 Mile Route

TURN	ROAD NAME	DOOR COUNTY FAIRGROUNDS	MILEAGE START	FINISH
STR	Juddville Road		22.6	23.5
R	County Road A		23.5	25.6
L	Little Marsh Road		25.6	26.9
L	County Road EE		26.9	29.2
R	County Road F		29.2	30.1
END	SEE DIRECTIONS FOR 100 MILE ROUTE.		30.1	



2023 Map & Cue Sheet

Start Times:

70 & 100 mile routes 6 - 9 AM
 50 mile route 8 - 10 AM
 30 mile route 9:30 - 10 AM

PLEASE START NO LATER THAN 10 AM

Check rest stop opening and closing times.
 Plan your route accordingly.

IF YOU CANNOT REACH A REST STOP BEFORE IT CLOSSES, CHOOSE A SHORTER ROUTE!

This is to ensure that all riders finish before 6 PM.

Post-Ride Fajita Dinner 11 AM - 6 PM

IMPORTANT CONTACT NUMBERS:

Course Assistance: (920) 615-2000
 (920) 615-2001

Bike Tech Support or Transportation

**EPHRAIM-GIBRALTAR AIRPORT
AGREEMENT ALLOWING PROVISION OF SCENIC AIRPLANE RIDES**

THIS AGREEMENT, made and entered *into* this ___ day of July, 2024 by and between the Town of Gibraltar and the Village of Ephraim, municipal corporations existing by and under the authority of the laws of the State of Wisconsin (hereinafter referred to collectively as the "Grantor"), and Yellow Bird Aviation, LLC, 3773 E Donald Dr., Phoenix, AZ 85050 (hereinafter referred to as the "Grantee").

WHEREAS, the Town of Gibraltar and the Village of Ephraim operate an airport known as the Ephraim-Gibraltar Airport (the "Airport"); and

WHEREAS, the Grantee desires to engage in the business of providing scenic airplane rides for hire while using the Airport; and

WHEREAS, the Grantor is willing to grant to the Grantee the right to use and enjoy the Airport facilities individually and in common with other users.

NOW, THEREFORE, for and in consideration of the fees and covenants of this agreement. the Grantee has the following rights on and to the Airport upon the following terms and conditions:

1. **Term and Fee.** The term of this Agreement shall be for the period of one (1) year, automatically renewing yearly unless Terminated by either Party, commencing on July 15, 2024. The fee to be paid by the Grantee to the Grantor shall be \$500 per year. This fee shall be paid yearly within 15 days of the anniversary of this Agreement.

2. **Insurance.**

a. The Grantee agrees to deposit with the Grantor a policy of comprehensive commercial liability insurance covering aviation activities. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Grantee against loss from liability to the amount of \$1,000 000 combined for both bodily injury and property damage. The Grantor shall be named as an additional insured on such policy.

b. The policy of insurance shall be approved by the Grantor as legal from before it is filed and shall contain a provision that the same may not be canceled before the expiration of its term except upon 30 days written notice to the Grantor.

c. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate this Agreement, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination. Termination of the Agreement under this subparagraph shall not affect Grantee's remaining obligations to Grantor under this Agreement.

3. **Grantee Rights.** Grantee shall have the right:

a. In common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the take-off, flying and landing of aircraft.

**EPHRAIM-GIBRALTAR AIRPORT
AGREEMENT ALLOWING PROVISION OF SCENIC AIRPLANE RIDES**

- b. To the nonexclusive use, in common with others, of the Airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of the Grantor to charge visitors a fee for the use of such areas.
 - c. Of access to and from the premises, limited to streets, driveways or sidewalks designated for such purposes by the Grantor, and which right shall extend to Grantee's employees, passengers, guests, invitees and patrons.
4. **Agreement Transfer.** Grantee may not, at any time during the term of this Agreement assign, or transfer this Agreement or any interest therein, without the prior written consent of Grantor.
5. **Laws and Regulations.** Grantee agrees to observe and obey during the terms of this Agreement all laws, ordinances, rules and regulations promulgated and enforced by the Grantor, and by any other proper authority having jurisdiction over the conduct of the operations at the Airport. In addition, the Grantee affirms that Yellow Bird Aviation, LLC will operate at safe and legal altitudes to minimize the impact of noise to the community.
6. **Hold Harmless.** Grantee agrees to hold Grantor free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless, or negligent act or omission on the part of the Grantee, his agents, servants and employees, and from all loss and damages by reason of such acts or omissions.
7. **Quiet Enjoyment.** So long as the Grantee conducts his business in a fair, reasonable and workmanlike manner, Grantee shall peaceably have and enjoy the premises, and all the rights and privileges granted, all in conjunction with other users of the Airport.
8. **Signs.** Grantee agrees that no signs or advertising matter may be erected without the prior written consent of the Grantor.
9. **Fair and Nondiscriminatory Services.** Grantee in the conduct of any aeronautical activity for furnishing services to the public at the Airport shall furnish services on a fair, equal and not unjustly discriminatory basis to all users, and shall charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided that the Grantee may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
10. **Title VI, Civil Rights Assurances.** The Grantee, for himself, his personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the furnishing of services on, over, or under such land, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of or be otherwise subjected to discrimination, (3) that the Grantee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation-Effectuation of the Title VI of the Civil Rights Act of 1964, and as the Regulation may be amended.

**EPHRAIM-GIBRALTAR AIRPORT
AGREEMENT ALLOWING PROVISION OF SCENIC AIRPLANE RIDES**

11. **Nonexclusive Rights.** Grantee shall have the right and privilege of engaging in and conducting a business on the premises of the Airport under the terms and conditions as set forth, provided, however, that this Agreement shall not be construed in any manner to grant Grantee or those claiming under it the exclusive right to the use of the premises and facilities of the Airport other than any premises leased exclusively to Grantee under separate agreement.

12. **Affirmative Action.** The Grantee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E. to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Grantee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Grantee assures that it will require that its covered suborganizations provide Assurances to the Grantor that they similarly will undertake affirmative action programs and that they will require assurances from their suborganizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

13. **Subordination Provision.** This Agreement shall be subordinate to the provisions of any existing or future Agreement between Grantor and the United States or the State of Wisconsin, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this Agreement may be amended to include provision required by those agreements with the United States or the State of Wisconsin.

14. **Hours of Operations.** Grantee agrees to maintain operations within a window between the hours of Civil Twilight and Civil Dusk. Grantee agrees not to operate outside of that window without the prior written permission of Grantor.

15. **Taxes.** Grantee shall pay all taxes or assessments that may be levied against the Grantee.

16. **Default** The Grantee shall be deemed in default upon:

- a. Failure to pay fees within fifteen (15) days after the due date;
- b. The filing of a petition under the Federal Bankruptcy Act or any amendment, including a petition for reorganization or any arrangement;
- c. Commencement of a proceeding for dissolution or the appointment of a receiver;
- d. The making of an assignment for the benefit of creditors;
- e. Violation of any restrictions in this Agreement, or failure to keep any of its covenants, after written notice to cease such violation and failure to correct such violation within fifteen (15) days.

17. **Termination.** Either party may terminate this Agreement at any time with 60 days prior notice. At any time that Grantee is in default hereunder, Grantor may immediately Terminate this Agreement

**EPHRAIM-GIBRALTAR AIRPORT
AGREEMENT ALLOWING PROVISION OF SCENIC AIRPLANE RIDES**

by written notice to Grantee. In the event of Termination by the Grantor for default by the Grantee, all rights, powers and privileges of the Grantee shall cease, and the Grantee shall immediately vacate any and all space occupied by him under this Agreement and shall make no claim of any kind whatsoever against the Grantor, its agents or representatives, by reason of such termination, or any act incident thereto. Any outstanding fees due to the Grantor hereunder shall be paid within fifteen (15) days following Termination.

18. **Arbitration.** Any controversy or claim arising out of or relating to this Agreement or any alleged breach thereof, which cannot be settled between the parties, shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the dispute rendered by the arbitrator(s) shall be final and binding on the parties.

IN WITNESS WHEREOF, the parties have herein to set their hands and seals this day ____ of July, 2024. In the Town of Gibraltar, County of Door, Wisconsin.

GRANTORS:

Steve Sohns

Chairman, Town of Gibraltar

Michael McCutcheon

Chairman, Village of Ephraim

GRANTEE:

Andrew D. Cashetta

Manager, Yellow Bird Aviation, LLC

IN THE PRESENCE OF

To: Town Board

From: Staff

Request:

Approval of the Airport agreement for Hanger D-1 sale to Tim Halbrook with lease

Background:

The Town of Gibraltar in all Airport hangar transactions is given the right of first refusal

This is a standard practice, currently the Town Board has no need for any hangars, Staff would recommend passing on the hanger

Passing on the hanger allows the Airport Commission to sale and lease the hanger.

Analysis:

The Town currently has no need for hanger space.

Staff have received no complaints about Mr. Halbrook leasing the hangar space.

Recommendation:

Staff recommends the Town board decline the hangar space and award the sale and lease to Mr. Halbrook.

Fiscal Impact:

There is no fiscal impact to their request.

AIRPORT HANGAR LEASE

This agreement, made and entered into on the date indicated below by and between the Village of Ephraim and the Town of Gibraltar, Wisconsin municipal corporations (hereinafter collectively referred to as “Lessor”) and Tim Halbbrook (hereinafter referred to as “Lessee”).

WHEREAS, Lessor owns and operates an airport known as the Ephraim-Gibraltar Airport (the “Airport”) and Lessee is desirous of leasing from Lessor a certain parcel of land at the Airport, hereinafter more fully described, for the purpose of aircraft storage; and

WHEREAS, Lessee will use the below described property primarily for the purpose of storing aircraft and other personal property of Lessee with the approval of the Airport Commission, and shall conduct only such aircraft maintenance on its own aircraft as performed by Lessee or personnel contracted by Lessee.

