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**TOWN OF GIBRALTAR  
REGULAR MONTHLY MEETING  
WEDNESDAY, APRIL 10, 2024  
GIBRALTAR TOWN CENTER  
4097 HIGHWAY 42, FISH CREEK WI 54212  
7:00 PM**

**Approved:**

**Call to order:** Steve Sohns called the regular meeting to order at 7: 00 p.m.

**Pledge of Allegiance**

**Roll call/quorum:**

Board members present: Chair Sohns, Supervisor Merkel, Supervisor Birmingham, Supervisor Selenica, and Supervisor Chomeau

Board member(s) absent:

**Adopt agenda:** *Motion: (Birmingham, Selenica) to approve the agenda as presented. Carried.*

**Approve minutes of previous meeting(s):** *Motion:(Birmingham/Chomeau) to approve March 06, 2024, minutes as written. Carried. Motion:(Birmingham/ Merkel) to approve March 18, 2024, special meeting minutes as written. Carried.*

**Parks and Lands:** Cain-Bieri said the committee did a few walk thrus and have more to complete and the committee is working on a solution for the geese. Buske said the focus for the next meeting is to minimize the problem with the geese issue at the beach, including health issues that may arise. If you want to hear more there will be a presentation at the April 23, 2024, meeting at 8 am.

**Fire Department/EMR:** Chief Bertges provided a written report: March Call Volume 12 total calls (down from 14 in 2023).

**Significant events:** The Gibraltar Fire and Rescue Association (501c3) finished the ResCube and it is in operation. Minor motor vehicle accident at Peninsula Players and Spring Rd.

**Projects:** Applied for AFG grant for equipment for the new engine. Working with Pierce on the new engine design, delivery date around November 2024.

**Events:** YMCA Healthy Kids Day, April 20, 2024.

**Police Department:** Chief Roesch said the new base radio was installed by Baycom, the large antenna was removed, and it did take a direct hit from the lightning. Went to Two Rivers assisting for missing Elijah Vue, including flying the drone. Complaints about stop sign violations and will be concentrating on that.

**VFC:** Lancaster reported that she and Murphy attended the governor convention on Tourism. Fish Creek has the top 5 motivators to travel. Set the date for Spring Social and Annual Meeting May 21 from 5-7 at Wild Tomato, Town Board and staff are invited.

**Noble House:** Buske said in the middle of the membership drive and finalizing the brick orders. There is a huge number of sticks to be picked up at Noble Square as well.

**Airport:** Thyssen said the commission discussed the extension for the hangars, and it is postponed until 2025. Westwood is beginning their long-range plan.

**Watershed:** Merline said monitoring hasn't started quite yet. Bottles have arrived waiting on the thermistor. We will only use one at the Half Mile Bridge site instead of two. Our 2017 plan is still on target. We are participating in the Shed Aquarium study for suckers, the water level has increase with the snow but is quickly dropping. Merline walked the watershed and Redmann property today with Amanda Stuck from DDC, DDC is going to unveil a new stewardship program.

**Planning Commission:** None

1 **Harbor Commission:** Chair Harris said the Bay is down about a foot. We aren't in the dredging  
2 danger yet. The commission looked at some Kiosks for paying for boat launching, we don't  
3 have the volume here to support it. Looking at other ideas to try and streamline. One launch is  
4 open and can be used. Pier and Waterfront will put in the launch ramp docks in a week or so.  
5 The engineering firm completed a study of the main dock and now some of the slips can come in  
6 early. Dock staff is a little short, we are running ads. No damage to town property on Chamber  
7 Island. The waterfront plan from Ayers was formally accepted as well.

8 **Room tax:** Bill Weddig said the executive committee met and reviewed the January numbers,  
9 the entire area was down about 15% including Gibraltar. The occupancy in the town was only at  
10 15%, due to lack of snow and winter-like weather. No reason to not have a good summer. True  
11 occupancy numbers and yearly comparisons are also being put together. Occupancy has  
12 continued to increase annually overall in the county.

13 **Building Committee:** Chair Stubenvoll will be meeting soon, working on a schedule.

14 **Coastal Byways:** Thyssen said the coloring book was finalized and the annual report was in the  
15 packet.

16 **Broadband Ad-Hoc Committee:** Meeting on March 19, 2024, for their report on how they want  
17 to take the next step.

18 **Clerk:** Thyssen said finished the election, even without power. Cain-Bieri had to drive  
19 everything to Sturgeon Bay as well. Liquor licenses renewals are out and finishing up Business  
20 License compliance.

