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**TOWN OF GIBRALTAR**  
**REGULAR MONTHLY MEETING**  
**Wednesday, March 6, 2024**  
**GIBRALTAR TOWN CENTER**  
**4097 HIGHWAY 42, FISH CREEK WI 54212**  
**7:00 PM**

**Approved:**

**Call to order:** Steve Sohns called the regular meeting to order at 7:00.m.

**Pledge of Allegiance**

**Roll call/quorum:**

Board members present: Chair Sohns, Supervisor Merkel, Supervisor Birmingham, Supervisor Selenica via zoom, Supervisor Chomeau.

Board member(s) absent:

**Adopt agenda:** *Motion: (Merkel, Birmingham) to approve the agenda as presented. Carried.*

**Approve minutes of previous meeting(s):** *Motion:(Birmingham, Chomeau) to approve February 6, 2024, minutes as written Carried.*

**Parks and Lands:** Buske reported the committee is busy right now working on grants, plans, and goals. We are looking at ideas for getting rid of the geese at the beach. We received a few new benches. The third Tuesday of the month at 8:00 is our next meeting if you would like to attend.

**Fire Department/EMR:** Chief Bertges provided a written report: February Call Volume 10 total calls (down from 20 in 2023).

**Significant events:** Winterfest went well. We worked with PD and the drone and did a couple Ice Rescue drills. School fire prevention day pre k thru 5<sup>th</sup> grade

**Projects:** Guys are working on new Rescue Truck, waiting on graphics. Applied for AFG grant for equipment. Working with Pierce on the new engine design. Delivery date around December 2024.

**Police Department:** Chief Roesch this last month attended missing and endangered task force and another drug task force between the county. The audit has been completed and we are in compliance.

**VFC:** Lancaster reported Early part of the season, getting memberships in.

**Noble House:** Buske reported we received a \$1000.00 donation for a microphone and projector. If you would like to put in a brick order please call.

**Airport:** We had a set back on preparing our new property for the new hangars. We needed to have the end of the runway cleared, both vendors we cleared but had errors in their bids, so we had to disqualify them both. Now we are looking at 2025, this is disappointing to say the least. We are working with the Friends of the Airport at replacing our bikes with Ebikes. We are talking with other local municipalities to possibly have this be shared.

**Watershed:** Linda Merline reported that Karen M. from the Shed Aquarium will be at the creek at 9:00 a.m. She is coming up the shore and doing all the creeks looking for suckers. We have been doing this for 8 years now. They will be looking to see if the suckers are using the fish ladder. We have noticed large rocks thrown on the fish ladder, can we have the maintenance crew take a look?

**Planning Commission:** They finalized the Outdoor Display Ordinance. We are also working on the Town Design Ordinance.

**Joint report from Plan and Parks Joint meeting:** Linda Merline and Laurie Buske presented the clerk with a written report, see attached. [2024 03 06 parks and plan board attachment.pdf](#)

1 **Harbor Commission:** Chair Harris reported our engineering firm AMI was at the dock on  
2 Monday and Tuesday and has completed the structural testing of our main dock. We should have  
3 their report soon. This is the earliest ice out we have ever seen. We are not looking at opening  
4 early at this time. It could get cold again, we do not want to jump the gun. We have Chase and  
5 Lindsey coming back this season and we are hoping to have dock staff applications start coming  
6 in for the upcoming season.

7 **Room tax:** Thyssen reported that we are within 3% of last year, we are holding the line. Now  
8 that we are post Covid a few years we are looking at numbers increase.

9 **Building Committee:** Chair Stubenvoll reported nothing new at this time.

10 **Coastal Byways:** Gutschow reported that we met here last month and worked on the coloring  
11 book.

12 **Broadband Ad-Hoc Committee:** Meeting on March 19, 2024 for their report on how they want  
13 to take the next step.

14 **Clerk:** Gutschow reported that she has turned in her 2 weeks notice due to her mother's illness.  
15 Gutschow thanked Travis Thyssen and Theresa Cain-Bieri for their kindness and support. She  
16 thanked the town board for allowing her this opportunity and said she was very sad to leave.  
17 Gutschow went on to say that the town of Gibraltar is very lucky to have Travis, Theresa, all the  
18 town staff and the town board working so hard for the electors.

19 **Treasurer:** Cain-Bieri the final TUF bill is due March 15, this is the last one. You will not get  
20 another going forward. Business licenses and Short-Term Rental licenses are past due. Please  
21 subscribe to our Facebook page, that is where we put fun things going on in the town, it is neat  
22 way to stay involved in the town.