NOW, THEREFORE, for and in consideration of the rental charges, covenants, and agreements herein contained, Lessee does hereby lease from Lessor the following premises, rights and easements on and to the airport upon the following terms and conditions.

- 1. Property Description:** Hangar Site D-1 (48’ wide x 50’ deep) (the “Leased Premises”).
- 2. Hangar Construction.** Lessee shall have the right to erect, maintain and alter buildings or structures upon the Leased Premises providing such buildings or structures conform to the building code requirements of the Wisconsin Department of Commerce, Division of Safety and Buildings and pertinent provisions of any local ordinance in effect. All plans for such buildings or structures shall be reviewed and approved in writing by Lessor prior to construction.
- 3. Term.** The term of this lease shall be for a period of twenty (20) years commencing on July 15, 2024 (“Commencement Date”). The lease may be extended for one (1) additional ten (10) year term at the option of Lessee, on the terms hereof, by delivering written notice of such extension to Lessor prior to the end of the initial lease term.
- 4. Rent.** Lessee agrees to pay to Lessor for use of the Leased Premises, rights, and easements herein described, a yearly rental of \$0.65 per square foot for the land leased, for a total annual charge of \$1,560.00 payable on January 31st of each year, with a yearly escalator equal to the greater of three percent (3%) or CPI applied at each anniversary of the Commencement Date. A penalty of 1.5% per month (18% annually) will be added to the amount due for any payment not made within forty-five (45) days after the due date.
- 5. Personal Guaranty.** Lessee, by its lease signor, Tim Halbbrook, agrees to execute a personal guaranty in the form attached hereto as Exhibit A, guaranteeing payment of all obligations under this lease.

6. Non-Exclusive Use. Lessee shall have the right to the non-exclusive use, in common with others, of the Airport parking areas, appurtenances and improvements; the right to install, operate, maintain and store, subject to the approval of Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe hanging of Lessee's aircraft; the right of ingress to and egress from the premises, which shall also extend to Lessee's employees, guests, and patrons; the right, in common with the others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft.

7. Laws and Regulations. Lessee agrees to observe and obey during the term of this lease all laws, ordinances, rules and regulation promulgated and enforced by the Lessor, and by other proper authority having jurisdiction over the conduct of operations at the airport.

8. Hold Harmless. Lessee agrees to hold Lessor free and harmless from loss and from each and every claim and demand of whatever nature made upon the behalf of or by any person or persons for any wrongful act or omission on the part of Lessee, their agents or employees, and from all loss or damages by reason of such acts or omissions.

9. Insurance. Lessee agrees that they will deposit with Lessor a policy of comprehensive liability insurance, listing Lessor as an additional insured. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 (minimum rate) for the injury or death of one person in any one accident; and in the amount of \$1,000,000 (minimum rate) for the injury or death of more than one person in any one accident; and in the amount of \$300,000 (minimum rate) for damage to property of others for any one accident. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

10. Maintenance of Buildings. Lessee will maintain the structures occupied by them and the Leased Premises in good order and make such repairs as are necessary. In the event of fire or any other casualty to structures owned by Lessee, Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by Lessee, Lessor may grant an extension of time, in Lessor's sole discretion, if it appears such extension is warranted.

11. Right to Inspect. Lessor reserves the right to enter upon the Leased Premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

12. Taxes. Lessee shall pay all taxes or assessments that may be levied against the personal property of Lessee or the buildings which they may erect on lands leased

exclusively to them.

13. Signs. Lessee agrees that no signs or advertising matter may be erected or displayed without the consent of the Lessor.

14. Default. Lessee shall be deemed in default upon:

- a. Failure to pay rent within 60 days after due date.
- b. The filing of a petition under the Federal Bankruptcy Act or any amendment thereto including a petition for reorganization or an arrangement.
- c. The commencement of a proceeding for dissolution or for the appointment of a receiver.
- d. The making of an assignment for the benefit of creditors.
- e. Violation of any restrictions in this lease, or failure to keep any of its covenants after written notice to cease such violation and failure to correct such violation within thirty days.

Without limiting any remedies available to Lessor, default by Lessee shall authorize Lessor, at its option and without legal proceedings, to declare this lease void, cancel the same, and re-enter and take possession of the premises. Upon default, Lessee shall be responsible for all costs of collection, including, without limitation, Lessor's attorney fees.

15. Title. Title to the building erected by Lessee shall remain with Lessee and shall be transferable. Upon termination of this lease, Lessee shall remove the buildings, equipment, and personal property, and restore the Leased Premises to its original condition, unless otherwise agreed in writing by Lessor.

16. Snow Removal. Lessor agrees to provide snow removal services to Lessee's Leased Premises in the hangar area, except within three (3) feet of hangar's doors. Snow removal in the hangar area shall be accomplished only after all runways, apron, and primary taxiways have been first cleared.

17. Lease Transfer. Lessee may not, at any time during the time of this lease, assign, sub-lease or transfer this agreement or any interested contained, without the consent of Lessor.

18. Airport Development. Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or view of Lessee, and without interference or hindrance. If the development of the Airport requires the relocation

of Lessee, Lessor agrees to provide a compatible location and agrees to relocate all buildings or provide similar facilities for Lessee at no cost to Lessee.

19. Security. Lessee shall comply at all times with all federal and state security and safety regulations and mandates. A hangar shall be locked at all times when an aircraft is stored within the hangar and Lessee, or Lessee's agent, is not present at the hangar. Keys shall not be left in any unattended aircraft, whether or not the aircraft is located within a hangar.

20. Adherence to Standard Operating Procedures. Lessee shall adhere to all Airport Standard Operating Procedures (SOPs) at all times, as such SOPs may be promulgated from time to time. Lessee may obtain a written copy of the Airport's SOPs from Lessor, if necessary.

21. Subordination Clause. This lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States or the State of Wisconsin relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the Airport. Furthermore, this lease may be amended to include provisions required by those agreements with the United States or the State of Wisconsin, without increasing the rental cost to Lessee. Notice of such amendments shall be delivered to Lessee in writing.

22. Arbitration. Any controversy or claim arising out of or relating to this lease or any alleged breach thereof, other than a default of Lessee as specified in Paragraph 14 hereof, which cannot be settled between the parties shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and the judgment upon the dispute rendered by the arbitrator(s) shall be final and binding on the parties.

23. First Right of Refusal. During the term of the lease, Lessee hereby grants Lessor the right to have first opportunity to purchase the hangar if and when such becomes available and the first right to meet any other offer from a third party. The terms of any such third-party offer shall be delivered in writing to Lessor, and Lessor shall have thirty days from receipt in which to agree to meet the terms of said offer. If Lessor does not elect to purchase the hangar, Lessee may transfer the hangar to the third party on the same terms of the original offer. If Lessee does not transfer the hangar pursuant to said offer, the terms of this paragraph shall continue to apply.

24. Impact Fee. The owners of Hangers E1 through E6 shall be required to pay the Airport a one-time Impact Fee of one thousand one hundred dollars (\$1,100.00). This fee is to cover the Airport's cost of installing electrical conduit from the meter panel to each hanger.

25. Construction Plans. All construction plans shall be approved by the Airport Commission. Minimum building specifications are listed in the Airport Standard Operating Procedures ("SOP").

26. Notices. All notices, demands, requests or other communications that may be or are required to be given or sent by any party to any other party pursuant to this lease shall be in writing and shall be mailed by first class, registered or certified mail, return receipt requested, postage prepaid, or transmitted by a reputable overnight courier service or by hand delivery or by email transmission, addressed as follows:

(a) If to Lessor:

Town of Gibraltar
PO Box 850
Fish Creek, WI 54212

Village of Ephraim
PO Box 138
Ephraim, WI 54211

(b) If to the Lessee:

Tim Halbrook
3681 Monroe Rd
De Pere, WI 54115

Each party may designate by notice in writing a new address to which any notice, demand, request or communication may thereafter be so given, served, or sent. Each notice, demand, request or communication that is mailed, delivered, or transmitted in the manner described above shall be deemed sufficiently given, served, sent and received for all purposes at such time as it is delivered to the addressee (with the return receipt, the delivery receipt, email confirmation, fax confirmation sheet or the affidavit of courier or messenger being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

IN WITNESS WHEREOF, the parties hereunto set their hands and seals this _____ day of _____, 2024.

LESSOR:

Town of Gibraltar

By: _____
Steven Sohns, Chairman

LESSEE:

Tim Halbrook

Village of Ephraim

By: _____
Michael McCutcheon, MD, President

EXHIBIT A

PERSONAL GUARANTY

THIS PERSONAL GUARANTY (this "Guaranty") is entered into effective as of _____, 2024 (the "Effective Date") by and between Village of Ephraim and the Town of Gibraltar, Wisconsin municipal corporations (hereinafter collectively referred to as "Lessor") and Tim Halbrook ("Guarantor").

BACKGROUND

A. Tim Halbrook ("Lessee") is entering into a lease with Lessor dated as of the date hereof (the "Lease") for Hangar Site D-1 (48' wide x 50' deep), at the Ephraim-Gibraltar Airport.

B. Pursuant to the Lease, the Lessee has payment and performance obligations to the Lessor, including, without limitation, the obligation to pay all amounts due under the Lease (all of Lessee's payment and performance obligations in the Lease shall be collectively referred to as the "Guaranteed Obligations"); and

C. The consummation of the Lease will directly and indirectly benefit the Lessee, and Lessor would not consummate the Lease unless Guarantor guarantees the Guaranteed Obligations.