21 **Administrator:** Thyssen said the Upper Bluff sewer is to Hwy 42 and heading south past the  
22 Settlement shops. There will be a road extension for the park too. Hill St/Bluff Ln the curb has  
23 been installed and looks nice. Four applicants came through for the clerk, 2 are a qualified level  
24 we are doing interviews. Maintenance is working on storm management. Street sweeping will  
25 start by the county and will include vectoring the storm sewers.

26 **Chairman:** Chair Sohns last month the Evergreen Mini golf situation was on the agenda and  
27 found out that the town cannot override a conditional use permit and the extended hours will not  
28 be allowed. Must modify the conditional use with the county. Road review was on Monday, the  
29 maintenance department is doing a good job with shouldering and things looked a lot better than  
30 in the past. A Grant for \$175,000 for the Redman Property purchase, and we are about \$200,000  
31 short and we are waiting for more grants.

32 **Public Comment:** Merkel asked for a monthly county report from our representative on the  
33 board. Chomeau would like the chair to consider putting on the agenda the proclamation for  
34 Open Door Pride to show support for people in the community, doesn't involve flags. Baileys  
35 Harbor, Sturgeon Bay and Sister Bay have all done that already. Kathy Diltz asked for an update  
36 on the road tax. There will be no future billings.

37 **2023 Financial Audit (CLA):** *Motion: (Merkel/Selenica) to approve the 2023 financial report.*  
38 Carried.

39 **Special Event Request Peninsula School of Art-Plein Air Festival including Temp Class B**  
40 **Beer and Wine Liquor Licenses:** *Motion: (Birmingham/Selenica) to approve special Event*  
41 *request for Plein Air Festival and Pen Art Gala including Temporary Liquor licenses.* Carried.

42 **Special Event Request Peninsula Pacers:**  
43 *Motion: (Selenica/Chomeau) to approve special event request for Peninsula Pacers for the*  
44 *Century Fall Challenge.* Carried.

45 *Motion: (Selenica/Sohns) to approve special event request for Peninsula Pacers for the Hairpin*  
46 *Run 5k.* Carried. (Chomeau abstained)

47 *Motion: (Selenica/Chomeau) to approve special event request for Peninsula Pacers for the MS*  
48 *Walk.* Carried.

1 *Motion: (Chomeau/Birmingham) to approve special event request for Peninsula Pacers for the*  
2 *Beer fest and wine fest parking lot use. Carried.*  
3 **Special Event Request for Concerts at the Beach, including Temp Beer License:** *Motion:*  
4 *(Selenica/Birmingham) to approve the concert events at the Beach and temp beer license*  
5 *contingent upon updated application. Carried.*  
6 **Consideration Cedar Company Storm Water Management Design Services for Waterfront**  
7 **Parcel:** *Motion (Birmingham/Merkel) to contract with Cedar for Storm Water Management*  
8 *Design services and study for the Kinsey-Waterfront Parcel for approximately \$9850.00.*  
9 *Carried*  
10 **Consideration of Contracted Services with Bay Lake Regional Planning to develop a Town**  
11 **C.O.R.P Plan:** *Sohns asked that Bay Lake meets with Parks and Lands and the Plan*  
12 *Commission. Motion: (Merkel/Birmingham) to approve the contracted services with Bay Lake*  
13 *for a CORP Plan for \$19,367. Carried*  
14 **Consideration of Change Order #2 Advanced Construction Bluff/Hill Project:** *Motion:*  
15 *(Merkel/ Chomeau) to approve the change order #2 for \$2,266.00. Carried*  
16 **Consideration of choosing USDA Grant application or interest lock option:**  
17 *(Merkel/Birmingham) to apply for the interest lock with the USDA at a rate of 2%. Carried.*  
18 **Consideration for approval of the M.O.U with Betram Communications to provide**  
19 **internet, fiber services, and installation:** *Motion: (Selenica/Sohns) to the MOU with Bertram*  
20 *Communications. Carried.*  
21 **Consideration to Ratify Disaster Declaration, Resolution 2024-3:** *Motion:*  
22 *(Merkel/Birmingham) to ratify disaster declaration and approve resolution 2024-3. Carried*  
23 **Payment of bills** *Motion (Birmingham/Chomeau) to approve payment of bills. Carried.*  
24 **Adjourn:** *Motion (Selenica/Merkel) to adjourn at 8:52 p.m. Carried*  
25 Respectfully submitted,  
26 Theresa Cain-Bieri, Deputy Clerk