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**TOWN OF GIBRALTAR  
REGULAR MONTHLY MEETING  
WEDNESDAY, FEBRUARY 1, 2023  
GIBRALTAR TOWN CENTER  
4097 HIGHWAY 42, FISH CREEK WI 54212  
7:00 PM**

**Approved:**

**Call to order:** Steve Sohns called the regular meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll call/quorum:**

Board members present: Steve Sohns, Bill Johnson, Jayson Merkel, Brian Merkel, and Karl Stubenvoll.

Board member(s) absent: None

**Adopt agenda:** *Motion: (Johnson, B. Merkel) to approve the agenda as presented. Carried.*

**Approve minutes of previous meeting(s):** *Motion: (B. Merkel, Johnson) to approve the minutes of the January 4, 2023, regular meeting, as written. Carried*

*Motion: (Stubenvoll, Johnson) to approve the minutes of the January 4, 2023 special/ closed meeting as written. Carried*

*Motion: (B. Merkel, Johnson) to approve the minutes of the January 11, 2023 special meeting as written. Carried*

**Committee/Commission Reports**

**Parks & Lands:** Buske reported that the committee recommends phase 2 of the playground for grant funding the surface. Busy working on Bike/Ped plan and getting sprinkler and lawn care proposals.

**Fire Department/EMR:** Bertges reported call volume was 13. Significant event was a roll over in Baileys Harbor. Utilized our engine and assisted w/extrication. Working on truck 5-09 to get into service. Working to compile a list of our at risk population to aid in severe weather. Child abduction response team class tentatively set up for 5/19-21. Working with the school on tabletop exercises for active shooter. Working with Pierce on the new engine. Expected delivery is Oct. 2024. There will be an ice rescue demo at Winterfest.

**Law Enforcement:** Thyssen reported the new drone arrived and was dispatched for a floating shanty. Actively pursuing grants for a new body cam. Will be on duty for Wintertfest

**VFC:** No report

**Noble House:** Buske reported very busy getting ready for all things chocolate. Uncle Tom's will be adding to the event. Attended the grant webinars.

**Airport:** Drajesk reported a waiting list has been created for new hangars. 30 hours of snowplowing activity in January. The Friends group is planning the Young Eagles event the first Saturday in June.

**Watershed:** No report

**Plan Commission:** Merline reported the Commission met and considered the Larson variance and worked on goals and actions for the new comp plan. Working on a vision statement. Hope to have a draft ready in the March.

**Harbor Commission:** Harris reported the Harbor Commission is working on maintenance items and slip renewals. Getting ready for spring. Most of the staff will be returning.

**Door County Tourism Zone:** Thyssen reported the Commission is wrapping up the end of the year.

**Building Committee:** Stubenvoll reported the committee did not meet.

**Coastal Byways:** Murre reported the committee is continuing to work on the coloring book update. The website is done and the Byway is now featured with the WI Department of Tourism.

1 **Clerk:** Murre reported February 21<sup>st</sup> is the spring primary  
2 **Treasurer:** Cain-Bieri reported the TUF billing went out last week. There is now an ACH option.  
3 STR and business licenses are due. Audit field work was completed in January. Will present at the  
4 April meeting. Signed up for a grant writing class.  
5 **Administrator:** Thyssen reported the Old Town Hall bathroom remodel has been approved. He is  
6 working with engineers with the old downtown campus. RFP to be sent out by the Broadband Ad  
7 hoc committee. Working on the connectivity trail between Egg Harbor and Sister Bay. Working to  
8 set up spring maintenance. Preparing for Winterfest.  
9 **Chairman:** Sohns requested thoughts and prayers for Joni Witalison. Will be going to Madison for a  
10 Town Advocacy Council meeting.  
11  
12 **Public Comment:** Judith Kalb, suggested the grant program focus on housing and recommends  
13 the Town request money to donate to the DC housing partnership.  
14 Siobhan Hecker, has requested the speed limit on Gibraltar Bluff Rd to be lowered to 25 mph and  
15 signage on the blind curves.  
16  
17 **Special Event Request: Door County Cherry Hut, Rusty Co-op:** Trent Snyder presented the event.  
18 Requesting an extension of their liquor license consumption area. Received permission from the neighbor  
19 for additional parking. Live music. *Motion: (Johnson, B. Merkel) to approve the special event request for*  
20 *the Rusty Co-op. Carried.*  
21  
22 **Plan Commission Recommendation Regarding Larson Petition for Grant of Variance:** Merline  
23 presented the recommendation from the Plan Commission. *Motion: (B. Merkel, Johnson) to recommend*  
24 *support of the variance. Carried.*  
25  
26 **Consideration of 2023 Road Bids:** Thyssen reported Northeast Asphalt will have a portable plant at PCI.  
27 Would like to get some bids in early. *Motion: (Johnson, Stubenvoll) to take the staff recommended work*  
28 *to go out for bid. Carried*  
29  
30 **Consideration of Gibraltar Bluff Rd Speed Limit Ordinance:** Staff recommends a speed of 30 mph. A  
31 speed study would need to be done to reduce 10 mph to 25 mph. *Motion: (Johnson, Sohns) to approve 30*  
32 *mph, with a speed study done this summer. Carried. B. Merkel & J. Merkel opposed.*  
33  
34 **Destination Door County/ Door County Community Foundation Grant Considerations:** Parks and  
35 Lands and staff recommend applying for the soft surface underneath the playground. Parks and Lands has  
36 an estimate already but couldn't afford to do with the installation and are calling it phase 2. It would be  
37 very easy to request funding. *Motion: (B. Merkel, Johnson) to apply for the soft surface below the*  
38 *playground. Carried.*  
39 Will also compile a list of future funding requests.  
40  
41 **Consideration of Ordinance 2023-01 Superintendence of Town Indebtedness:** Treasurer Cain-Bieri is  
42 requesting this ordinance to require license applicants to have all other fees paid to the Town be paid prior  
43 to the issuance of any licenses. *Motion: (Johnson, Stubenvoll) to approve Ordinance 2023-01*  
44 *Superintendence of Town Indebtedness. Carried*  
45  
46 **Appoint Representative to DCTZC:** Since the Town has more than \$1 million in room tax collected  
47 another representative of the Town can be appointed to the Commission. Treasurer Cain-Bieri is willing  
48 to serve and would be a benefit for financial reporting.. *Motion: (Johnson, B. Merkel) to appoint Cain-*  
49 *Bieri to the Commission. Carried.*  
50

1 **Consideration of Ordinance 2023-02 Mobile Vending:** The Board reviewed the draft ordinance.  
2 Thyssen will make suggested amendments for staff to review. *Motion: (J. Merkel, Johnson) to have staff*  
3 *review and amend for next month. Carried*

4  
5 **Amend Mobile Vending Application and Fee Schedule:** Would like to add proof of county zoning to  
6 the application. *Motion: (Johnson, J. Merkel) to table. Carried*

7  
8 **Consideration of Renting the Kinsey Property:** Staff has investigated the possibility of renting the  
9 Kinsey property. Appliances will need to be purchased. *Motion: (Johnson, Sohns) to direct staff to*  
10 *proceed with renting the property for 1 year. Carried. B. Merkel, J. Merkel opposed.*

11  
12 **Airport Funding Request for Snowplowing:** The Airport Commission is requesting \$3000 from the  
13 personal property tax to offset snowplowing expenses. *Motion: (Johnson, Stubenvoll) to approve the*  
14 *request. Carried.*

15  
16 It was noticed that Payment of Bills inadvertently didn't make the agenda. Thyssen stated a motion  
17 to suspend the rules could be used because payment of bills is regular business.