AGREEMENT

In consideration of the premises and of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree as follows:

1. **Guaranty.** Guarantor hereby unconditionally and irrevocably guarantees to Lessor, as primary obligor and not merely as sureties, the prompt payment and performance of the Guaranteed Obligations. The Guarantor further agrees that all or part of the Guaranteed Obligations may be increased, extended, substituted, amended, renewed or otherwise modified as provided for under the Lease without notice to or consent from the Guarantor and such actions shall not affect the liability of the Guarantor hereunder. Without limiting the generality of the foregoing, the Guarantor's liability shall extend to all amounts that constitute part of the Guaranteed Obligations and would be owed by Lessee to Lessor under or in respect of the Lease but for the fact that they are unenforceable or not allowable due to the existence of a bankruptcy, reorganization or similar proceeding involving Lessee. Guarantor further agrees to pay to Lessor all costs and expenses (including actual attorneys' fees) paid or incurred by the Lessor in endeavoring to collect the Guaranteed Obligations from Guarantor, or any part thereof, and in protecting, defending or enforcing this Guaranty in any claim, action, demand, lawsuit, proceeding, litigation, or bankruptcy or insolvency proceeding or otherwise.

2. **Guaranty of Payment.** This Guaranty is a guaranty of payment and not of collection. This Guaranty is a continuing, absolute, and unconditional guaranty, and shall remain

in full force and effect until it terminates in accordance with Section 4 of this Guaranty. The Guarantor guarantees that the Guaranteed Obligations will be paid strictly in accordance with the terms of the Lease. The Guaranteed Obligations of the Guarantor hereunder are independent of the obligations of the Lessee. A separate action may be brought against the Guarantor to enforce this Guaranty, whether or not any action is brought against the Lessee or whether or not the Lessee is joined in any such action. The liability of the Guarantor hereunder is irrevocable, continuing, absolute and unconditional and the Guaranteed Obligations of the Guarantor hereunder, to the fullest extent not prohibited by applicable law, shall not be discharged or impaired or otherwise affected by, and to the fullest extent not prohibited by applicable law, the Guarantor hereby irrevocably waives, any defenses to enforcement he may have (now or in the future) by reason of:

(a) any illegality or lack of validity or enforceability of any Guaranteed Obligation;

(b) any change in the time, place or manner of payment of, or in any other term of, the Guaranteed Obligations, or any rescission, waiver, amendment or other modification of the Lease, including any increase in the Guaranteed Obligations resulting from any extension of additional credit or otherwise;

(c) any reduction, limitation, impairment or termination of the Guaranteed Obligations for any reason, or any taking, release, impairment, amendment, waiver or other modification of any guaranty, for the Guaranteed Obligations;

(d) any default, failure or delay, willful or otherwise, in the performance of the Guaranteed Obligations;

(e) any change, restructuring or termination of the corporate structure, ownership or existence of Lessee or its affiliates or subsidiaries or any insolvency, bankruptcy, reorganization or other similar proceeding affecting Lessee or Guarantor or their respective assets or any resulting release or discharge of any Guaranteed Obligation;

(f) any failure of the Lessor to disclose to Lessee or Guarantors any information relating to the business, condition (financial or otherwise), operations, performance, properties or prospects of Lessee or Guarantor now or hereafter known to any of the Lessor; the Guarantor waiving any duty of the Lessor to disclose such information;

(g) the release or reduction of liability of any surety with respect to the Guaranteed Obligations;

(h) the failure of any of the Lessor to assert any claim or demand or to exercise or enforce any right or remedy under the provisions of the Lease or otherwise;

(i) any defense, set-off or counterclaim (other than a defense of payment or performance) that may at any time be available to, or be asserted by, the Lessee against any of the Lessor; or

(j) any other circumstance (including, without limitation, any statute of limitations), any existence of or reliance on any representation or warranty by any of the Lessor that might vary the risk of the Guarantor or otherwise operate as a defense available to, or a legal or equitable discharge of, Lessee, Guarantor, or any other guarantor or surety.

3. **Waivers.**

(a) The Guarantor hereby unconditionally and irrevocably waives any right to revoke this Guaranty and acknowledges that this Guaranty is continuing in nature and applies to all presently existing and future Guaranteed Obligations.

(b) The Guarantor hereby unconditionally and irrevocably waives promptness, indulgence, diligence in collection or protection or otherwise, notice of acceptance, presentment, demand for performance, notice of non-performance, default, acceleration, protest or dishonor, and any other notice with respect to any of the Guaranteed Obligations and this Guaranty.

(c) No failure on the part of any of the Lessor to exercise, and no delay in exercising, any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. The remedies herein provided are cumulative and not exclusive of any remedies provided by law or equity.

4. **Termination.** This Guaranty shall terminate upon the payment and performance in full of the Guaranteed Obligations in accordance with this Guaranty and the Lease, provided, however, that Guarantor agrees that their guaranty hereunder shall continue to be effective or be reinstated, as the case may be, if at any time all or part of any payment of any Guaranteed Obligation is rescinded or must otherwise be returned by the Lessor or any other person or entity as a result of the insolvency, bankruptcy, or reorganization (or similar event) of Lessor or Guarantor, all as though such payment had not been made.

5. **Counterparts; Electronic Signatures.** This Guaranty may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute only one original. Signatures sent via e-mail or other electronic method, and signatures stored in PDF or other electronic format, will be considered effective and original.

6. **Notices.** All notices, demands, requests or other communications that may be or are required to be given or sent by any party to any other party pursuant to this Guaranty shall be in writing and shall be mailed by first class, registered or certified mail, return receipt requested,

postage prepaid, or transmitted by a reputable overnight courier service or by hand delivery or by email transmission, addressed as follows:

(c) If to Lessor:

Town of Gibraltar
PO Box 850
Fish Creek, WI 54212

Village of Ephraim
PO Box 138
Ephraim, WI 54211

(d) If to the Lessee:

Tim Halbbrook
3681 Monroe Rd
De Pere, WI 54115

Each party may designate by notice in writing a new address to which any notice, demand, request or communication may thereafter be so given, served, or sent. Each notice, demand, request or communication that is mailed, delivered, or transmitted in the manner described above shall be deemed sufficiently given, served, sent and received for all purposes at such time as it is delivered to the addressee (with the return receipt, the delivery receipt, email confirmation, fax confirmation sheet or the affidavit of courier or messenger being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

7. **Assignment; Successors and Assigns.** Guarantor may not assign this Guaranty without the written consent of Lessor. Subject to the preceding sentence, this Guaranty and the rights, interests and obligations hereunder shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, successors and permitted assigns.

8. **Waiver and Other Action.** This Guaranty may be amended, modified, or supplemented only by a written instrument executed by the parties against which enforcement of the amendment, modification or supplement is sought.

9. **Severability.** If any provision of this Guaranty is held to be illegal, invalid, or unenforceable, such provision shall be fully severable, and this Guaranty shall be construed and enforced as if such illegal, invalid or unenforceable provision were never a part hereof or thereof; the remaining provisions hereof or thereof shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance.

10. **Mutual Contribution.** The parties to this Guaranty have mutually contributed to its drafting. Consequently, no provision of this Guaranty shall be construed against any party on the ground that such party drafted the provision or caused it to be drafted or the provision contains a covenant of such party.

11. **Governing Law.** This Guaranty shall be governed by, and construed in accordance

with, the laws of the State of Wisconsin.

12. **Authority.** Guarantor represents and warrants to the Lessor that (a) Guarantor has the power and authority to enter into this Guaranty and perform his obligations under this Guaranty; (b) this Guaranty has been duly authorized, executed and delivered by Guarantor; and (c) this Guaranty constitutes the legal, valid and binding obligation of Guarantor, enforceable against them in accordance with its terms, subject to bankruptcy, insolvency, moratorium, receivership, and similar creditors' rights laws.

The parties have executed this Guaranty as of the Effective Date.

GUARANTOR:

Tim Halbrook

LESSOR:

Town of Gibraltar

*

Village of Ephraim

*

To: Town Board

From: Staff

Request:

Install a stop sign on Hill Street to stop the north bound traffic.

Background:

Hill Street and Bluff Lane have been reconstructed in 2024. The new layout kept the foliage at the corner of Hill and Bluff to the north. The road, however, narrowed and curved around the bushes.

There are currently four houses in Fox Hollow and two will be constructed in 2024-2025

The new road construction has allowed for seven marked parking spots south of Bluff Lane up the hill.

Analysis:

The combined reconstruction and the added vehicle traffic to the area has caused several close calls and near misses in for vehicles exiting from the stop sign on Bluff Lane heading east. The traffic coming down the hill currently doesn't stop, and the speed limit is 25 mph.

Chief Ryan Roesch and I reviewed the intersection and given the short length of road and the speed vehicles are coming downhill it has created a hazard for Bluff Lane traffic. Chief Roesch believes the new road and the added traffic from the building and turnaround traffic has increased. The sign will create better awareness of other lane traffic.

Chief Roesch supports adding a stop sign to the North bound travelling lane making that intersection 3 way.