23 **Administrator:** The construction continues by Hidden Blossom. Listen to the recording. The  
24 sewer project is 2 weeks ahead of schedule. They will be waiting for the asphalt companies to  
25 open. Maintenance has been working hard at getting all the downed trees removed. Maintenance  
26 is pouring concrete pads for benches at the Noble House.

27 **Chairman:** Chair Sohns has been reaching out for donations for Champagne Rock. TAC  
28 Committee the break away from town bill was approved.

29 **Public Comment:** Judith Kalb wondering about a public brush pile, can we have one, other  
30 towns have them? She is hoping the board shows the same wisdom and foresight that they had  
31 with the beach, in this new green space. Kathy Beck has a concern about Choke Cherry Lane  
32 being a one lane road to get out.

33 **Special Event Request Evergreen Mini Golf Ball** Kerry Johnson has run a couple of these  
34 glow ball event nights, wanted to make sure that she can go past her regular hours with these  
35 events. *Motion to approve (Chomeau, Birmingham) Carried*

36 **Consideration of Class A license for Aim the Wine Room Michele Amos Goaz** *Motion to*  
37 *approve (Chomeau, Birmingham) Carried*

38 **Appointment of Town Clerk** *Motion to approve appointment of Travis Thyssen (Birmingham,*  
39 *Merkel) Carried*

40 **Possible Road Review Date and April Town Board Meeting** April 8, 2024 for Road review 6  
41 a.m. April Town Board moved to April 10, 7 p.m. Annual Meeting April 16, 2024 7pm Old  
42 Town Hall *Motion to approve ( ) Carried*

43 **Accept the Road Dedication for Choke Cherry Lane** Travis Thyssen asked the board to look  
44 at a map he presented. It gives us the ability in the future to fix the intersection if needed. The  
45 sewer line goes right under the road, this will let us do any work we need without getting an  
46 easement from the owners. The whole road will shift about 10ft, opening up the ability to plow  
47 and do maintenance. Discussion occurred regarding having an emergency exit once the town

1 owns the road. *Motion to accept the Road Dedication for Choke Cherry Lane (Birmingham,*  
2 *Sohns) Carried*

3 **Consideration of 2024-01 Mailbox Ordinance** Chair Sohns asked the board to look at the  
4 ordinance. Discussion occurred. *Motion to approve as written (Merkel, Sohns) Chomeau*  
5 *opposed. Motion Carried*

6 **Consideration of Ordinance 2024-02 Relating to the Confidentiality of information about**  
7 **income and expenses requested by the assessor in property assessment:***Motion to approve*  
8 *(Merkel, Chomeau) Carried*

9 **Recommendation to Door County to adjust speed zone on County Hwy A:** Chair Sohns  
10 asked the Board to look at Angela Sherman’s request for the town to ask the County to adjust  
11 the speed to 35mph and to add School Bus signs on the south bound side. Discussion occurred.  
12 Elector Holly is requesting that the town make a request of the County to have all four corners of  
13 A and F by Greenwood to have a speed reduction study as well. *Motion for the town to request*  
14 *the County in the area of the volleyball court, County A and F and School Bus signs approve*  
15 *(Merkel, Chomeau) Carried*

16 **Harbor Commission Appointment Renewals** *Motion to approve Chair Sohns appointment of*  
17 *Dave Harris as Chairman (Birmingham, Merkel), Motion to approve appointment of Robert*  
18 *Grawien, and Richard Hecker renewal (Birmingham, Merkel) Carried*  
19 *Chair Sohns asked that we keep all the interested parties on file.*

20 **Introduction of Resolution 2024-01 to Vacate a portion of Bluff Lane** Thyssen updated the  
21 Board that it would be in the best interest of the town to vacate. In return we would gain 3ft we  
22 would never have to worry about getting a temporary easement. The other one is in front of the  
23 Thorp house, this would just be deeded back to the Thorp house, it is in his driveway already.  
24 This is the start of the process. From here we will need a public hearing, this initiates the release  
25 of the property. *Motion to approve this resolution to begin the process (Birmingham, Sohns)*  
26 *Carried*

27 **Approve Board of Review and Open Book Dates** *Motion to approve Open Book of May 16,*  
28 *2024 1-3 pm and June 5, 2024 5-7pm for Board of Review (Birmingham, Merkel) Carried*

29 **2024 Season Retreat Lot Recommendation** The Harbor Commission Chair Dave Harris said  
30 this worked out very well for the dock. *Motion to approve doing it the same as last year*  
31 *(Birmingham, Merkel) Carried*

32 **Payment of bills** *Motion to approve the payment of bills as presented, (Birmingham, Chomeau)*  
33 **Adjourn:** *Motion to adjourn at 8:50 (Merkel, Chomeau) Carried*

34 Respectfully submitted,  
35 Cyndi Gutschow, Clerk