18  
19 *Motion: (Johnson, Stubenvoll) to suspend the rules. Carried.*

20 *Motion: (Johnson, Stubenvoll) to add payment of bills to the agenda. Carried.*

21 **Approve the Payment of Bills:** *Motion: (Jonson, B. Merkel) to approve the payment of bills. Carried.*

22  
23 **Adjourn:** *Motion: (Stubenvoll, Johnson) to adjourn at 8:37 p.m. Carried*

24  
25 Respectfully submitted,  
26 Kelly Murre, Clerk

**TOWN OF GIBRALTAR**

**P O Box 850 \* Fish Creek WI 54212 \* 920-868-1714**

**SPECIAL EVENT REQUEST**

Organization Name: PENINSULA SCHOOL OF ART, INC  
Address: 3900 CTY RD F  
PO BOX 304, FISH CREEK, WI 54212  
Phone: 920-868-3455

Requestor/Agent Name: GIMMY SOWINSKI, EVENT COORDINATOR  
Phone: 920-868-3455

**TYPE OF REQUEST**

Temp License (Beer) (Wine) X  
Direct Sales: \_\_\_\_\_  
Use of Town Property: \_\_\_\_\_  
Temp. Structure Permit: BANNER SIGNS ON GROUNDS OF PENART AT  
CTY HWY F AND OFF HWY 42 AND GIBRALTAR RD,

**EVENT INFORMATION**

Event Name: DOOR COUNTY PLEIN AIR FESTIVAL  
Date(s) of Event: \_\_\_\_\_  
Time(s) of Event: \_\_\_\_\_  
Site Location: 3900 CTY F, FISH CREEK, WI 54212  
Alternative Site: \_\_\_\_\_

Fundraiser? Yes X No \_\_\_\_\_  
Funds Recipient: \_\_\_\_\_  
Address: 3900 CTY RD F, FISH CREEK, WI 54212  
Phone: 920-868-3455

**EVENT DESCRIPTION**

Please supply any additional information about your event that would be helpful to the Town of Gibraltar in reviewing your request:

18TH ANNUAL DOOR COUNTY PLEIN AIR FESTIVAL TO BE HELD AT  
PENINSULA SCHOOL OF ART

**TOWN RESOURCES**

Please indicate if you need municipal services\*  
Circle all needed:

Fire Department  Law Enforcement  Public Works

\*There may be a \$25 fee/department charged for municipal services,

**GIBRALTAR TOWN BOARD ACTION**

Request heard at meeting on: \_\_\_\_\_  
ACCEPTED: \_\_\_\_\_ Permit Number Issues by Clerk \_\_\_\_\_  
NOT ACCEPTED: \_\_\_\_\_ Fee required \_\_\_\_\_  
REASON: \_\_\_\_\_

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: JAN 31, 2023

Town of [X] Village of [ ] City of GIBRALTAR County of DOOR

The named organization applies for: (check appropriate box(es).)

- [X] A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
[X] A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 7/23/23 (10:00) and ending 7/29/23 (11:00 PM) and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) [ ] Bona fide Club [ ] Church [ ] Lodge/Society [ ] Veteran's Organization [ ] Fair Association

(a) Name PENINSULA SCHOOL OF ART, INC

(b) Address 3900 CTY RD F, PO BOX 304, FISH CREEK, WI [X] Town [ ] Village [ ] City

(c) Date organized 1992

(d) If corporation, give date of incorporation 1992

(e) Names and addresses of all officers:

President STEVE SAUTER, PO BOX 757, EPHRAIM, WI 54211

Vice President SUE ENROTH, 8809 ORCHARD RD, FISH CREEK, WI 54212

Secretary MYNN LANPHER, PO BOX 1614, FISH CREEK, WI 54212

Treasurer TOM CLAGGETT, PO BOX 504, FISH CREEK, WI 54212

(f) Name and address of manager or person in charge of affair: STEVE SAUTER, BOARD CHAIR, PO BOX 757, EPHRAM, WI 54211

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 3900 CTY RD F

(b) Lot [ ] Block [ ]

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event PENINSULA SCHOOL OF ART'S DOOR COUNTY PLEIN AIR FESTIVAL

(b) Dates of event JULY 23 THRU JULY 29, 2023

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

PENINSULA SCHOOL OF ART, INC (Name of Organization)

[X] Officer [Signature/Date]

Officer [Signature/Date]

Officer [Signature/Date]

Officer [Signature/Date]

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

To: Town Board

From: Staff

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Request:

Special event request with temporary picnic license: Peninsula School of Art Plein-Air Festival

Background:

The Plein-Air is a reoccurring event in the Town of Gibraltar. It is a celebrated event of artists enjoying the scenic beauty and timeless feeling of Gibraltar.

The event structure varies around the town for the art itself however, centers around the School at the end for the sale of the art.

Analysis:

The art sale is a popular event that draws a significant amount of attention. In 2022 the event parking was not sufficient and overflow parking began on County Highway F causing significant congestion. Citations were issues causing several disgruntled recipients.

Recommendation:

Staff recommends approval with the following conditions.

1. The school find alternate parking, enough to control any overflow.
2. The school inform attendees they are not allowed to park on County Highway F, Spring road, Gibraltar road or State Highway 42. Placing no parking signs if necessary.
3. The school maintain access for emergency services to the entrance of the building.

Fiscal Impact:

There is no fiscal impact for this request.

**TOWN OF GIBRALTAR**

**P O Box 850 \* Fish Creek WI 54212 \* 920-868-1714**

**SPECIAL EVENT REQUEST**

Organization Name: Visit Fish Creek

Address: PO BOX 74 Fish Creek, WI 54212

Phone: office # 920.868.2316

Requestor/Agent Name: Visit Fish Creek - representative Denise Stillman

Phone: 920-495-1151

**TYPE OF REQUEST**

Temp License (Beer) (Wine) \_\_\_\_\_

Direct Sales: \_\_\_\_\_

Use of Town Property: \_\_\_\_\_ X \_\_\_\_\_

Temp. Structure Permit: \_\_\_\_\_

**EVENT INFORMATION**

Event Name: Concerts in the Park \_\_\_\_\_

Date(s) of Event: June 20, 27 July 11,18, 25 August 1, 8, 15, 22

Time(s) of Event: 4-6 PM \_\_\_\_\_

Site Location: Noble Square / Gazebo

Alternative Site: Rain location - Gibraltar Town Hall

Fundraiser? Yes \_\_\_\_\_ No \_\_\_\_\_ X \_\_\_\_\_

**EVENT DESCRIPTION**

Please supply any additional information about your event that would be helpful to the Town of Gibraltar in reviewing your request:

\_\_\_\_\_  
Attached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**GIBRALTAR TOWN BOARD ACTION**

**Request heard at meeting on:** \_\_\_\_\_

**ACCEPTED:** \_\_\_\_\_ **Permit Number Issues by Clerk** \_\_\_\_\_

**NOT ACCEPTED:** \_\_\_\_\_

**REASON:** \_\_\_\_\_

2023 Concerts in the  
Park Schedule

June 20	Keith Scott Chicago Blues
June 27	Cherry Tones Hot Local Rock and Blues
July 11	Talk of the Town % Kevin Van Ess Dixieland Swing
July 18	Birch Creek Jazz Ambassadors Jazz Combo
July 25	Zachary Scott Johnson Acoustic Singer/Songwriter
August 1	TBD
August 9	Birch Creek Jazz Ambassadors Jazz Combo
August 15	Jeannie Kuhns
August 22	Terry Murphy and John Lewis