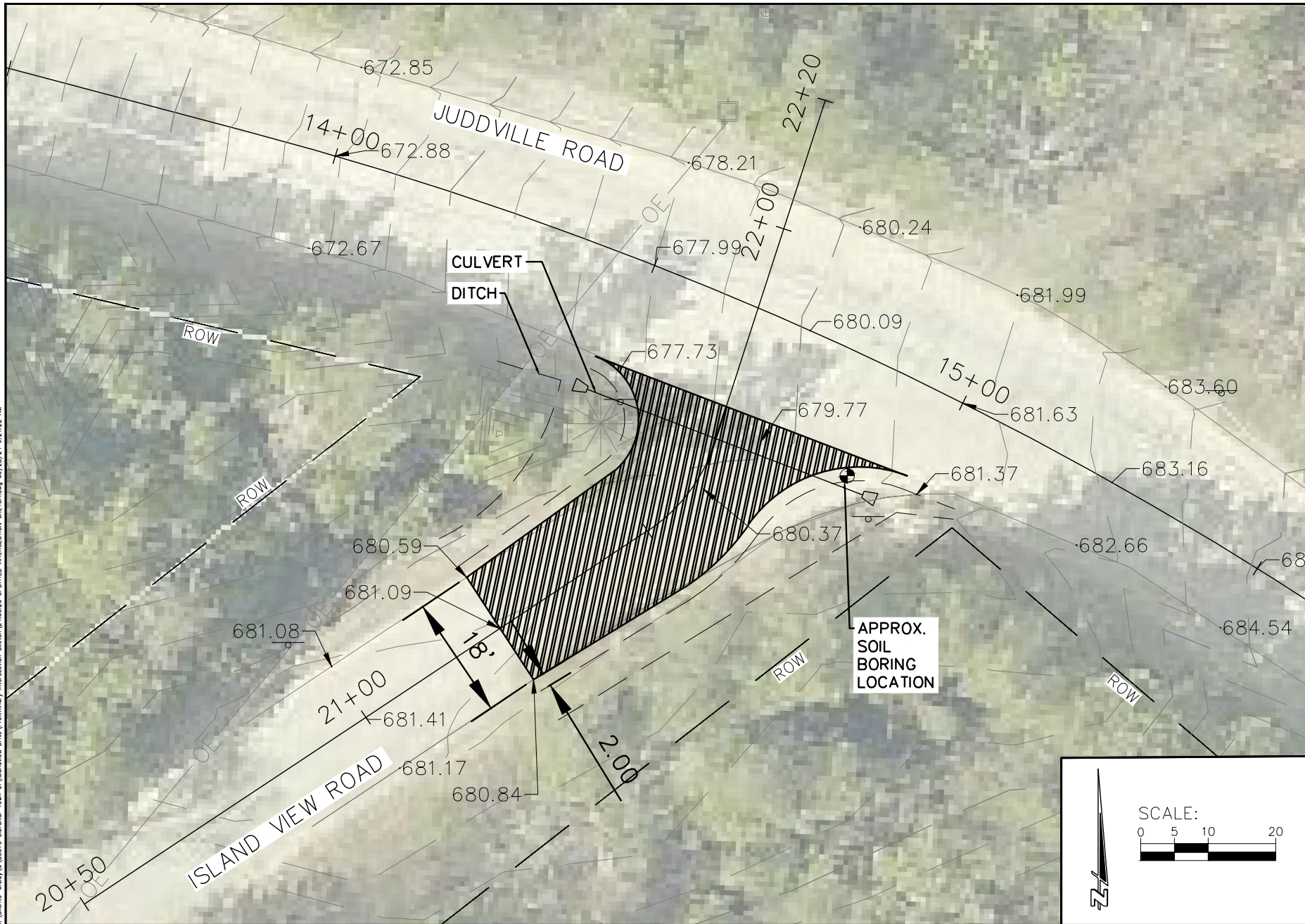
Recommendation:

Staff recommends the board approve adding a stop sign to the North Bound Lane of Hill Street.

Fiscal Impact:

The town maintenance says we have extra signs and posts. Maintenance will install the sign during regular hours. No additional funds will be used

I:\Clients - cRay\05073 Gibraltar Town of Gibraltar Drive\Preliminary Intersection Sketch\24.06.26 UPDATED INTERSECTION SKETCH.dwg 06/28/24 9:21:22 AM



JOB NO.	05073-0016
DRAWN BY	RM
CHECKED BY	DS
DATE	6/27/24
REVISIONS	
REFERENCE FILE	
DRAWING FILE	

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CORPORATION
Community Infrastructure • Architecture • Environmental Services

1650 Belmont Street
2000 Nelson Commons West
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500-491-3600
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TOWN OF GIBRALTAR
ISLAND VIEW INTERSECTION REALIGNMENT
PRELIMINARY CONCEPTUAL LAYOUT

SHEET NO.
1 of 1

To: Town Board

From: Staff

Request:

Request for speed study on South Highland Road.

Background:

Resident request for Town Board to consider lowering the speed limit from 45 mph on South Highland Road stating there is increased traffic on South Highland Road as it has been discovered as short cut between Fish Creek and Baileys Harbor and there are several homes with young children as well as a horse boarding facility with equestrian traffic on the Road.

Analysis:

Lowering the speed limit would require a speed study. Chief Roesch can complete the speed study.

Recommendation:

Staff sees no issues if the board opts to lower these limits.

Fiscal Impact:

The town budget has funds line itemed for signage.

To: Town Board

From: Staff

Request:

Consideration of amending ordinance 2022-11 Animals to have additional reference to death or maiming of other dogs.

Background:

The current Town ordinance addresses nuisance animals barking, running without a leash, etc. the ordinance doesn't address a major incident such as another dog killing or maiming another dog or person.

Police Department has had a few incidents involving dogs where death was involved.

The police department is seeking to enhance the ordinance to reflect the severity of the incident.

Analysis:

After review of other agencies and Towns, as well as consulting or legal advisors, it was determined the current Town Ordinance could be Amended to reflect a separation of severity in the same nuisance ordinance.

Town Staff has created the verbiage for the ordinance amendment and the police department supports the change.

Recommendation:

Town Staff and the Town Police Department supports and recommends approval ordinance 2022-11 as amended.

Fiscal Impact:

There is no fiscal impact for this recommendation.

TOWN OF GIBRALTAR

ORDINANCE 2022-11

ANIMALS

Ordinance 2022-11 Identified in the code of ordinances as 10.31 shall repeal and replace any previous ordinance(s) in whole or part, or any other ordinances contradicting to this new ordinance.

The Town Board of Gibraltar, in the County of Door, State of Wisconsin, does hereby ordain as follows:

Purpose – To ensure the safety of both citizens and animals in The Town of Gibraltar.

State Statutes Adopted – Authority

The Board of Supervisors of the Town of Gibraltar is granted authority for adopting this ordinance under its general 60.10(2)(c) and 60.22(3), Wisconsin Statutes. The Town Board Adopts this Ordinance under its general village powers authority and 66.1014 of the Wisconsin Statutes, 2917 Act 59.

Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal shall mean all living creatures, not human, endowed with sensation and power of voluntary movement, including mammals, birds, amphibians, and reptiles.

At large means off the premises of the owner and not under the immediate control of the owner or some other person.

Domestic animal means an animal of a species which is generally bred or kept by human beings, and which does not generally exist untamed and in the wild.

Non-domestic and/or wild animal means any native or non-native animal of a species which is generally not bred or kept by human beings, and which generally exists untamed and in the wild, or any animal that is wild, ferocious, or vicious by nature, habit, disposition, or character.

Owner means any person who owns, keeps, harbors, or has custody of an animal or any person who resides with a person who owns, keeps, harbors or has custody of an animal. Any person who accepts from an owner the temporary or permanent keeping or custody of an animal shall be considered an owner of the animal.

Public nuisance means any animal to which the following conditions apply:

Animals that are found on any property against the wishes of the owner or lawful occupant of the property. Damages or fouls the property of anyone other than its owner, are dangerous or vicious. Cause unsanitary conditions of enclosures or surroundings. Are diseased or dangerous to human health, that bark excessively or make prolonged and disturbing noises interfering with the peace and quietude of the neighboring property.

Public property includes all streets, sidewalks, boulevards, parks, beaches, and any public right-of-way located in the Town of Gibraltar.

Under restraint means an animal controlled, by a fence, leash and/or its owner's command within or outside the confines of the owner's property.

GENERAL PROVISIONS

Owners to exercise proper control of their animals

Owners shall exercise proper care and control of their animals to prevent them from becoming a public nuisance. A public nuisance is created by any owner who allows excessive, continuous, or untimely barking, howling, crying or yelping. Molesting or threatening persons, chasing vehicles, or attacking people or other domestic animals. Running at large on public or private property. Defecating on public property or private property.

Animals in vehicles

No person shall leave any animal in any standing or parked vehicle in such a way as to endanger the animal's health, safety, or welfare. An animal control officer, humane officer or police officer is authorized to use reasonable force to remove the animal from the vehicle whenever it appears that the animal's health, safety, or welfare will be endangered. Any person violating this section shall bear the full cost and expense incurred by the Town in the care, medical treatment, impoundment cost and disposal of the animal, including the removal from a vehicle as well as the penalty.

Collection of animal waste

All persons keeping animals in the Town, are prohibited from allowing their animals to leave their bodily excrements at large in the Town. Such persons are required to immediately collect such excrements upon being deposited and to dispose of it in a sanitary manner.

Penalty

- a. Any person found guilty of violating this ordinance or any part of this ordinance, shall be subject to a forfeiture of not less than \$50.00 or more than \$500.00 Together with the costs of prosecution and in rueful default of payment of such forfeiture and cost of prosecution, shall be imprisoned in the county jail until said forfeiture is paid, but not exceeding 60 days.
- b. Owners of dogs who are involved in an incident where Any dog makes an unprovoked attack on a person or other animal that causes bodily injury or death and occurs in a place other than the

enclosure in which the dog is kept, is liable for additional penalties up to \$500 set by the Town of Gibraltar fee Schedule under this ordinance.

b. Any person, firm, or corporation, violating any of the sub-sections of this ordinance may stipulate to the guilt or no contest and may pay to the Clerk of Court a bond according to a schedule prescribed by the Circuit Court of Door County. Such stipulation will make it unnecessary for the subject charged to appear in court and will act as a basis for the court to enter judgment and order forfeiture of the bond. Forfeitures, penalty assessments, costs and fees shall be disbursed as provided in Wisconsin Statutes, Section 66.12.

