

Approved: February 28, 2023

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE
TUESDAY, JANUARY 17, 2023
MINUTES**

Call to Order: Buske called the meeting to order at 8:00 a.m.

Members Present: Buske stated that a quorum of the committee was present. Laurie Buske, Jayson Merkel, Andrea Kinsey-Jauquet, John Lancaster, and Kat Kerscher, and Treasurer Theresa Cain-Bieri present.

Proper Notice/Adopt Agenda: Cain-Bieri confirmed the agenda had been properly noticed.

Motion: (Merkel, Lancaster) to adopt the agenda as posted. Carried.

Approve Minutes of Previous Meeting(s) *Motion: (Kinsey-Jauquet, Kerscher) to approve the minutes of the November 15, 2022, meeting minutes as written. Carried.*

Public Comment: None

Reports:

Invasive Species: None

Gardens: Buske said there is going to be a Master Gardens presentation at Crosswords on Jan 19th, it is available via zoom as well. Buske has the information if anyone is interested.

Lighthouse: Buske said that Mary Ann Blahnik passed away and spent 47 years of tending to Chamber's Island Lighthouse. She spent innumerable hours researching and preserving island history and loved sharing with island visitors. She will be a huge loss to the community. Zellners said they have talked to the Blahniks and will be working with the family to help with the personal items at the lighthouse. The family also has some files they will pass on to the historical society. Zellners also said they received a washstand dresser as a donation. Thyssen talked about the quarterly DDC grant options.

Chair: Buske said most of what she has been working on is on the agenda to discuss. She said 2022 was very successful and we accomplished a lot. Hoping to continue to accomplish goals and ongoing projects.

Review Bike Ped Plan: Buske stated, this plan was very well done. Parks and Lands should consider the implementation into our goals: such as education, signage, etc. The plan states it should be reviewed every 10 years, Buske recommends doing it more often. Merline said the Plan Commission is working on the 20-year Comprehensive Plan, Baylake regional plan advised to have goals and actions and make the action statements like a check off list to complete. Merline also said it is important to identify and direct who is implementing portions of the plan, this will be identified in the new comprehensive plan and the Parks and Lands committee will be directed to implement the Bike Ped Plan. Buske asked what in the plan has been accomplished that can be removed? Merkel said Objective 3 & 4 (pg 18) have been accomplished or addressed. Policy 3.3 should remain in the plan.

Buske asked if there is anything we want to suggest or recommend being added to the plan? Thyssen talked about Ephraim and Sister Bay working a connectivity trail that would run from Sister Bay to Egg Harbor. The plan would be to write a grant to come up with a design utilizing Peninsula State Park as well. Merkel asked if we should consider better pedestrian use on Gibraltar Bluff Road as it is heavily utilized. This could include widening the road, larger shoulder, etc when the road is resurfaced. Buske

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suggested on page 6 we investigate which neighboring communities have Bicycle Ped Plans and update the verbiage. The recommendation list will be a working list. Merline recommended adding the parking/boat trailer lot and McKesson property as locations for bicycle racks, Policy 2.1 pg 18.

Sprinkler Maintenance Contract: We have received sprinkler maintenance agreements and pricing from Roberts Irrigation and The Sprinkler Company. Buske said we didn't do the mid-season check last year, but we could add that option. Merkel said that maintenance has been taught how to fix things and change heads. *Motion: (Merkel, Kinsey-Jauquet) proposes we use Roberts winterization, maintenance can handle the rest for a total cost of \$656. Carried.*

Lawn Care Maintenance Contract: We have received lawn care maintenance agreements and pricing from TruGreen and Lawn Doctor. Buske said we haven't been able to find anyone else that does organic care other than TruGreen. Lawn Doctor now does, so important to get two prices now. Cain-Bieri shared the cost sheet comparing both services. There is an extra cost if we add an application to the beach and weed/grub control for both companies, we won't know if we need that until later in the year. Buske did receive a fertilizer label from the Lawn Doctor. *Motion: (Lancaster, Merkel) to go with Lawn Doctor for the 2023 season. Carried.* Merkel asked if we should look into treating the Blossomberg cemetery treatment as well, Buske will ask for a quote.

Green Tier Considerations: Buske said in our packet is the map of the trash receptacle locations as of 2019. Thyssen said Mitch Larson asked for a recycling bin in front of his business. Buske said we need a cost and can put on the agenda for next month. Thyssen will work on costs for next month and discuss with staff. Lancaster suggested a recycling bin by Founder's as well. Buske asked Lancaster to report to Green Tier that we are looking into possibilities. Kat will get back to us next month on QR codes on VFC map.

Playground update: Cain-Bieri said that we have received \$12,600 in playground donations thus far. The current total for the playground is \$14,811.22. Tentative playground delivery is estimated mid-March.

DDC Grant Recommendation: Buske stated, we are looking into more details for the Destination Door County's new Community Investment Fund in partnership with the DCCF. Theresa, Thyssen and Buske attended the first session on January 10th. Parks and Lands projects would easily fit into the requirements needed to acquire this grant. Buske asked the group what projects we should consider. Phase two of the playground surface would make it ADA complaint. Discussion of continuing the sidewalk by the wall could bring our beach closer to being complaint as well. Kinsey-Jacquet talked about a bridge from one side of Fish Creek Park to the other. Looking at the goal sheet could offer possible ideas for future grants. Thyssen said we could consider writing a grant for bathroom updates at the Old Town Hall as well. Merline talked about the watershed master plan and the overlook. Merkle said we need to look at that plan and think long-term for the overlook. Merline said we also got a \$100k watershed grand from the DNR. Thyssen said further research is need because of the land acquisition received by grants. *Motion: (Buske, Merkel) to recommend to the Town board to apply for playground surface and ADA path with next DDC grant application. Carried.*

Maintenance Requests/Questions: None

Schedule Next Meeting: changed to February 28, due to the February Primary Election.

Adjourn: *Motion: (Kinsey, Kerscher) to adjourn at 9:12 A.M. Carried*

Respectfully Submitted,

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Theresa Cain-Bieri
Treasurer, Deputy Clerk