Signage:

- A-frame sign at Noble Square day of (set up in morning & take down after concert)
- A-frame sign at Town Hall (only if/when concert is moved there due to rain)

**TOWN OF GIBRALTAR  
PO BOX 850, FISH CREEK, WI 54212  
PARK/FACILITY USE APPLICATION**

Name of Group/Individual\_ Date of Use\_

Check One: \_\_\_ Sunset Beach Park \_\_\_ Clark Park \_\_\_ Fish Creek Beach \_\_\_ Fish Creek Park X  
\_\_\_ Fire Station Meeting Room X Town Hall

Arrival Time: 3pm

back up

Departure Time: 7pm

Size of Group Limit of 135 people in Town Hall

**Person Making Reservation and Accepting Responsibility**

Name\_ Visit Fish Creek

Address PO 74

Telephone Number(s) office 868 2314

Local Telephone Number, day of event\_ c/o Denise Stillman

920 495-1151

Signed Date

**\$200 DEPOSIT IS REQUIRED**

**Town Hall/ Park Fee Schedule:**

\$ 00.00 Non Profit Community Organization (Town of Gibraltar)

\$ 50.00 Non Profit Non-Community

\$ 50.00 Resident

\$100.00 Non-Resident

**Fire Station Fee Schedule:**

\$ 00.00 Non Profit Youth Organizations

\$ 10.00 All Non Profit Organizations

\$ 50.00 Resident

\$100.00 Non-Resident

**STAGE/KITCHEN \$25 MORE.**

**If cancellation is received less than 15 days before the event, there will be a \$75**

**charge. Funds are deposited upon receipt. No credit card payments.**

**All fees are on a per use basis. The Gibraltar Town Board reserves the right to Determine fee schedule status of any/all organizations/individuals.**

It is understood that any group using the Hall/Park will leave it in as good a condition as it was found. We further agree to be responsible for paying any extra cleaning/maintenance from our deposit that may be necessary after use of the Hall/Park by our group. **All clean up is your responsibility and the deposit is not the limit of your liability.** The Town Office will refund deposit upon approval. Any accidents or problems are to be reported immediately to Patrick Stranz at 421-2139, John Fairchild at 495-0787 or Beth Hagen at 868-1714. Future use of the Hall/Park may be prohibited to any group who does not observe the enclosed regulations.

Please contact the Town Office at 920-868-1714 to make arrangements for the pickup/return of the Town Hall  
**Key. No Personal Gain Events**

To: Town Board

From: Staff

---

Request:

Request from VFC for hosting concerts in the park (Noble Square)

Background:

This is a reoccurring request, VFC has promoted this event for years with great community interest and success.

Analysis:

The VFC will be requesting the same as previous years, access to the Town Hall in the event of rain and a banner at Noble Square.

Recommendation:

Staff has reviewed this application and recommends approval.

Fiscal Impact:

There is no fiscal impact for this request.

**TOWN OF GIBRALTAR**

**P O Box 850 \* Fish Creek WI 54212 \* 920-868-1714**

**SPECIAL EVENT REQUEST**

Organization Name: Northern Sky Theater  
 Address: 9058 County Rd. A, Fish Creek, WI 54212  
 Phone: 920-854-6117

Requestor/Agent Name: Holly Feldman, Associate Managing Director  
 Phone: 920-854-6117 x1005

**TYPE OF REQUEST**

Temp License (Beer) (Wine) Temp Wine - will arrive separately  
 Direct Sales:  
 Use of Town Property: Ticketed fundraising event, music, social gathering  
 Temp. Structure Permit: Tents

**EVENT INFORMATION**

Event Name: Raise the Curtain 2023  
 Date(s) of Event: Saturday, May 27th, 2023  
 Time(s) of Event: 5:00-9:00  
 Site Location: 9058 County Rd. A - patio and gathering spaces  
 Alternative Site:

Fundraiser? Yes  No   
 Funds Recipient: Northern Sky Theater  
 Address: 9058 County Rd. A, Fish Creek, WI 54212  
 Phone: 920-854-617

**EVENT DESCRIPTION**

Please supply any additional information about your event that would be helpful to the Town of Gibraltar in reviewing your request:  
 See attached

**TOWN RESOURCES**

Please indicate if you need municipal services\*

Circle all needed:

Fire Department  Law Enforcement  Public Works

\*There may be a \$25 fee/department charged for municipal services,

**GIBRALTAR TOWN BOARD ACTION**

Request heard at meeting on: \_\_\_\_\_  
 ACCEPTED: \_\_\_\_\_ Permit Number Issues by Clerk \_\_\_\_\_  
 NOT ACCEPTED: \_\_\_\_\_ Fee required \_\_\_\_\_  
 REASON: \_\_\_\_\_

## APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/15/2022

Town of  Village of  City of Gibraltar County of Door

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning May 27, 2023 and ending May 27, 2023 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Northern Sky Theater

(b) Address 9058 County Rd. A, Fish Creek, WI 54212  
 Street  Town  Village  City

(c) Date organized March 1, 1990

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) Names and addresses of all officers:

President Heidi Ling 6165 Bluff Ledge Rd, Sturgeon Bay, WI 54235

Vice President Susan Caldwell, 1926 Hidden Reserve Ct, Mequon, WI 53092

Secretary Eric DeJardine, 4466 Harbor School Rd, Egg Harbor, WI 54209

Treasurer Thomas Moore, 1071 N. Penny Lane, Palatine, IL 60067

(f) Name and address of manager or person in charge of affair: Holly Feldman, 1309 Utah St., Sturgeon Bay, WI 54235

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 9058 County Rd. A, Fish Creek, WI 54212

(b) Lot Parcel number: 0140102302722A1 Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Creative center & production bldgs and grounds incl patio, fire ring space and parking lc

3. NAME OF EVENT

(a) List name of the event Raise the Curtain 2023

(b) Dates of event Saturday, May 27th, 2023

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Heidi E. Ling 1-15-23 (Signature/date)

Officer Thomas A. Moore 1-23-23 (Signature/date)

Officer Susan Caldwell 1-25-23 (Signature/date)

Date Filed with Clerk \_\_\_\_\_ Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

**Town of Gibraltar  
Special Events Request  
Northern Sky Theater 2023 - Raise the Curtain – Saturday, May 27<sup>th</sup>**

**Event Description for Raise the Curtain at Northern Sky's Gould Theater property**

Raise the Curtain is an annual fundraising event for Northern Sky that was previously held at the Alpine Resort. The date for the 2023 event will be Saturday, May 27<sup>th</sup> from 5:00 pm – 9:00 pm.

Northern Sky does plan to apply for any picnic/Temporary Class "B" licenses for this particular event so we can offer wine to our guests. We will do that prior to the town board's March meeting.

We plan to have amplified music around our fire ring from 5:00 pm – 6:30 pm.

We also will need to erect temporary tent structures on and around our patio area of our property on the south side of the building.

To: Town Board

From: Staff

---

Request:

Special event request from Norther Sky Theater (Raise the Curtain) May 27,2023

Background:

This is a reoccurring event request. The Town Board has approved this event in the past.

Analysis:

This event has no impact on town services. This is a fund raiser from a well established local non for profit.

Recommendation:

Town staff recommends approval.

Fiscal Impact:

There is no fiscal impact from this request.

**APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/15/2022

Town of \_\_\_\_\_  Village of \_\_\_\_\_  City of Gibraltar County of Door

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning July 23, 2023 and ending July 23, 2023 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (Check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

- (a) Name Northern Sky Theater  
 (b) Address 9058 County Rd. A, Fish Creek, WI 54212  
 Street  Town  Village  City  
 (c) Date organized March 1, 1990  
 (d) If corporation, give date of incorporation \_\_\_\_\_  
 (e) Names and addresses of all officers:  
 President Heidi Ling 6165 Bluff Ledge Rd, Sturgeon Bay, WI 54235  
 Vice President Susan Caldwell, 1926 Hidden Reserve Ct, Mequon, WI 53092  
 Secretary Eric DeJardine, 4466 Harbor School Rd, Egg Harbor, WI 54209  
 Treasurer Thomas Moore, 1071 N. Penny Lane, Palatine, IL 60067  
 (f) Name and address of manager or person in charge of affair: Holly Feldman, 1309 Utah St., Sturgeon Bay, WI 54235

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

- (a) Street number 9058 County Rd. A, Fish Creek, WI 54212  
 (b) Lot Parcel number: 0140102302722A1 Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? All  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Creative center & production bldgs and grounds incl patio, fire ring space and parking l

**3. NAME OF EVENT:**

- (a) List name of the event Donor/Fundraising Event 2023  
 (b) Dates of event Sunday, July 23, 2023

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Heidi E. Ling 1-15-23  
 (Signature/date)  
 Officer Joni DeJ... 1-17-23  
 (Signature/date)

Northern Sky Theater  
 (Name of Organization)  
 Officer Thomas Moore 1-23-23  
 (Signature/date)  
 Officer Susan V Caldwell 1-25-23  
 (Signature/date)

Date Filed with Clerk \_\_\_\_\_  
 Date Granted by Council \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_  
 License No. \_\_\_\_\_

To: Town Board

From: Town Staff

---

Request:

Request from Northern Sky Theater for a second fundraising event to be held on July 23, 2023

Background:

This is a reoccurring request; applicant is seeking the same approval as the board has approved in previous years.

Analysis:

Staff has reviewed with public safety if there is any impact by having this event. Public safety reaffirmed there needs to be always access for emergency response vehicles, other than that the Gibraltar Police and Fire have no concerns.

Recommendation:

Town Staff recommends approval.

Fiscal Impact:

There is no fiscal impact for this request.

To: Town Board

From: Staff

---

Request:

Set road review dates.

Background:

Annually the Town Board and Administrator drive all 51 miles of Town roads to determine maintenance, service, and potential road reconstruct.

Analysis:

To help with Board member schedules and allow time for staff to arrange transportation a date and an alternate date should be set.

End of March is typically the time of the review.

March 20-24 or March 27-31

Recommendation:

Staff will accommodate the board's decision and time.

Fiscal impact:

Approximately \$100 for rental of a large multi passenger van.

To: Town Board

From: Staff

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Request:

Direct staff to modify the current liquor license to reflect the reserve license and create a fee structure for the reserve license.

Background:

The Town of Gibraltar at the March meeting will decide if they intend on moving forward with issuing the reserve license.

If the Board chooses to issue the license staff will need to modify the current liquor license ordinance to reflect the change. Additionally, the board should direct staff to create a comparable fee structure for the license.

Staff will need to modify the ordinance to reflect issuance of any above quota licenses as well. Minimum fee amount to charge is \$10,000 per state law.

Analysis:

The current ordinance is outdated and would not cover any board action for reserve licenses, above quota licenses, or support a fee structure.

Staff will create ordinance that meets state law and present at the April Board meeting. Staff will research surrounding communities and present a fee structure for the reserve license.

Recommendation:

**(In the event the board moves on the reserve license)** Direct staff to amend the current liquor ordinance to include language for the reserve license, and language reflecting any above quota license. Additionally, direct staff to present fee schedule compliant with state laws.

Fiscal Impact:

Staff time to write the ordinance change and some cost for publication.

Dec 29, 2022

Wisconsin Department of Revenue

2135 Rimrock road  
Madison, WI. 53713  
Attn: Mr. Kurt Goodreau, Mr. Zac Dolan

Mr. Goodreau, Mr. Dolan,

The Town of Gibraltar, in the County of Door, would like to take this time to inform your department of our intentions to clarify and establish our 2023 liquor license issuances.

On January 6, 1999, the Town Board of Gibraltar under the granted reserve license rule, ordered that license to be issued as part of the towns license inventory. These licenses have changed hands over the years, businesses have closed owners have traded hands. Recently, Covid has exacerbated change in the landscape of Gibraltar over the last two years. Although some Businesses are no longer in operation, many new businesses are emerging. The Town board intends on issuing the reserve license we have to a qualified establishment from our newly created waiting list. This action will allow some of our not-for-profit theater facilities for the performing arts, who have been inquiring and have been informed we need to have all our class B combo and reserve licenses used, to apply for and receive an above quota Theater license.

The Town of Gibraltar will be operating its 9 class B combo liquor licenses with the intent of granting the potential of an above quota class B non-profit performing Arts Theater liquor licenses in 2023. We wanted to take this time to clarify this with the Department of Revenue. If there are any questions or concerns, please respond By February 28, 2023.

If we do not Hear from your department, we will assume you support the Town of Gibraltar's efforts to clarify and distribute the above listed licenses.

Thank you,

Travis Thyssen

Town Administrator

Town of Gibraltar

CC: Town Clerk Kelly Murre

**REGULAR MONTHLY MEETING  
TOWN BOARD OF GIBRALTAR JANUARY 6, 1999**

**CALL TO ORDER:** Chair Skare called the Regular Monthly Board meeting to order at 7PM; present were Supervisors Kalb, Burda, Runquist, Somerhalder; Deputy Treasurer Kellner and Admin. Asst. R. Larson.  
**MINUTES:** Burda asked to have 1st Responder calls corrected to 105 calls. Runquist motioned to accept the corrected minutes; Kalb seconded; motion carried unanimously.

**COMMITTEE REPORTS:**

**Clerk:** Clerk reported financial statements are being created for 1998; draft given to Board members; Kellner and Clerk will coordinate on final changes to bring financials into line. Ordinance 89-3 (Harbor) was found and will be distributed. Property tax bills went out after all requirements were met after levies were approved by Board. Board was reminded of Jan. 12 County meeting on Chambers Island lot donation zoning change. Candidates for elected office in April are: Kalb and Burda for Supervisor, Skare for Chairman; no other candidates came forward.

**Parks & Lands:** State okayed driveway permit. Spring projects are being planned. Parking Lot was graded once: will settle over winter before final grading and graveling. Ground covers will be planted between new cedars. Contractor needs to be found for driveway asphalt. \$104,000 of \$248,000 Welcker grant has been paid in 1998; remainder of \$144,000 will be issued by State soon. Urban Park grant may be used for frontage on highway to keep building options more flexible. YMCA architect looked over Welcker motel and said it was rehabbable.

**Ordinances:** No problems this month.

**Police:** Quiet month; officer worked full time over holiday week.

**1st Responders:** 5 calls; defib. unit used on a heart attack victim. Burda will contact Cyrus Maltman about return of equipment after no response to letter from Clerk months ago; town attorney could be contacted. Maltman is still a responder with Northern Door and Ephraim Fire Dept.

**Airport:** Joint meeting on Dec. 14th. Need to address long term needs and cost before joint meeting.

**Fire Dept:** Busy month. Pen Pub was a nine-hour call. ISO wants to do a survey of needs; underwriter for fire protection rating. Chief wants Board to look at long-term needs; possible special meeting to assess equipment and facility needs. Overhead heaters (from Shell Station in Egg Harbor) not working. Wulf Bros. suggested infra-red heaters last year. Imaging camera may be purchased thru a donation drive. Demo at Winter Games planned.