Enforcement

a. Enforcement shall be by citation

b. Schedule of Deposits. Deposits shall be made in cash, money orders, or certified check to the Clerk of Door County Circuit Court, who shall provide a receipt to the other office and the amount of the forfeiture schedule shall be stated above or such amount that the Circuit Court of Door County hereafter affixes.

c. Any person, firm, or corporation, violating any of the sub-sections of this ordinance may stipulate to the guilt or no contest and may pay to the Clerk of Court a bond according to a schedule prescribed by the Circuit Court of Door County. Such stipulation will make it unnecessary for the subject charged to appear in court and will act as a basis for the court to enter judgment and order forfeiture of the bond. Forfeitures, penalty assessments, costs and fees shall be disbursed as provided in Wisconsin Statutes, Section 66.12.

Reference to Statutes

Reference to specific statutory sections whenever used in this ordinance, shall mean Wisconsin Statutes as amended, modified, repealed or otherwise altered by the State Legislature.

Severability

If any of this Ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of any other provisions of this ordinance.

Amended this 10th day of July 10, 2020. Vote:

Steve Sohns, Chairperson

Laura Reetz, Clerk

To: Town Board

From: Staff

Request:

Approve a fee of \$500 for maiming or killing another dog

Background:

More than one instance the Town of Gibraltar has incidents where a dog was killed by another dog in the public. Our current ordinance is a nuisance ordinance, and the fine is \$50.00

An amended ordinance has been written to the current nuisance ordinance.

Analysis:

Chief Roesch would like the fee to reflect the incident, for a traumatic experience or for the damage caused. Chief Roesch is proposing the fee structure be set at \$500.00 when death or maiming is involved including human contact.

Recommendation:

Staff recommend creating a fee of \$500.00 for the amended ordinance

Fiscal Impact:

No fiscal impact to the budget with this request.

To: Town Board

From: Staff

Request:

Approve road maintenance work directed from the Town road review.

Background:

The Town Board conducted a road review this spring, the Board identified several roads that could possibly need maintenance upkeep.

The Town in the past utilized crack filling and chip sealing to ensure a longer life on our roads.

Analysis:

The town road review identified these areas as needing crack filling in 2024

1. Spruce St. Main to Cottage Row
2. Cottage Row to Sunset Park
3. Maple St. to the Dock and the dock parking area
4. High ridge Road from EE to the quarry entrance
5. Fire Department, airport, and the Town Center parking lots.

Staff have re-visited these roads and recommend completing outsourced crack filling on all except the Fire Station apron and Cottage Row to Sunset.

- The Fire station Apron staff will complete it in-house as it butts up to concrete and the road to Sunset Park is beyond the crack filling stage and would be a waste of funds.

Staff will seek bids from crack filling companies and use the lowest bidder.

Recommendation:

Staff recommends pursuing estimates for crack filling of the above identified roads, and allowing staff to proceed with the maintenance effort if the estimates are less than the proposed budget.

Fiscal Impact:

The Town Board has budgeted \$50,000 for road maintenance.

2024 Town of Gibraltar Road Review
Date: 4/8/2023
Start Time: 6:00 a.m.

ROAD NAME	2021 NOTES	2022 NOTES	2023 NOTES	2024 Notes
Town Center Parking Lot	None	Back of Building Needing Replacement Soon	Repair trench, talk to Nicolet	crack fill
Boat Trailer Parking Lot	Signs -- lights, dead fall between, fences	Ok	crackfilling, trail signage and vehicle parking signs needed.	cracks @ culverts
Beach Parking Lot			Paint and stencil parking stalls	cracks @seam, line strip and stencil
Hill Street	First part shot; price to pave; drainage	Phase 1	Phase 1 to begin end of 2023/2024	
Bluff Lane	Price to pave	Phase 1/ Striping until redone	Phase 1 to begin end of 2023/2024	
Spruce Street		Stripe	lane line striping	crackfill
Cottage Row to Main		OK	ok, look at parking stall striping	patch corner
Ula Street		OK	line striping	
Main to Sunset		OK	Falling rock and repairs are continued concern	line striping, crackfill, pothole
Main to Cedar		Potholes	Phase II of Downtown reconstruct	sewer issues
Cedar Street	Parallel parking striping by Whistling Swan	Phase 1	WS parking concerns, collapsed storm sewer to scope fall 2023	cracks

Maple Street\Dock Road			steering committee is addressing	crackfill
Dock Parking	Clean up	Clean Up	crack filling and week kill needed	paint parkstalls crackfill
Retreat Parking	Clean up	Clean up	ok	
Hwy 42 to Main Street/Cedar		Stripe if needed	Phase II of Downtown reconstruct	
Cottage Row South	Price to pave	Pave this year	Ula to Main crackfill	
Gibraltar Bluff North to Hwy 42	Crack fill	Crack fill - Centerline Bad/Shouldering		
Bluff Circle		OK		
Clark to Bluff Circle		OK	reconstruct in progress	
Cottage Row East to Hwy 42	Dead white ashes	Shouldering, potholes, dead Ash	guard rail concerns, better trimming needed	fill in shoulder at curve
Sky View	Cracks -- one at entrance	OK	ok	
Sky View Spurs (2)		Grade In-house	gravel on edge of blacktop	
Gibraltar Bluff Middle	Survey; price estimate	Survey, Price on Re-do	reconstructed 2023	
Orchard Rd		Price on Redo	on schedule for reconstruct	potholes, pos reconstruct Speed sign for traffic count
Gibraltar Bluff South	Chip seal	Tree Trimming	Dead ash tree, rough road	
Peninsula Players to Dead End	Brush at water	Brush at water, price on fixes	Fix road washouts around baracade	
Peninsula Players to Cty A	Tree branches	Tree branches hanging over road - south side	Tree branches trimmed	soft spot near culvert

Juddville Rd to Quarterline		ok	LRIP candidate, guard rail replacement	
Short Road	Pot holes	Gravel and grade	ok	
Quarterline Road	Crack fill	Spot shouldering and dead tree	ok	
Quarterline Road East		Gravel and grade, trim trees	gravel by county, dead tree in middle section	
White Cliff Rd	Crack fill; chip seal; estimate to pave	Price for Redo, Start trimming/brushing	gravel washout at intersection, possibly move rd with reconstruct	shoulder, profile ditch and culvert
Juddville Road (Hwy 42 to water)	Price estimate to budget to grade end of road	Part of grant, call county about pothole on 42	LRIP candidate, guard rail replacement	worse than other sections, sand in ditch
Islandview Rd	Same as 2020 (price estimate)	Price on Redo, Start brushing	LRIP grants	trim and cut trees
Islandview Spur/crt			gravel at intersection	
Juddville Hill Rd	Price estimate to budget	Price to redo	reconstructed 2023	
Daisy Patch	Crack fill	Spot shouldering, tree trimming	grading needed	
Wildflower Patch		Grade In-house	grading needed	
Rocky Beach Ln & Bare Bottom Beach Rd	Back blade pile on end of road; brush end of road	Trim trees at shore	grading needed	shouldering
Old Cty EE Lane	Redo next year with Cty EE	Same	redone in 2022	
Long View Road	Grind (leave gravel?); price estimate to redo when county does Cty EE or leave gravel	Add gravel at transition from blacktop In-house	Add gravel at transition from blacktop	
Little Marsh Road	OK	Spot shoulder, overhanging branches	ok	
Gardner Court	Crack fill; potholes; grade?	OK	grading needed	regrade

High Plateau	Shouldering (touch up)	Tree trimming, leaves in ditch	ok	
S Highland East to Cty F	Shoulder intersection and Cty Hwy F intersection	OK	ok	
High Ridge	Price estimate for paving/black top	Shoulder North end, Price for Double lift: 8398 to North and South Short (old section). No culvert in driveway	schedule for replacement	crackfill south end, pothole at corner EE
Shine Ln	Grind and gravel (price estimate)	Brush Cedar Trees	property owner has top soil in row	property owner has top soil in row
S Highland North	Shoulder	Brushing	consider repave	
Highland Spur		Gravel and grade	gravel and grade, fix sign	regrade
Shady Lane		Brushing	ok	rough shape
Maintenance Shop	Sweep; fix shoulders; downspout on cold storage building (east side)	OK	ok	
Fire Department	Crack fill	Striping, survey NW section	ok	crack fill, could try slurryseal
Maple Grove East	Price estimate? Widen shoulder; double lift; price estimate to pave/blacktop	Maple tree limbs	trim and trees	
West Meadow North	Stripe center of curve	OK	add gravel to end section	add gravel to end section, brushing needed, dead ash
Wilder Road		Price Chip seal - last chance - Ephraim pay 1/2	work w/ ephraim	
West Meadow South	Shoulder	Good		trim trees
Triangle Road		Good		
Triangle Spur		Chip seal (last chance)		build up shoulder

Maple Grove Road to Gibraltar		OK, shoulder inside of curve In-house	pothole on curve, need shouldering	pothole on curve, need shouldering, trim trees
Gibraltar Road East	Survey - Cedar Ridge	Spot shouldering	spot shouldering, watch for cracks	
Gibraltar Court		OK		grade
Sugar Bush Rd			possible slurryseal	fix grade and soft spot
Sugar Bush Spur	Potholes; clean up end with gravel	OK		
Sugar Bush Lane		Chip seal	branches	
Maple Grove Road North	Chip seal (price estimate)		pothole/shouldering	
Airport Parking Lot		Crack seal	ok	crackfill
Gibraltar Road Middle to Cty A	Touch up shoulder	Spot shoulder	trim trees	good shape
Gibraltar Road/Cty Rd A to School		OK		
Town Shop		Call if sawmill could use cedar		
Spring Road to Wandering	Crack filling	OK	repaint lane lines	pothole
Wandering Road	Crack filling; shouldering (South of 8984)	Crackfill	stump on curve, trim trees	
Spring Road to Wandering		Crackfill, north done last year		
Spring Road		Crackfill, may pass on 2nd lift	line striping entire road-Kewaunee	line striping entire road-Kewaunee
Elm Road		Crackfill, striping, shoulder	dead tree at end of road	
Evergreen Rd	Crack fill	OK	triming and brushing needed at wires	
Shore Rd		OK		
Highland Rd (1/2 Ephraim)			repave inprogress	

