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TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
Wednesday, November 1, 2023
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM

Approved:

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Chair Sohns, Supervisor Merkel, Supervisor Birmingham, Supervisor Chomeau, and Supervisor Selenica.

Board member(s) absent: None

Adopt agenda: *Motion: (Birmingham, Chomeau) to approve the agenda as presented. Carried.*

Supervisor Selenica requested to add a resolution to protect the general fund increase for the roads on the December 2023 Town Board meeting.

Approve minutes of previous meeting(s): *Motion: (Chomeau, Birmingham) to approve the minutes of the October 4, 2023, regular meeting as written, with minor edits as discussed.*

Motion: (Selenica, Merkel) to approve the October 18, 2023, Special meeting minutes as written. Carried.

Committee/Commission Reports:

Parks & Lands: Buske – We did not have a meeting in October 2023, will report after the next Parks and Lands meeting in November 2023.

Fire Department/EMR: Chief Bertges provided a written report: October call volume was 18 total calls.

Significant events: There was a half-acre fire off county road EE that was started by a cigarette butt. We assisted with a possible stroke patient that was here a couple of days ago.

Projects/ Events: October 28th open house went very well, 350 attended, 50 more than last year. Eagle 3 helicopter landed, DNR, U.S. Coast Guard, Door County EMS, Wisconsin Canine SOS, many other businesses contributed. Working on a community emergency response team with the county. Looking at workforce housing for fire department.

Law Enforcement: Thyssen reported for Chief Roesch: A grant was awarded for body warrant cameras, no update on base radio grant. Chief Roesch attended the Halloween parade, the event looked like a success. “Shop with a Cop” is December 2, 2023

VFC: Lancaster reported: Jack O Lantern days parade and trick or treating was a huge success that was well attended. On December 2, 2023, Visit Fish Creek asked the board to have the Christmas tree lighting and visit with Santa at the Old Town Hall. Membership renewals are out.

Noble House: Buske reported: Noble house is open for one more day, then it will be closed for the season. The Noble house has started their wreath fund raiser, contact Laurie Buske. They are searching for a tree for the noble house, if anyone has one to donate, please contact Laurie Buske. Tree lighting will be December 2, 2023.

Airport: Drajesk reported: that the airport office is closed as of last weekend. They are preparing for winter and getting the track ready for plowing. The airport commission is working on their master plan, it should be done the middle of November 2023. Looking at moving or demolition of a structure that is on the property where the new hangers will be.

Friends report: We attended the open house at the fire house, and it was a great turn out. We handed out our new brochures for young pilots. Next Young people’s day is June 2, 2024. We

1 are in the process of applying for a community investment grant for six E-bikes and charging
2 stations. Any income generated from the E-bikes will go into the youth programs.
3 **Watershed:** Thyssen reported that there will be an update at the next meeting.
4 **Planning Commission:** Lancaster reported that they are continuing to go over outdoor displays
5 ordinance and looked over goals from the town's comprehensive plan for the coming year.
6 **Harbor Commission:** Thyssen reported- the office is fully closed for the year. The dock master
7 is gone for the year. Moorings need to get moved and inspected. Approved an RFP to examine
8 the dock, that will be sent out soon. Looked at rates for slips and moorings and where the boats
9 will be placed for the next year.
10 **Door County Tourism Zone:** Cain- Bieri reported the offices are moving from Sister Bay to
11 Sturgeon Bay, they are hiring a full-time employee, many applications have been received.
12 **Building Committee:** Stubenvoll no meeting no report.
13 **Coastal Byways:** No update
14 **Broadband Ad-Hoc Committee:** No update
15 **Clerk:** Gutschow reported she is continuing to learn the different software and procedures of the
16 town. She is in the process of completing the mandatory training for elections.
17 **Treasurer:** Cain-Bieri reported that she is working on the budget November 20, 2023.
18 **Administrator:** Thyssen reported TID District 1 has received bids and the last permit is in final
19 stages once sanitary looks at it, it should be awarded and on their way. Port side has started and
20 pulled their permits; everything is moving along. Hill street and Bluff Lane, we have favorable
21 bids. He will be looking for more grants for the Fish Creek Park expansion.
22 **Chairman:** Sohns reported that he went to the TWA convention as well as the TAC meeting,
23 where he was elected to another 2-year term on the TAC committee.
24 **Public Comment:** none
25 **2023-2024 Operators Licenses:** *Motion:(Birmingham, Selenica) to approve the 2023-24*
26 *operators licenses as presented. Carried*
27 **Special Event Request: Visit Fish Creek Tree Lighting and Santa Visits at the Old Town**
28 **Hall:** *Motion: (Chomeau, Selenica) to approve the special event request for VFC on December*
29 *2, 2023 at the old town hall. Carried*
30 **Plan Commission Recommendation for Community Church** *motion to approve the*
31 *recommendation for the Community Church (Selenica, Merkel) Carried*
32 **Consideration of Lease Agreement for Hangar A-4 Dave Thomas** *Motion: (Birmingham,*
33 *Chomeau) to approve lease agreement as presented. Carried.*
34 **Award Hill Street/Bluff Lane Contract:** *Motion (Merkel, Birmingham) to award bid to*
35 *Advanced Construction at \$783,803.80 Construction Carried*
36 **Workforce development land:** Thyssen asked the board for direction to continue to look into
37 workforce development land. *Motion (Merkel, Sohn) to direct staff to move forward with*
38 *feasibility of workforce development land and report back to the board. Carried*
39 **Approve Payment of Bills:** *Motion: (Birmingham, Chomeau) to approve the payment of the*
40 *bills. Carried*
41 **Adjourn:** *Motion: (Merkel, Chomeau) to adjourn at 8:20 p.m. Carried*
42 Respectfully submitted,
43 Cyndi Gutschow, Clerk