**Harbor Commission:** Inactive month. South side of pier needs work. Request for permission to put a bench at dock for Billy MacDonald. Two Harbor Comm. terms expire in May; Woerfel and B. Merkel-desire to remain on Commission. No permit yet given to Alibi Dock; no public hearing set for breakwall. Mooring area will be designed on the ice in February.

**Noble House:** Gutters are on; some painting remains. New sign prepared; \$1000 came thru a rebate program. An 1880's cutter was loaned to the Museum for the holidays for display out front.

**Watershed Study:** Inactive til Spring.

**Planning/Survey:** See agenda items.

**Roads:** Guardrail on Island View will have a 'rusty' look; erected as weather permits. Section on Hairpin Curve to be replaced. County could bring in equipment to remove large piles of snow left by private plows; private parties could be billed for service. County and Town concerned about complaints about Quarterline Rd, gravel dead end; blockage due to wood piles, vehicles parked on road and right of way; County and Town can't plow or service roads. Private property owners need to be notified. Property owners who put in street lights could possibly be reimbursed for expenses.

**Chair:** Ek property/County meeting on Jan. 7; addition to gallery planned. County is sending notices of changes to Town via certified mail to contact person (Chair).

**AGENDA ITEMS:**

**Road Work-Chambers Island:** Priorities are Baseline Rd and the airstrip/dock roads (about 3 1/2 miles). Most roads are one-vehicle wide; need brushing; need passing spaces. Hundreds of downed trees from storms; gravel, grading needed. R. Krause barges to west-side Sturgeon Bay from north side dock. Discussion about places to dock; equipment needed; crawler used to load. Barge is 3' above water; 1' above dock; holds 3000 yards of gravel. Biver asked if height of tree limbs a problem. County could do-stump as Krause can't use bulldozer; County chipper could be used. Questioned whether Baseline should be 16' wide

**REGULAR MONTHLY MEETING  
TOWN BOARD OF GIBRALTAR JANUARY 6, 1999**

stated at least 3 of the 8 individuals holding beer and wine licenses have expressed interest in "upgrading" to an intoxication liquor license but quotas disallowed any opportunity until this Reserve appeared. Terry Bolland stated that the Governor and Tourism Board pushed for this one-time change in licenses; geared to tourist areas. Chairman Skare stated that he and his business, "The Cookery", will make commitment NOT to apply for any Reserve (he holds both beer and wine licenses). Somerhalder motioned for the Board to issue the Reserve liquor license; Burda seconded; Ayes for the motion came from Skare, Somerhalder and Burda.

Nays against issuing the Reserve liquor license were Kalb and Runquist. Parameters on how to issue the Reserve were discussed. Kalb-limit to license holders as their history is known; contact all. Somerhalder-issue to existing business, not a new business. Somerhalder motioned to notify all holders of both "B", fermented malt beverages and C, wine, in Gibraltar that they can apply for the Reserve; Burda seconded; motion carried unanimously. The fees and how to choose license holder from applicants will be discussed at the February meeting. 15 days needed by Clerk to publish applications for license.

Ambulance Purchase: Fire Dept checked with County and 5 Alarm about upgrading ambulance services by acquiring a newer van. Paid \$10,500 for current van in 1986; looking for van with less years and mileage. Runquist motioned to approve a purchase of a newer van; Somerhalder seconded; motion carried unanimously. Permission to sell old ambulance must be received from Electors at Annual meeting. Snowmobile Access Rte-Shore/Evergreen Rds: Ordinance 97-1 lists certain roads; snowmobile club requests adding Shore Rd and Evergreen Rd to connect more residents and lodgers to Park trails. Gibraltar Rd could also be considered. Discussion included need to amend Ordinance to include new roads or entire township. Somerhalder motioned to approve Shore Road and Evergreen Roads as snowmobile access routes; Runquist seconded; motion carried unanimously. Clerk will look into amending Ord. 97-1 with Town attorney to include these new roads. Will be on February agenda.

Bills to be Paid: Bills presented were reviewed; 1/2 of Bridenbagen bill is under grant monies; Welcker property tax bills were prorated at Closing.. Burda motioned to approve bills to be paid; Kalb seconded; motion carried unanimously.

Adjourn: Kalb motioned to adjourn at 11:40; Burda seconded; motion carried unanimously.

/s/ Wallis Parker, Clerk  
Town of Gibraltar

## Robert R. Gagan

---

**From:** clerk <clerk@gibraltarwi.gov>  
**Sent:** Tuesday, January 10, 2023 10:10 AM  
**To:** Robert R. Gagan; tthyssen  
**Subject:** FW: Letter from Mr. Thyssen

### *Kelly Murre, WCMC*

Clerk  
Town of Gibraltar  
PO Box 850  
Fish Creek, WI 54212  
Telephone: (920) 868-1714  
Fax (920) 868-9425  
Population 1,266

**Open Meetings Disclaimer:** *The email above contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as a municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email, unless specifically requested to do so above, as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meeting Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis.1987). You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meeting law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.*

**From:** Goodreau, Kurt A - DOR <Kurt.Goodreau@wisconsin.gov>  
**Sent:** Tuesday, January 10, 2023 10:06 AM  
**To:** clerk <clerk@gibraltarwi.gov>  
**Subject:** Letter from Mr. Thyssen

Hi Kelly,

DOR received a letter from Mr. Thyssen regarding your current license situation and that was forwarded to me to review. Just so I understand the letter, the Town will be issuing (or issued) their last remaining reserve license and there are no regular or reserve licenses left? If that is correct, then yes, the Town could issue an "above quota" license to a theater for the performing arts operated by a nonprofit organization, as defined in s. 134.695 (1) (am). A "Class B" license issued under this subdivision authorizes the retail sale of intoxicating liquor only for consumption on the premises where sold and only in connection with ticketed performances. Mr. Thyssen did not provide an email so if you would be so kind to forward this to him and if either of you have any questions please let me know.

Thank you,  
Kurt

**Robert R. Gagan**

---

**From:** tthyssen <tthyssen@gibraltarwi.gov>  
**Sent:** Wednesday, January 11, 2023 1:36 PM  
**To:** Kurt.Goodreau@wisconsin.gov  
**Subject:** "Class B" combo license  
**Attachments:** 0928\_001.pdf

Mr. Goodreau,  
In response to your question below, yes, the Town will be issuing the last remaining reserve license that was approved by the Town Board on January 6, 1999, and there are no regular or reserve licenses remaining. Attached are the minutes from the January 6, 1999, Town Board meeting when this license was approved.

**Travis Thyssen**

Town of Gibraltar  
Administrator  
P.O. Box 850  
Fish Creek, WI. 54212  
(920)-868-1714

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To: Town Board

From: Bob Gagan/ Administrator

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Request:

Consideration/ action on the Town of Gibraltar reserve liquor license.

Background:

The attached minutes of the January 6, 1999 state that the Town Board voted to issue an additional liquor license. That portion of the meeting is on page 3 of the minutes and highlighted for your review.

Back in 1999, several questions arose with the Town's establishments and there was confusion on who has or didn't have a license. The situation was resolved; however, the Town Board held the license as a reserve license.

Recently several establishments have inquired about purchasing the license from the Town.

The Town Clerk has researched this request and cannot find information beyond the Past Board's actions. The Town Clerk sent correspondence to the Department of Revenue ("DOR") but did not receive a clear response.

The Town Administrator wrote to the DOR requesting clarification on the license. Attached please find that correspondence dated December 29, 2022. The Town Administrator stated that the Town will be issuing the remaining reserve license unless questions or concerns were received by February 28, 2023.