Blossomberg Cemetery	Shoulder spots (Town staff)	OK	shouldering	spring clean up branches etc
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2023

<u>Striping/Paint</u>	<u>Chip Seal</u>	<u>Gravel & Grade</u>	<u>Other</u>	<u>Other</u>
Beach Parking Lot-w/stencil Spruce St-drive lanes Cottage Row to Main-stalls Spring Rd-all lines(Kewaunee) Ula-stalls	Sugarbush Rd (slurry seal)	Quarterline Rd East	Signage at Boat trailer parking for vehicle and trail heads Shine Ln- Property owner as top soil in ROW	
<u>Asphalt/Milling</u>	<u>Spot Shouldering</u>	<u>In-house Grade & Gravel</u>	<u>Tree branches trimmed</u>	
Wilder- w/Ephraim TC Parking Lot-repair trench High Ridge Juddville (pos LRIP) S Highland North	Sky View Spurs-gravel on edge of asphalt Pen Players to Dead End- Fix road washouts around baracade White Cliff- gravel washout at intersection Island view Spur/crt- gravel at intersection Maple Grove to Gibraltar-shouldering	Island Spur-gravel @intersection Wildflower Patch Daisy Patch Rocky Beach Ln & Bare Bottom Beach Longview-gravel @transition Highalnd Spur (fix sign too) Gardner Crt	Gibraltar Bluff South-dead ash Pen Players to County A Quarterline Rd E- dead tree in mid section Gibraltar Rd Evergreen-wires Elm-dead tree on corner Wandering-stump on curve and trim Maple Grove East	

Capital Road Improvement Plan Projection 2024 Updated & Approved 09/06/23

Year	2024	2025	2026	2027	2028	2029	2030
Road							
Island View Rd		Culvert					
Hill St							
Bluff Lane							
Hill St							
Cedar Ct/Main St (Hwy 42 to Cottage Row)	Sewer		Road Reconstruct (includes Cottage Row- Main to Cottage Row Cr)				
White Cliff		Road widening					
Orchard Rd							
Highland Rd (Cty A to Shine Ln)							
Juddville Rd (3 miles)							
Shady Ln							
Maple Grove (Airport to Gibraltar) Sugar Bush Rd and Sugarbush Ln							
High Ridge (Highland to Quarry)							

Other Roads rated 4 or Less

- *Wilder
- *Main St (Cottage Row to Sunset)
- *High Plateau (EE to Highland)

Vessel Road Considerations

- *Wandering
- *Spring Rd
- *Maple & Spruce Streets

Peninsula Players

To: Town Board

From: Staff

Request:

Assist the Airport in writing a Community Foundation Grant for e-bikes at the Airport

Background:

The Ephraim / Gibraltar Airport is located several miles from the downtown of Fish Creek and a mile from Ephraim. Planes that arrive are allowed to use the courtesy vehicle however there is just one vehicle to use.

Some older bikes are made available for use.

Friends of the airport have written to the foundation and have been denied in the past, there was a discussion with the airport friends that the grant lacked size and impact to the community.

The Parks and Lands Committee has investigated the request and supports sending it to the Town Board for review. There were still questions relating to where when and amounts, as well as who would perform long term maintenance, storage, transportation.

The Harbor Commission reviewed the request and doesn't support the request.

Analysis:

The friends of the airport would like to partner with the Town to write a grant for e- bikes and a charging port, the airport would support any connection areas as their guests would from time to time need lodging and food.

Mr. Drajesk is going to be present to answer questions if they arise

The Town of Gibraltar if partnered with the airport would be the primary grant writer and forfeit our ability to write for a need in the Town during this cycle.

Recommendation:

Staff supports alternative transportation; however, a sound plan will need to be in place identifying the town's involvement and expectations.

Fiscal Impact:

The request is for writing of the grant no fiscal impact to the Town.

	2021	2022	2023	2024 thru 6/15/24
Old Town Hall				
cleaning	\$ 6,768.00	\$ 10,925.00	\$ 9,423.00	
wps	\$ 3,238.00	\$ 3,545.00	\$ 3,896.00	\$ 1,410.00
sanitary	\$ 3,025.00	\$ 2,398.00	\$ 2,517.00	\$ 1,956.00
propane	\$ 2,719.00	\$ 2,941.00	\$ 2,136.00	\$ 922.00
maint/repair	\$ 1,384.00	\$ 6,325.00	\$ 30,510.00	\$ 2,325.00
Total	\$ 17,134.00	\$ 26,134.00	\$ 48,482.00	\$ 6,613.00
		well pump	painting	new hotwater heater ordered

Noble House				
cleaning	\$ 4,484.00	\$ 4,016.00	\$ 4,547.00	
wps	\$ 2,236.00	\$ 2,951.00	\$ 3,328.00	\$ 1,569.00
sanitary	\$ 1,700.00	\$ 1,794.00	\$ 2,148.00	\$ 1,015.00
propane	\$ 2,141.00	\$ 3,019.00	\$ 1,557.00	\$ 1,371.00
maint/repair	\$ 1,927.00	\$ 3,346.00	\$ 1,369.00	\$ 3,010.00
capital improvements		\$ 52,092.00		
Total	\$ 12,488.00	\$ 67,218.00	\$ 12,949.00	\$ 6,965.00
		foundation		carpet

Holiday Harbor				
cleaning				
wps			\$ 1,179.00	\$ 460.00
sanitary			\$ 1,525.00	\$ 983.00
propane			\$ 2,677.00	\$ 759.00
maint/repair			\$ 6,656.00	
Total			\$ 12,037.00	\$ 2,202.00
			furnace	
			appliances	

Income					Total
Town Hall/Parks	\$ 2,605.00	\$ 2,720.00	\$ 3,300.00	\$ 1,445.00	\$ 10,070.00
Dockmaster			\$ 4,200.00	\$ 1,200.00	\$ 5,400.00
Holiday Harbor (Wilde)			\$ 8,750.00	\$ 9,000.00	\$ 17,750.00

MEMORANDUM
SPECIAL MEETING OF ELECTORS AND ELECTOR REQUEST

STATUTORY REQUIREMENTS:

Language requirements:

Wis. Stats. §60.12 governs procedure for a special meeting of the electors as well as dictates required language of the resolution. Wis. Stats. 60.10 (2)(g) specifically states in pertinent part:

(2) **DIRECTIVES OR GRANTS OF AUTHORITY TO TOWN BOARD.** ...directives or grants of authority to the town board under this subsection may be general and continuing or may be limited as to purpose, effect or duration. A resolution adopted under this subsection shall specify whether the directive or grant is general and continuing or whether it is limited as to purpose, effect or duration...By resolution, the town meeting may:

(g) **Disposal of property.** Authorize the town board to dispose of town real property, other than property donated to and required to be held by the town for a special purpose. Wis. Stat. Sec. 60.10 Powers of town meeting (Wisconsin Statutes (2024 Edition))

Notice requirements:

Wis. Stats. §60.12(3) provides notice requirements for a meeting of the electors and states as follows:

(3) **NOTICE.** The town clerk shall, not more than 20 nor less than 15 days before the date of a special town meeting, publish a class 2 notice of the meeting under ch. 985. The notice shall state the purpose, date, time and location of the meeting. If notice is posted, the same time and content requirements apply. Wis. Stat. Sec. 60.12 Special town meetings (Wisconsin Statutes (2024 Edition))

MOTIONS BY TOWN BOARD:

1. Need a motion by the Board for a special meeting of the electors with the date, time and location of the special meeting.
2. Need a second motion by the Board to approve the following proposed resolution language:

PROPOSED RESOLUTION TO THE ELECTORS:

The following language was provided to and approved by Town Attorney Robert Gagan:

To approve a resolution authorizing the Town Board of the Town of Gibraltar to solicit bids for sale and removal of town real property*; specifically, the 3 cottages located at 4148 Main St Fish Creek, WI 54212 (formerly known as The Shorehaven, The Holiday, and The Coach House cottages.)

*buildings only, not real estate

To: Town Board

From: Staff

Request:

Set a date for Chambers Island Road review

Background:

Each year the Town Board conducts a review of the roads on chambers Island, during the inspection the Board typically investigates potential maintenance of the Lighthouse and the lot for the future fire station.

The Board will need to identify a date to allow staff time to set up boat captains and marine transportation.

Analysis:

In 2023 Staff transported the town tractor and rotary arm to the island John Fairchild spent a week brushing back the roads and grass.

Town staff completed the hatch sealing, and a liner was installed on the lighthouse cistern.

The Chambers Island annual meeting is held on July 20th this year. The Fire Chief, Administrator and potentially some board members will be present. If a date cannot be set, an inspection by the Administrator and board members present can be performed and reported back to the full board.

Recommendation:

Set a date for Chambers Island Road review or authorize the town Administrator to conduct an inspection when present at the CIA meeting on the 20th of July.

Fiscal Impact:

To bring the board out on a separate day from the 20th of July it will cost \$1,500-\$1,600 for transportation.

