

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, FEBRUARY 1, 2023
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: March 1, 2023

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Jayson Merkel, Brian Merkel, and Karl Stubenvoll.

Board member(s) absent: None

Adopt agenda: *Motion: (Johnson, B. Merkel) to approve the agenda as presented. Carried.*

Approve minutes of previous meeting(s): *Motion: (B. Merkel, Johnson) to approve the minutes of the January 4, 2023, regular meeting, as written. Carried*

Motion: (Stubenvoll, Johnson) to approve the minutes of the January 4, 2023 special/ closed meeting as written. Carried

Motion: (B. Merkel, Johnson) to approve the minutes of the January 11, 2023 special meeting as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported that the committee recommends phase 2 of the playground for grant funding the surface. Busy working on Bike/Ped plan and getting sprinkler and lawn care proposals.

Fire Department/EMR: Bertges reported call volume was 13. Significant event was a roll over in Baileys Harbor. Utilized our engine and assisted w/extrication. Working on truck 5-09 to get into service. Working to compile a list of our at risk population to aid in severe weather. Child abduction response team class tentatively set up for 5/19-21. Working with the school on tabletop exercises for active shooter. Working with Pierce on the new engine. Expected delivery is Oct. 2024. There will be an ice rescue demo at Winterfest.

Law Enforcement: Thyssen reported the new drone arrived and was dispatched for a floating shanty. Actively pursuing grants for a new body cam. Will be on duty for Wintertfest

VFC: No report

Noble House: Buske reported very busy getting ready for all things chocolate. Uncle Tom's will be adding to the event. Attended the grant webinars.

Airport: Drajesk reported a waiting list has been created for new hangars. 30 hours of snowplowing activity in January. The Friends group is planning the Young Eagles event the first Saturday in June.

Watershed: No report

Plan Commission: Merline reported the Commission met and considered the Larson variance and worked on goals and actions for the new comp plan. Working on a vision statement. Hope to have a draft ready in the March.

Harbor Commission: Harris reported the Harbor Commission is working on maintenance items and slip renewals. Getting ready for spring. Most of the staff will be returning.

Door County Tourism Zone: Thyssen reported the Commission is wrapping up the end of the year.

Building Committee: Stubenvoll reported the committee did not meet.

Coastal Byways: Murre reported the committee is continuing to work on the coloring book update. The website is done and the Byway is now featured with the WI Department of Tourism.

Clerk: Murre reported February 21st is the spring primary

Treasurer: Cain-Bieri reported the TUF billing went out last week. There is now an ACH option. STR and business licenses are due. Audit field work was completed in January. Will present at the April meeting. Signed up for a grant writing class.

Administrator: Thyssen reported the Old Town Hall bathroom remodel has been approved. He is working with engineers with the old downtown campus. RFP to be sent out by the Broadband Ad hoc committee. Working on the connectivity trail between Egg Harbor and Sister Bay. Working to set up spring maintenance. Preparing for Winterfest.

Chairman: Sohns requested thoughts and prayers for Joni Witalison. Will be going to Madison for a Town Advocacy Council meeting.

Public Comment: Judith Kalb, suggested the grant program focus on housing and recommends the Town request money to donate to the DC housing partnership.

Siobhan Hecker, has requested the speed limit on Gibraltar Bluff Rd to be lowered to 25 mph and signage on the blind curves.

Special Event Request: Door County Cherry Hut, Rusty Co-op: Trent Snyder presented the event. Requesting an extension of their liquor license consumption area. Received permission from the neighbor for additional parking. Live music. *Motion: (Johnson, B. Merkel) to approve the special event request for the Rusty Co-op. Carried.*

Plan Commission Recommendation Regarding Larson Petition for Grant of Variance: Merline presented the recommendation from the Plan Commission. *Motion: (B. Merkel, Johnson) to recommend support of the variance. Carried.*

Consideration of 2023 Road Bids: Thyssen reported Northeast Asphalt will have a portable plant at PCI. Would like to get some bids in early. *Motion: (Johnson, Stubenvoll) to take the staff recommended work to go out for bid. Carried*

Consideration of Gibraltar Bluff Rd Speed Limit Ordinance: Staff recommends a speed of 30 mph. A speed study would need to be done to reduce 10 mph to 25 mph. *Motion: (Johnson, Sohns) to approve 30 mph, with a speed study done this summer. Carried. B. Merkel & J. Merkel opposed.*

Destination Door County/ Door County Community Foundation Grant Considerations: Parks and Lands and staff recommend applying for the soft surface underneath the playground. Parks and Lands has an estimate already but couldn't afford to do with the installation and are calling it phase 2. It would be very easy to request funding. *Motion: (B. Merkel, Johnson) to apply for the soft surface below the playground. Carried.*

Will also compile a list of future funding requests.

Consideration of Ordinance 2023-01 Superintendence of Town Indebtedness: Treasurer Cain-Bieri is requesting this ordinance to require license applicants to have all other fees paid to the Town be paid prior to the issuance of any licenses. *Motion: (Johnson, Stubenvoll) to approve Ordinance 2023-01 Superintendence of Town Indebtedness. Carried*

Appoint Representative to DCTZC: Since the Town has more than \$1 million in room tax collected another representative of the Town can be appointed to the Commission. Treasurer Cain-Bieri is willing to serve and would be a benefit for financial reporting.. *Motion: (Johnson, B. Merkel) to appoint Cain-Bieri to the Commission. Carried.*

Consideration of Ordinance 2023-02 Mobile Vending: The Board reviewed the draft ordinance. Thyssen will make suggested amendments for staff to review. *Motion: (J. Merkel, Johnson) to have staff review and amend for next month. Carried*

Amend Mobile Vending Application and Fee Schedule: Would like to add proof of county zoning to the application. *Motion: (Johnson, J. Merkel) to table. Carried*

Consideration of Renting the Kinsey Property: Staff has investigated the possibility of renting the Kinsey property. Appliances will need to be purchased. *Motion: (Johnson, Sohns) to direct staff to proceed with renting the property for 1 year. Carried. B. Merkel, J. Merkel opposed.*

Airport Funding Request for Snowplowing: The Airport Commission is requesting \$3000 from the personal property tax to offset snowplowing expenses. *Motion: (Johnson, Stubenvoll) to approve the request. Carried.*

It was noticed that Payment of Bills inadvertently didn't make the agenda. Thyssen stated a motion to suspend the rules could be used because payment of bills is regular business.

Motion: (Johnson, Stubenvoll) to suspend the rules. Carried.

Motion: (Johnson, Stubenvoll) to add payment of bills to the agenda. Carried.

Approve the Payment of Bills: *Motion: (Jonson, B. Merkel) to approve the payment of bills. Carried.*

Adjourn: *Motion: (Stubenvoll, Johnson) to adjourn at 8:37 p.m. Carried*

Respectfully submitted,
Kelly Murre, Clerk