DOR responded by e-mail dated January 10, 2023. That e-mail is attached for your reference.

The Town Administrator responded by e-mail to DOR dated January 11, 2023 and included the minutes of the January 6, 1999 Town Board meeting. The Town has not received a response to that e-mail.

Analysis:

The Clerk has received additional inquiries regarding above quota licenses for non-profit entities that may not be issued until all other licenses are exhausted. If this reserve license is issued, the Town may take applications for above quota licenses for non-profit entities.

Question:

Based on the minutes of the January 6, 1999 meeting, and the correspondence to DOR, should the Town Clerk issue the last remaining reserve license?

**The Town Clerk is requesting a signed directive from the Town Board to issue the reserve license if the board chooses this course.**

Fiscal Impact:

The license sale will be added to the Towns general fund balance, a license fee needs to be established, as well as an above quota license fee.



To: Town Board

From: Staff

---

Request:

Staff direction on Building Committee recommendations.

Background:

Building committee has met and walked all Town building properties. The Committee noticed a section of sidewalk at the post office entrance that is experiencing undercutting from the rain washing down the sidewalk. The undercutting is creating hollow spots and uneven as well as cracked concrete. Additionally, the Buildings Committee noticed damaged and cracked slabs at the upper west stair entrance and the entrance to the Law enforcement offices.

These concrete issues are significant enough to warrant attention in 2023.

Analysis:

Access to the post office is used year-round daily, most of the foot traffic travels this area. Public safety is now starting to be of concern.

Staff received a competitive bid to replace the three sections of concrete included with aggregate compacting and rebar.

Concrete installers are difficult to schedule and are in short supply, approving this will lock the work for completion in spring 2023 before our seasonal guests arrive in full swing.

Recommendation:

Building Committee met and recommends to the Town Board approval of the estimate and awarding the repair of the concrete at the Town Center.

Fiscal Impact:

The repair will be taken out of Capital Improvements Budget.

To: Town Board

From: Staff

---

Report on the 25 MPR speed on Gibraltar Bluff Road.

Analysis:

Staff researched the Town's obligation for reducing traffic speeds. It is determined the Town is required to perform a traffic study in the event the Town Board chooses to reduce any speed limit exceeding 10 MPH. Town staff has lowered the speed on Gibraltar Bluff to 30 (5 MPH) with staff direction to conduct a traffic study. Town staff will need until April or May to gather enough information to present back to the Board, utilizing the Town Law enforcement speed board and Law Enforcement analysis. Town staff will present at the May Meeting results and make a secondary recommendation.

Staff understands past practices may not have followed this procedure, however, this is the legal way to ensure the posting is done in compliance with State requirements. Staff also is aware of citizens on the roadway that have public safety concerns with the current speed.

Staff will work diligently to provide this information and have a final determination as soon as possible, additionally, to have in place the Board's final decision as summer guests arrive and the road traffic is exacerbated by guests and part-time residents.

Recommendation:

Allow the Town staff the necessary time to complete the required study and make a final recommendation in May.

To: Town Board

From: Harbor Commission

---

Request:

Town of Gibraltar Harbor Commission permit parking and gravel parking lot recommendation.

Background:

In 2021 the Town acquired the Kinsey property, along with the 28 slips that abut the property. In 2022 Harbor commission requested to utilize the entire lot referred as (the retreat lot) for permit parking only. The Commission was unsure of the need and use. The Commission recommended and Town Board approved a 1 year trial period.

The lot permit parking lot was met with resistance from several businesses as well as member of the community. Often causing citations and even arrests. Hours of Law Enforcement time was dedicated to parking lot calls. Ultimately a joint decision with Harbor Commission and the Town Board removed the permit parking after Labor Day.

The year provided information to the volume of traffic and the need by the harbor and docks for permitted individuals.

Analysis:

Harbor Commission has asked staff to provide options for their review.

Staff analyzed the year and recommended the lot should be split allowing a combination of permit parking and public parking. Staff suggests putting three to four large concrete barrier separators along the center of the lot, posting permit parking closest to the Kinsey property and allowing the west side of the lot for public parking.

Harbor commission voted to approve this recommendation and send it to the Town Board for approval.

Recommendation:

Harbor Commission recommends splitting the (retreat lot) in half with the east side permit and the west side public parking until Labor Day when the entire lot will be open to the public.

Fiscal Impact:

Some town maintenance staff will be required to move the blocks from the maintenance shop and the placement of signs we already have.

## HARBOR COMMISSION RECOMMENDATION

**Gravel Parking Lot Permitting Considerations:** The Harbor Commission discussed when the gravel parking lot should be open to the public or by permit only.

*Motion: (Hecker, Grawien) the lot to be open to the public before May 15 and after Labor Day. During the peak season to have a split lot with some 4-hour public parking. Need to make sure dinghies do not impede drive. An area by the Kinsey Slips to be no parking for loading and unloading. Carried, Merkel opposed.*

Will also mark a row in the boat trailer lot for daily parking only.

To: Town Board

From: Staff

---

Request:

Direction from staff on how I should proceed with future trail involvement, additionally the level of involvement.

Background:

Recently I have met with Julie Schmelzer and Brent Bristol for discussions on a connectivity trail they are looking into on the north end of Ephraim. I have additionally met with Eric Hyde, and members of the Friends of the Park to have a trail from south Ephraim through the golf course and traverse through the State Park along the Hwy 42 corridor, the trail will wind around the Gibraltar school and end at the park entrance at hwy 42 across from Fish Creek Park.

I have Met with the Village President of Egg Harbor John Heller and their trails coordinator Megan Stauber. They want to work with the town for a connectivity trail from the south.

Analysis:

After review of the bike/ped plan there is clear direction, the town wishes to pursue trails and connectivity, however there is not a clear path or plan for a multi-jurisdictional plan or a plan to create a plan.

The Town of Gibraltar is a member of Bay Lakes regional Planning. I reached out to Brandon Robinson he is reviewing with his staff the feasibility of creating a plan for the town. I discussed a plan may include border to border where future Boards, Committees, and Commissions can use to implement over the coming years.

The State park has asked to partner with the Town in creating the trail and asked the Town to Lead the efforts as we are eligible for grants.

The Town of Egg Harbor is also a Member of Bay Lakes and asked to partner with the Town on trails. Cooperative efforts with other jurisdictions may open up more grant opportunities.

Options:

The Town Board could direct staff to continue to pursue a working relation with Bay Lakes to complete the trails plan. This could be condition on grant receipt.

Town could send out an RFP for design and engineering, however if the Town doesn't intend on pursuing the design it could alienate firms from competing for Town proposals.

Fiscal Impact:

The Town has no money budgeted in 2023 for trails or design of trails.

There are several grants the town will be eligible to apply for the design, and future grants for implementation.

To: Town Board

From: Staff/ Harbor Master

---

Request:

Allow Dock Master the option to rent a cottage on the Kinsey parcel.

Background:

The Kinsey parcels were purchased in 2021, in 2022 the Town Board allowed the Dock Master the ability to rent one of the cottages on the Kinsey property.

The properties will be going through discovery this summer by a firm to determine the best use for the properties, because of this there will be no decisions on the property during the boating season and the time the rental will occur.

Analysis:

The rented property generates income otherwise not there in a vacant building.

Having the Dock Master on site proved worth last year. Examples of loose moorings and staff questions were easily resolved in a timely manner given the Dock Master proximity.

Dock Master is an extension of the Town and offers additional security of the Town owned property.