To: Town Board

From: Staff

Request:

To use approximately \$675,000 from the Capital Account for the Land Acquisition purchase of the Redmann property.

Background:

Land Acquisition purchase for \$1.5 million, completely funded by grants.

Analysis:

We have secured enough grant funding to purchase the approx. 130 acres known as the Redman property and have a closing date set for the end of July. Three of the grants will not release funds until after closing and deed transfer, they are reimbursement grants. We have approximately \$685,000 in our Capital Fund. Rather than short-term borrow and pay interest, it makes more sense to “borrow” from the Town account. The funds will be returned by the end of the year, barring any unforeseen red tape.

Recommendation:

Town staff recommends using capital funds for the Redmann property purchased, which will be reimbursed, rather than short term borrowing.

Fiscal Impact:

We won't be collecting as much interest monthly, but we won't be paying interest either. We may not have funds readily available if a capital project arises, but we do have over \$400k in our minimum fund balance to cover a short-term emergency.

Dated From: From Account:
 Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/17/2024	AMI Consulting Engineers P.A. field investigations 231234	
501-00-56703-000-000		DOCK:CONSULTING SERVICES field investigations 231234	7,500.00
		Total	7,500.00
	6/27/2024	Associated Appraisal Consultants, Inc. july	
100-00-51530-110-000		ASSESSORS SALARY july	1,308.33
		175078	
		Total	1,308.33
	6/27/2024	Baylake Electric, LLC fix receipt and breaker ped 17 and junct	
501-00-55310-340-000		DOCK:MAINTENANCE/SUPPLIES fix receipt and breaker ped 17 and junct	627.00
		10542	
		Total	627.00
	6/27/2024	BOUND TREE MEDICAL LLC bandage	
100-00-52300-810-000		FIRST RESPONDERS:EQUIPMENT bandage	72.66
		85369034	
		Total	72.66
	7/02/2024	Cedar Corporation bluff/hill final design and project admi	
100-00-53322-000-000		HWY/ST MAINT:ROAD IMPROVEMENTS bluff/hill final design and project admi	2,904.28
		120350	
		Total	2,904.28
	6/17/2024	Conway, Olejniczak & Jerry, S.C. bluff lan, easement, redman otp	
100-00-51302-000-000		GG: LEGAL:GENERAL bluff lan, easement, redman otp	2,697.00
		40432	
		Total	2,697.00
	6/06/2024	Culligan Water Conditioning bottled water	
501-00-55310-310-000		DOCK:OFFICE EXPENSE bottled water	81.00
		1063842	

Dated From: From Account:
 Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51610-240-000		COMMUNITY CENTER:MAINT. checked water softener system	98.00
		47200	
		Total	179.00
6/27/2024 Door County IT remote support, clerk computer			
100-00-51400-390-000		ADMIN.:COMPUTER EXPENSES remote support, clerk computer	289.00
		4096,4111,4141	
100-00-51400-390-000		ADMIN.:COMPUTER EXPENSES security, backup, bitdefender	325.79
		4158	
		Total	614.79
6/17/2024 Door County Treasurer MFL Due to county			
100-00-41150-000-000		FOREST CROP/MNDG FOREST MFL Due to county	100.86
		MFL due to county	
		Total	100.86
7/02/2024 Door County Treasurer street sweeping			
100-00-53319-000-000		HWY/ST MAINT:STREET SWEEPING street sweeping	331.34
		2024-33000202	
		Total	331.34
7/02/2024 Fairchild Equipment hitch repairs			
100-00-51620-350-000		PW:T.S./M.D.:EQUIP RPAIR/MAINT hitch repairs	1,023.93
		SWO108780	
		Total	1,023.93
6/27/2024 Fire Rescue Supply, LLC tnt rescue tools annual mtc			
100-00-52200-351-000		FIRE PROTECTION:EQUIP. REPAIR tnt rescue tools annual mtc	600.00
		10447	
		Total	600.00
6/11/2024 Fish Creek Sanitary District #1 Delinquent utility 014070017			
100-00-12100-000-000		TAX RECEIVABLE Delinquent utility 014070017	614.86
		UTILITY	

Dated From: From Account:
 Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			614.86
<hr/>			
	6/27/2024	Gall's Inc.	
		zip boot, clip key	
100-00-52100-340-000		LAW ENFORCEMENT:UNIFORM/EQUIP.	208.57
		zip boot, clip key 26807230	
Total			208.57
<hr/>			
	7/02/2024	Going Garbage & Recycling, Inc	
		Garbage	
100-00-53200-292-000		SANITATION:GARBAGE	880.81
		Garbage 109097	
100-00-53200-293-000		SANITATION:RECYCLING	2,151.50
		Recycling 109100	
501-00-55310-292-000		DOCK:GARBAGE	498.16
		dock 301241	
Total			3,530.47
<hr/>			
	6/17/2024	Impact Northeast WI	
		monthly copier	
100-00-51400-390-000		ADMIN.:COMPUTER EXPENSES	50.00
		monthly copier	
100-00-51400-310-000		ADMIN.:SUPPLIES	19.50
		FREIGHT FOR TONER	
Total			69.50
<hr/>			
	7/01/2024	JoAnn Bauldry	
		return deposit, less \$15 increased fee	
100-00-48220-000-000		TOWN HALL/PARK RENT & DEPOSIT	185.00
		return deposit, less \$15 increased fee	
Total			185.00
<hr/>			
	7/02/2024	La Vine's Ice Company, LLC	
501-00-55310-270-000		DOCK:ICE	27.00
		39151	
Total			27.00
<hr/>			
	6/24/2024	Lake and Pond Solutions	
		herbicide/algaecide application	

ALL Checks by Payee

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General Checking

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
501-00-55310-340-000		DOCK:MAINTENANCE/SUPPLIES herbicide/algaecide application	1,371.56
		Total	1,371.56
<hr/>			
	6/24/2024	Laurie Buske	
	June		
100-00-55209-000-000		PARKS & LANDS:GARDENING	2,145.83
	June		
		Total	2,145.83
<hr/>			
	6/06/2024	Lawn Doctor	
	Noble Square,2469		
100-00-55213-000-000		PARKS & LANDS:TURF MAINT.	165.00
	Noble Square,2469		
		Total	165.00
<hr/>			
	6/27/2024	Leon & Sharon Zellner	
	walmart, menards, office max, etc		
100-00-55320-351-000		CHAMBERS ISL LIGHTHOUSE:MAINT.	245.82
	walmart, menards, office max, etc		
100-00-55320-357-000		CHAMBERS ISL: FUEL FOR MOWERS	51.68
	gas		
100-00-55320-340-000		CHAMBERS ISL: MISC. SUPPLIES	325.64
	period purchases		
		Total	623.14
<hr/>			
	6/27/2024	O'Reilly Auto Parts	
	4365-157302		
100-00-51620-350-000		PW:T.S./M.D.:EQUIP RPAIR/MAINT	563.32
	battery core charge		
		Total	563.32
<hr/>			
	6/17/2024	Peninsula Pulse	
	legals, bor, liquor, etc		
100-00-51520-000-000		ADVERTISING	968.90
	legals, bor, liquor, etc	32858	
		Total	968.90
<hr/>			
	7/02/2024	Reinhard Plumbing, Inc	
	replace check valve on sump		

ALL Checks by Payee
General Checking

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Dated From:
Thru:

From Account:
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51610-240-000		COMMUNITY CENTER:MAINT. replace check valve on sump	214.22
		75704	
Total			214.22
<hr/>			
6/27/2024 Wisconsin Building Supply			
2x12x8 treated			
100-00-51620-390-000		PW:T.S./M.D.:SUPPLIES	14.75
2x12x8 treated			
100-00-53314-000-000		HWY/ST MAINT:ROAD MAINTENANCE	30.00
rental of compactor			
Total			44.75
<hr/>			
6/17/2024 Wisconsin Department of Natural Resources			
SNOWMOBILE REG			
100-00-52200-340-000		FIRE PROTECTION:EQUIPMENT	5.00
SNOWMOBILE REG			
			REGISTRATION
100-00-52200-340-000		FIRE PROTECTION:EQUIPMENT	5.00
SNOWMOBILE REG			
			SNOWMOBILE REG
Total			10.00
<hr/>			
6/17/2024 Wisconsin Dept of Transportation			
bike ped feasibility study			
100-00-55340-000-000		MULTIMODAL TRAILS	40.45
bike ped feasibility study			
			39544240100
Total			40.45
<hr/>			
6/27/2024 Wisconsin Municipal Clerks Association			
Laura membership			
100-00-51400-192-000		ADMIN.:PROF. DUES/TRAINING	50.00
Laura membership			
Total			50.00
<hr/>			
6/17/2024 Wisconsin State Laboratory of Hygiene			
Water Test			
100-00-55120-351-000		NOBLE MUSEUM:OPERATING/MAINT.	35.00
Water Test			
			777432
100-00-55150-240-000		BATH HOUSE:MAINTENANCE	35.00
water test			
			777501
100-00-52200-356-000		FIRE PROTECTION:STATION MAINT.	35.00
water test			
			777333

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

ACCT

General Checking

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
501-00-55310-340-000		DOCK:MAINTENANCE/SUPPLIES	35.00
water test		777334	
100-00-51610-240-000		COMMUNITY CENTER:MAINT.	35.00
water test		777335	
		Total	175.00
		Grand Total	28,966.76

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
General Checking

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Dated From:
Thru:

From Account:
Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	18,827.04
Total Expenditure from Fund # 501 - DOCK FUND	10,139.72
Total Expenditure from all Funds	28,966.76

