

Town of Gibraltar
Mailbox regulations
Ordinance 2024-01

Ordinance 2024-01 shall repeal and replace any ordinance(s) in whole or part, or any other Ordinances contradicting this Ordinance.

The Town Board of Gibraltar, in the County of Door, State of Wisconsin does hereby ordain as follows:

Purpose:

The purpose of this ordinance is to provide guidance and compliance for mailbox installation, regarding public safety and accessibility in the Town of Gibraltar right-of-way.

Authority:

The Board of Supervisors of the Town of Gibraltar is granted authority for adopting this ordinance under its general 60.10(2)(c) and 60.22(3), Wisconsin Statutes. The Town Board adopts this Ordinance under its general Village Powers authority and 66.1014 of the Wisconsin Statutes 2917, Act 59.

Mailbox Regulations:

No mailbox or newspaper delivery box will be allowed to exist on Town of Gibraltar right of way if it interferes with the of the traveling public or the function, maintenance, or operation of the highway system.

The location and construction of mailboxes shall conform to the rules and regulations of the U.S. Postal Service as well as to standards established by the Town of Gibraltar.

A mailbox installation that conforms to the following criteria will be considered acceptable unless in the judgement of the Maintenance Supervisor, the installation interferes with the safety of the traveling public or the function, operation, or maintenance of the Town of Gibraltar highway system.

Mailbox Location Requirements:

Mailboxes shall be located on the right side of the in the direction of the delivery routes unless. exact placement is determined differently by the U.S. Postal Service. The bottom of the box shall be set at 45" from ground level. The roadside face of the box shall be offset from the edge of the travelled way as follows: 8-12 inches from the edge of a curb or 12-15 inches from the back of asphalt or pavement road.

Where a mailbox is located at an intersecting road it shall be located a minimum of 100 feet beyond the center of the intersecting road in the direction of the delivery route this distance shall be increased to 200 feet if the road is deemed a state, County highway.

these guidelines are following the U.S. Postal service recommended guidelines.

Structure:

Mailboxes shall be of light sheet metal or plastic construction conforming to the requirements of the U.S. Postal Service. Newspaper delivery boxes shall be of light sheet metal or plastic construction of minimum dimensions suitable for holding a newspaper. Newspaper boxes may be under or next to the mailbox.

Mailbox supports shall not be set in concrete and shall be installed on a single 4 inch by 4 inch or 4.5-inch diameter wooded post or a metal post with a strength no greater than a 2-inch diameter standard strength steel pipe and embedded no more than 24 inches into the ground.

Alternative posts will need to be approved by The Town of Gibraltar Maintenance Supervisor.

Removal of non-conforming and unsafe mailboxes:

Any mailbox that has found to violate the intent of this regulation shall be removed by the landowner upon written notice by the Town of Gibraltar, based on assessment of hazard to the public, the landowner will be granted not less than 24 hours nor more than (30) thirty days to remove an unacceptable mailbox. After the specified removal period has expired the unacceptable mailbox will be removed by the Town of Gibraltar maintenance Department and the landowner shall be billed \$150.00 - \$500.00 for the service.

The fees in this ordinance are set forth in the Town of Gibraltar Fee schedule.

Collection of fees:

The Town of Gibraltar has the specific authority, powers, and duties pursuant to chapter 60, Wis Stats., pursuant to the specific statutory sections noted in this ordinance and or by adoption of Village Powers under section 60.10 to regulate and control certain uses, activities, and operations in the Town of Gibraltar.

The Town of Gibraltar has been granted Village Powers pursuant to chapter 60.10 Wis Stats. And will use this authorization in any method to make the town whole.

Severability:

If any of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of any other provisions of this ordinance.

Dated this 7th day of February 2024.

Steve Sohns, Chairman

Jayson Merkel, Supervisor

Tom Birmingham, Supervisor

John Selenica, Supervisor

Vinni Chomeau, Supervisor

Attest:

Cyndi Gutschow, Town Clerk