Recommendation:

Town Staff has no issues with renting the property to the Dock Master

If the Town staff rents the property staff recommends only one vehicle allowed on the property for the renter. And the rent raised \$150 to cover increased expenses.

Fiscal Impact:

The Town will and any rental income to the general fund balance if rented. General maintenance costs if it is not rented.

# Request for Proposals Breathing Air Compressor System

## Section 1 – Background

The Town of Gibraltar requests proposals/bids for the purchase of one (1) breathing air compressor, fill station and related components for use by its Fire Department. The new air compressor will replace an existing breathing air, six (6) bottle, cascade system, which furnishes air for twenty-eight (28) 45 minute, 4500psi Self Contained Breathing Air (SCBA) bottles. The new compressor will have the capability to fill these SCBA bottles in a timely manner. The majority of funding for this purchase comes from a federal Department of Homeland Security 2021 Assistance to Firefighter Grant. Project and final invoices must be completed and submitted by May 31, 2024.

## Section 2 – Equipment and Specifications

The Town seeks to purchase one (1) breathing air compressor.

The 1 unit shall include the following major sub-assemblies:

- A. Minimum of four (4) 6000 psi cylinders for storage
- B. Two bottle fill station minimum
- C. Carbon Monoxide monitoring and alarm system
- D. Remote fill hose connection
- E. Installation and instruction
- F. Shipping

Specifications for a breathing air station to refill self-contained breathing apparatus (SCBA) cylinders with purified air that meets or exceeds the requirements of CGA Pamphlet G-7, Compressed Air for Human Respiration, the requirements of ANSI/CGA G-7.1, Commodity Specification for Air, Grade D, and all other recognized standards for respirable air.

The Manufacturer shall operate under a Quality Management System which complies with the requirements of ISO 9001:2015 for the design, manufacture, inspection, test, and service of air & gas compressors and associated spare parts for commercial and military applications. All equipment shall be new and of current design and manufacture. **Used or refurbished equipment is unacceptable.** Specifications are subject to change without notice.

## Section 3 – Additional Terms and Conditions

Successful bidder must be a factory-authorized distributor and service center to sell the equipment specified within.

### Training:

Successful bidder agrees to provide, at its own expense, a factory-trained instructor for such time as the Gibraltar Fire Department head shall require for complete instruction in the breathing air compressor operation and maintenance procedures. One day will be required to provide factory trained instruction to our crews.

Training shall include but not be limited to:

- A. Proper operation and maintenance of equipment and hardware

**Warranty:**

Breathing air compressor be covered by a minimum two (2) year warranty providing protection against defects in materials or workmanship. Electronic components shall also be warranted for two years.

**Service:**

The proposal must include a statement that the successful bidder will service the equipment. A pricing structure for annual air quality test on breathing air compressor shall be included in the proposal. The annual air quality test must be completed on site at the Gibraltar Fire Department. A pricing structure for repairs shall be included in the proposal, along with assurances that repairs shall be completed on site or with free pickup provided.

**Pricing:**

Pricing shall be provided on the attached Bid Form. The proposal shall denote unit price for each item requested. Any additional costs shall be listed separately. Proposal price shall include shipping costs. Bid prices shall be guaranteed for at least twelve (12) months from the bid opening date.

The Town of Gibraltar is tax exempt and, as such, the proposal price shall not include any federal or state taxes.

## **Section 4 – Certifications and Assurances**

The majority of funding for the purchases to be made under this RFP comes from a federal Department of Homeland Security 2021 Assistance to Firefighter Grant. Bidders must comply with the following requirements. **Submission of a bid will represent your company's attestation that it meets, agrees and adheres to the provisions of this section.**

A. **Civil Rights Act of 1964 - Title VI.** Bidders must comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

B. **Debarment and Suspension.** Per Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, the bidder certifies that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

C. **Lobbying.** As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, the bidder certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the bidder, to any person for influencing or attempting to influence an officer or employee

of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

b. If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the bidder shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

c. The bidder shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**D. Independent Contractor Status.** Vendor shall at all times during the term of the contract perform the services described as an independent contractor and, as such, is not an employee of the Town for any purpose whatsoever, including for the purposes of coverage under the Wisconsin Worker's Compensation Statute or any other benefits as afforded to Town employees.

## **Section 5 – Proposal Requirements**

All costs incurred in the preparation and presentations of this proposal are the vendor's responsibility.

All Proposals should contain the following:

- A Table of Contents
- Signed cover letter that includes at least the following:
  - o Company name
  - o Contact name
  - o Mailing address
  - o Telephone
  - o Email address
  - o Brief description of company history, ownership information, the year the company was established; the former name(s) of the company, if applicable; and the state in which the company is incorporated, if applicable.
  - o Statement certifying that company meets and adheres to the requirements of Section 4 of the RFP.
- Vendor's qualifications and list of clients in Wisconsin.
- Minimum of three references (Wisconsin fire service preferred), with contact information.
- Description of equipment, including the standards and certifications the air compressor meets.

- Description of the training for Town employees that would be provided.
- Description of service and repair program, facility, and services, including the scheduling of repairs, the annual maintenance program, and price structure for such.
- Detailed warranty proposal
- Completed Bid Form with price proposal for purchase of the equipment listed in Section 2 and any and all other costs associated with meeting the terms of the RFP.
- Estimated date of equipment delivery and installation assuming the contract is executed on March 8, 2023.
- Exceptions to specifications: Any exceptions to the specifications above must be outlined in writing on a separate sheet, clearly marked "Exceptions", and included with the bid proposal. Failure to do so will automatically disqualify the bidder.

## **Section 6 – Proposals Submissions**

Proposals shall consist of one (1) signed original and one (1) copy, submitted in a sealed envelope plainly marked **"SEALED BREATHING AIR COMPRESSOR BID - DO NOT OPEN WITH REGULAR MAIL."**

Bids must be received in the Town of Gibraltar Office, 4097 Main St, PO Box 850, Fish Creek, Wisconsin 54212 no later than February 24, 2023 at 2:00 PM. Faxed or e-mail bids will not be accepted. Bidders are strongly encouraged to submit bids in advance of the due date to avoid possibility of missing the 2:00 pm deadline due to unforeseen circumstances. Vendors assume the risk of the methods of dispatch chosen.

The Town of Gibraltar assumes no responsibility for delays caused by any package or mail delivery service. Postmarking by the due date and time will be returned unopened. Additional time will not be granted to any vendor. Additional time may be granted to all vendors when the Town of Gibraltar determines that circumstances require it. The Town of Gibraltar reserves the right to accept or reject any and all bids and to accept minor deviations from the minimum standards specified. The Town reserves to itself the exclusive right to accept high bids when it believes it would be in the best interest of the Town of Gibraltar. In making such a decision, the Town may consider, but not be limited to, any of the following factors: quality, specifications, availability, compatibility and interoperability, service and location of bidder and reputation of bidder.

The Gibraltar Town Board is expected to award the bid at its March 8, 2023, meeting.

All questions about this RFP must be submitted via email as follows:

Andrew Bertges  
Fire Chief  
[abertges@gibraltarwi.gov](mailto:abertges@gibraltarwi.gov)

## **Section 7– Method of Award**

These specifications have not been established to preclude any bidders. However, the Town does not intend to make a decision solely based upon lowest price but intends to purchase equipment that meets the intentions, service, and needs of the Gibraltar Fire Department and the Town of Gibraltar.

When evaluating bids, operational safety of personnel and life cycle costs shall be major considerations. Selection of the successful bidder will be based in part upon, but not limited to, an analysis of the following criteria:

1. Technical qualities of the proposed equipment.
2. Evaluation of the bid and the bidder's understanding of Gibraltar Fire & Rescue Department requirements, including but not limited to warranty provisions.
3. Ability to meet the Service requirements.
4. Cost.
5. Timeliness of equipment delivery.