General Checking

ALL Checks

Posted From: 6/06/2024 From Account:
 Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
45877	6/07/2024	Kudick, Wayne	69.26
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
45878	6/07/2024	Soun, Joaquin	70.32
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
45931	6/14/2024	Richard, Mark	92.35
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
45932	6/14/2024	Motorola Solutions radio, ffp grant	4,253.56
45933	6/14/2024	USDA, APHIS goose roundup	4,000.00
45935	6/17/2024	Securian Financial Group, Inc July 2024	304.62
45936	6/24/2024	Bridenhagen Tree & Landscaping 2 elm trees	1,625.00
45937	6/28/2024	True North Real Estate Trust Account Earnest money Redmann purchase	100.00
45938	7/05/2024	Kudick, Wayne	46.17
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
45939	7/05/2024	Zellner, Leon	125.73
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
draft	6/07/2024	Wisconsin Deferred Comp	50.00
	Manual Check		
draft	6/07/2024	EFTPS	2,189.82
	Manual Check		
draft	6/07/2024	BP Products of North America, Inc Fuel	2,127.96
	Manual Check		
draft	6/11/2024	Wisconsin Department of Revenue sales tx	196.23
	Manual Check		
draft	6/14/2024	Wisconsin Deferred Comp	342.60
	Manual Check		
draft	6/17/2024	EFTPS	6,865.97
	Manual Check		
draft	6/14/2024	Dept. of Employee Trust Funds July insurance	22,917.90
	Manual Check		
draft	6/21/2024	Dept. of Employee Trust Funds may	10,507.60
	Manual Check		
draft	6/22/2024	Charter Communications	739.71
	Manual Check		
draft	6/18/2024	Wisconsin Public Service Electric	2,810.14
	Manual Check		

General Checking

ALL Checks

Posted From: 6/06/2024 From Account:
Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
draft	6/24/2024	Nicolet Bank	23,322.85
	Manual Check		
draft	6/24/2024	Nicolet National Bank	4,867.75
	Manual Check	pack n ship, mail water tests	
draft	6/26/2024	Wisconsin Department of Revenue	1,354.54
	Manual Check	Withholding	
draft	6/28/2024	EFTPS	7,095.22
	Manual Check		
draft	6/28/2024	Wisconsin Deferred Comp	342.60
	Manual Check		
draft	7/01/2024	BP Products of North America, Inc	2,293.03
	Manual Check	Fuel	
draft	6/27/2024	Delta Dental of Wisconsin	132.40
	Manual Check	Supplemental Billing	
draft	7/05/2024	Wisconsin Department of Revenue	1,235.53
	Manual Check	Withholding	
draft	7/05/2024	EFTPS	2,203.80
	Manual Check		
draft	7/05/2024	Wisconsin Deferred Comp	50.00
	Manual Check	ward only	
V2419	6/07/2024	Anderson, Jerrad	144.51
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2420	6/07/2024	Berkovitz, Tobin	144.51
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2421	6/07/2024	Bertges, Emmaly	59.23
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2422	6/07/2024	Birmingham, Thomas	644.41
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2423	6/07/2024	Chomeau, Vinni	528.97
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2424	6/07/2024	Heck, Jeffrey	972.52
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2425	6/07/2024	Jarosz, Jeffrey	209.65
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2426	6/07/2024	Lancaster, Sara	69.26
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2427	6/07/2024	Lengh, Robert	336.28
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2428	6/07/2024	Merkel, Jayson	1,547.84
	Manual Check	Pay period 05/01/2024 to 05/31/2024	

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Posted From: 6/06/2024 From Account:
 Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2429	6/07/2024	Merline, Linda	69.26
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2430	6/07/2024	Murre, Adrian	790.58
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2431	6/07/2024	Neu, Beth	293.97
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2432	6/07/2024	Pillat, Paul	69.26
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2433	6/07/2024	Reynolds, Stephan	358.45
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2434	6/07/2024	Selenica, John	1,781.53
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2435	6/07/2024	Sohns, Steven	987.51
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2436	6/07/2024	Volpe, Robert	739.40
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2437	6/07/2024	Weitman, Steven	476.97
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2438	6/07/2024	Witalison, Travis	948.90
	Manual Check	Pay period 05/01/2024 to 05/31/2024	
V2439	6/14/2024	Alpert, Lily	834.89
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2440	6/14/2024	Austin, Chase	2,168.81
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2441	6/14/2024	Bertges, Andrew	1,922.60
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2442	6/14/2024	Brower, Lindsey	1,475.11
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2443	6/14/2024	Cain-Bieri, Theresa	2,001.52
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2444	6/14/2024	Crowell, Andrew	1,633.73
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2445	6/14/2024	Fairchild, John	1,354.54
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2446	6/14/2024	Harvey, Ella	49.87
	Manual Check	Pay period 05/27/2024 to 06/08/2024	
V2447	6/14/2024	Houck, Mary	49.87
	Manual Check	Pay period 05/26/2024 to 06/08/2024	

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ALL Checks

Posted From: 6/06/2024 From Account:
Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2448	6/14/2024	Huberty, Colleen	1,270.00
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2449	6/14/2024	Linczmaier, Kurt	1,621.55
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2450	6/14/2024	Murre, Quentin	781.34
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2451	6/14/2024	Neville, Jon	116.36
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2452	6/14/2024	Pothast, Michael	851.21
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2453	6/14/2024	Reetz, Laura	1,187.16
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2454	6/14/2024	Reinert, Dustin	1,244.48
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2455	6/14/2024	Roesch, Ryan	1,793.77
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2456	6/14/2024	Thomas, David	282.59
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2457	6/14/2024	Thyssen, Travis	2,653.33
	Manual Check	Pay period 05/26/2024 to 06/08/2024	
V2458	6/14/2024	Witczak, Evan	508.12
	Manual Check	Pay period 05/27/2024 to 06/09/2024	
V2459	6/28/2024	Alpert, Lily	873.78
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2460	6/28/2024	Austin, Chase	1,554.42
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2461	6/28/2024	Bertges, Andrew	1,922.60
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2462	6/28/2024	Brower, Lindsey	1,534.22
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2463	6/28/2024	Cain-Bieri, Theresa	1,986.75
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2464	6/28/2024	Crowell, Andrew	1,633.73
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2465	6/28/2024	Fairchild, John	1,354.54
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2466	6/28/2024	Harvey, Ella	49.87
	Manual Check	Pay period 06/10/2024 to 06/23/2024	

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Posted From: 6/06/2024 From Account:
Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2467	6/28/2024	Huberty, Colleen	1,270.00
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2468	6/28/2024	Linczmaier, Kurt	1,621.55
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2469	6/28/2024	Murre, Quentin	662.02
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2470	6/28/2024	Neville, Jon	116.36
	Manual Check	Pay period 06/09/2024 to 06/23/2024	
V2471	6/28/2024	Pothast, Michael	835.38
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2472	6/28/2024	Reetz, Laura	1,469.26
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2473	6/28/2024	Reinert, Dustin	1,244.48
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2474	6/28/2024	Roesch, Ryan	1,793.77
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2475	6/28/2024	Thomas, David	166.23
	Manual Check	Pay period 06/09/2024 to 06/23/2024	
V2476	6/28/2024	Thyssen, Travis	2,653.33
	Manual Check	Pay period 06/09/2024 to 06/22/2024	
V2477	6/28/2024	Walker, Christ	116.36
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2478	6/28/2024	Witczak, Evan	591.62
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2479	6/28/2024	Witczak, Michael	715.55
	Manual Check	Pay period 06/10/2024 to 06/23/2024	
V2480	6/28/2024	Newkirk, Peter	66.50
	Manual Check	Pay period 06/01/2024 to 06/23/2024	
V2481	7/05/2024	Anderson, Jerrad	199.92
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2482	7/05/2024	Berkovitz, Tobin	210.99
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2483	7/05/2024	Birmingham, Thomas	736.76
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2484	7/05/2024	Blackwood, Thomas	46.17
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2485	7/05/2024	Chomeau, Vinni	598.24
	Manual Check	Pay period 06/01/2024 to 06/30/2024	

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ALL Checks

Posted From: 6/06/2024 From Account:
Thru: 7/05/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2486	7/05/2024	Dauffenbach, Darrin	24.00
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2487	7/05/2024	Dauffenbach, Walter	70.32
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2488	7/05/2024	Fischer, Amanda	136.81
	Manual Check	Pay period 05/01/2024 to 06/30/2024	
V2489	7/05/2024	Harris, David	166.67
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2490	7/05/2024	Heck, Jeffrey	657.66
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2491	7/05/2024	Jarosz, Jeffrey	362.10
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2492	7/05/2024	Lengh, Robert	690.91
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2493	7/05/2024	Merkel, Jayson	1,568.89
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2494	7/05/2024	Merline, Linda	46.17
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2495	7/05/2024	Murre, Adrian	724.38
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2496	7/05/2024	Neu, Beth	438.04
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2497	7/05/2024	Pillat, Paul	46.17
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2498	7/05/2024	Reynolds, Stephan	158.97
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2499	7/05/2024	Selenica, John	1,260.96
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2500	7/05/2024	Sohns, Steven	1,076.32
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2501	7/05/2024	Volpe, Robert	539.92
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2502	7/05/2024	Weitman, Steven	643.20
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
V2503	7/05/2024	Witalison, Travis	948.90
	Manual Check	Pay period 06/01/2024 to 06/30/2024	
Grand Total			172,891.31

General Checking

ALL Checks

Posted From: 6/06/2024 From Account:
Thru: 7/05/2024 Thru Account:

	Amount
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Total Expenditure from Fund # 100 - GENERAL FUND	123,887.22
Total Expenditure from Fund # 300 - DEBT SERVICES	23,322.85
Total Expenditure from Fund # 501 - DOCK FUND	24,457.24
Total Expenditure from Fund # 601 - AIRPORT FUND	1,224.00
Total Expenditure from all Funds	172,891.31