

**TOWN OF GIBRALTAR
PLAN COMMISSION
September 25, 2023, AT 6:00 PM**

Call to Order: Linda Merline called the meeting to order at 6:00 PM

Roll Call/ Quorum: Linda Merline, Sara Lancaster, Paul Pillat, and Wayne Kudick
Absent: John Selenica, Tom Blackwood

Proper Notice of the Agenda: *Motion: (Pillat, Lancaster) to approve the agenda as presented. Carried*

Approve Minutes of Previous Meeting(s): *Motion: (Kudic, Lancaster) to approve the minutes of the July 24, 2023*

Public Comment: None

Reports: The commission approved moving the town treasurer proposed budget to the Town Board for approval.

Green Tier Ad-Hoc committee; No report.

Chair Report. Chair Merline reported on the upcoming plan commission meeting with the Town Board, Parks and Lands Committee and Harbor Commission to discuss the Kinsey property redevelopment project. Linda additionally discussed the creek conditions and how it has been low or dry. Linda also reported they will be out on the 10th testing if the creek allows.

Town Administrator Report. Administrator Thyssen explained the town is hiring a new clerk that should be ready at the October meeting, Administrator Thyssen additionally discussed a potential zoning review coming in the next month or so.

Old Business. The plan commission reviewed photos taken by Chair Merline of the various businesses in the town and the outside merchandise displays they had. The Commission reviewed the photos and discussed the current draft ordinance against the photos. They discussed the appeal, front and rear displays, what is a table, mannequin, and what is or isn't removable. Chair Merline asked the Commission to take some time to review and digest the discussion and return to the next meeting with comments and suggestions.

New Business:

2024 Goals: The proposed list of goals for 2024 were discussed. Chair Merline asked the commissioners to review the goals & actions from the new 2043 Comprehensive Plan and bring their suggestions for which of those goals & actions the Plan Commission should add to their list to be acted on in 2024.

Architectural Design Standards: Chair Merline gave some background information as to other times when the Commission has looked into adopting design standards. Currently there are houses & buildings that are being remodeled and/or torn down and rebuilt, at the same time that the new comprehensive plan is directing us to keep the Town looking as it is. The idea of standards is that they would be a guide for people so the building they build, rebuild or remodel contributes to the overall good feeling that people have for the Town and also helps the Town to maintain the historical look and small town feeling that our residents love and that keep our visitors coming back again and again. Chair Merline asked if the administrator could gather some additional information on architectural standards for the next meeting.

Other: None

Set Next Meeting Date: October 23, 2023, at 6:00 PM

Adjourn: *Motion: (Pillat, Lancaster) to adjourn the meeting at 9:07 p.m. Carried*

Respectfully submitted,
Travis Thyssen, Clerk/Administrator