## Gibraltar Fire & Rescue Department

### Breathing Air Compressor Bid Form

Please provide proposed make and model and prices below for the equipment sought, more completely described in Section 2 of the RFP. All unit costs shall be in whole dollar amounts. If there is no charge enter \$0.00 under unit cost. If you are not bidding on an option enter N/A under unit cost. This form shall be included in your bid.

Qty	Description	Make/Model	Unit Cost	Total
1	Breathing air compressor station -with fill Carbon Monoxide monitoring and alarm system. - Instruction			
1	Two Bottle Fill Station			
4 Min	6000 psi storage cylinders			
1	Remote fill hose connection			
	Shipping and Installation			
Additional Cost? Please include total here and attach sheet with details.				
			Total	

# Service and Maintenance

Description	Unit Cost	Total
Annual air quality testing		
Regular service and repair – please attach pricing schedule		

By signing below the vendor agrees to guarantee these prices for a period of at least twelve (12) months from the bid opening date. Bids are to be accompanied with sufficient descriptive literature to allow comparison of bids.

BIDDER: \_\_\_\_\_

BY (Signature): \_\_\_\_\_

TITLE: \_\_\_\_\_

## CONTRACT

### for Breathing Air Compressor System

This Contract is made as of the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ (the "Effective Date"), by and between the Town of Gibraltar, Wisconsin, a municipal corporation organized under the laws of the State of Wisconsin (the "Town"), and \_\_\_\_\_ (the "Contracting Party").

#### RECITALS:

WHEREAS, the Town has issued a Request for Proposals for a breathing air compressor (the "RFP"), a copy of which, along with any addenda, is attached as Exhibit A;

WHEREAS, the Contracting Party submitted a proposal to the Town dated \_\_\_\_\_ (the "Proposal"), a copy of which is attached as Exhibit B;

WHEREAS, on \_\_\_\_\_ the Town Board authorized the Contracting Party to perform the Work (as defined in Section 1 below); and

WHEREAS, the Town and the Contracting Party desire to enter into a formal contract for the performance of the Work.

NOW THEREFORE, in consideration of the recitals set forth above and the parties' mutual promises and obligations contained below, the parties agree as follows:

1. **Work:** The Contracting Party agrees to perform the Work described more fully in the attached Exhibits A and B [Note: if the Proposal has taken any exceptions to the RFP, this provision will be amended to include specific statements about whether the Town has accepted or rejected those exceptions - whether they are contrary to or in addition to the RFP's terms.] (Collectively, the "Work"). The Contracting Party also agrees to comply with all of the terms and conditions set forth herein and in the RFP.
2. **Term:** The Work anticipated under this Contract shall be completed by May 1, 2024, unless otherwise mutually agreed to in writing prior to that date or the Work pertains to ongoing maintenance and service requirements.
3. **Contract Includes Exhibits; Order of Construction:** The Contract includes the RFP (Exhibit A) and the Proposal (Exhibit B), which are made a part hereof. In the event of a conflict or inconsistency between or among this document, the RFP, and the Proposal, this document shall have the highest priority, the RFP the second priority, and the Proposal the third priority.
4. **Price and Payment:** (placeholder - will vary from contract to contract. If contract extends beyond current fiscal year, be sure to include non-appropriation language.
5. **Right to Terminate:** If the Contracting Party fails to comply with any of the terms, provisions or conditions of the Contract, including the exhibits, the Town shall have the right, in addition to all other available remedies, to declare the Contract in default and, therefore, to terminate it and to resubmit the subject matter of the Contract to further public procurement. In that event, the Contracting Party shall pay the Town, as liquidated damages, the amount of any excess of the price of the new contract over the Contract price provided for herein, plus any legal or other

costs or expenses incurred by the Town in terminating this Contract and securing a new contracting party.

The Town also reserves the right to terminate the contract in whole or in part at any time for its convenience without penalty or recourse. The Contracting Party shall be entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination.

6. No Waiver or Estoppel: Either party's failure to insist upon the strict performance by the other of any of the terms, provisions and conditions of the Contract shall not be a waiver or create an estoppel. Notwithstanding any such failure, each party shall have the right thereafter to insist upon the other party's strict performance, and neither party shall be relieved of such obligation because of the other party's failure to comply with or otherwise to enforce or to seek to enforce any of the terms, provisions and conditions hereof.

7. Notice: Any notices provided for hereunder shall be given to the parties in writing (which may be hardcopy, facsimile, or e-mail) and shall be effective upon receipt at their respective addresses set forth below:

If to the Town:

Andrew Bertges, Fire Chief  
Town of Gibraltar  
PO Box 850  
Fish Creek WI 54212  
abertges@gibraltarwi.gov  
920-421-3456

If to the Contracting Party:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Execution: This Contract may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each of the parties hereto and delivered (including delivery by facsimile) to each of the parties.

IN WITNESS THEREOF, the parties have executed this contract as of the last date signed below.

TOWN OF GIBRALTAR

By \_\_\_\_\_

Steve Sohns, Town of Gibraltar, Chairman

Date: \_\_\_\_\_

CONTRACTING PARTY (legal Name):

By \_\_\_\_\_

Its \_\_\_\_\_, Duly Authorized

Date: \_\_\_\_\_

Processed

2/24/2023 1:16 PM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

General Checking

ALL Checks

Posted From: 2/02/2023 From Account:  
Thru: 2/24/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
DD	2/03/2023	EFTPS	2,086.86
	Manual Check		
dd	2/03/2023	Nicolet National Bank	9,294.71
	Manual Check	cc bill	
dd	2/10/2023	Cardmember Services	20.00
	Manual Check	subscription fee	
DD	2/10/2023	EFTPS	4,791.58
	Manual Check		
DD	2/10/2023	Wisconsin Department of Revenue	9,187.52
	Manual Check		
DD	2/23/2023	Dept. of Employee Trust Funds	6,675.58
	Manual Check		
DD	2/10/2023	Dept. of Employee Trust Funds	-6,675.58
	Manual Check		
DD	2/23/2023	Dept. of Employee Trust Funds	14,564.50
	Manual Check		
dd	2/17/2023	Wisconsin Public Service	4,043.21
	Manual Check	Electric	
dd	2/20/2023	Charter Communications	742.60
	Manual Check		
dd	2/24/2023	Nicolet Bank	23,322.85
	Manual Check		
DD	2/24/2023	EFTPS	4,791.58
	Manual Check		
DD	2/21/2023	EFTPS	-4,791.58
	Manual Check		
DD	2/24/2023	EFTPS	4,751.31
	Manual Check		
DD	2/21/2023	Wisconsin Department of Revenue	967.17
	Manual Check		
45046	2/03/2023	Appel, James	34.50
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
45047	2/03/2023	Bertges, Emmaly	34.50
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
45048	2/03/2023	Richard, Mark	92.35
	Manual Check	Pay period 01/09/2023 to 01/31/2023	
45049	2/08/2023	Securian Financial Group, Inc	247.71
		March	
45050	2/10/2023	Lakeshore Deep Clean, LLC	1,095.00
		OTH, Winterfest	

## General Checking

## ALL Checks

Posted From: 2/02/2023 From Account:  
Thru: 2/24/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
45051	2/10/2023	Door County Treasurer February Settlement	1,221,295.09
45052	2/10/2023	Fish Creek Sanitary District #1 February Specials Settlement	1,218.77
45053	2/10/2023	Gibraltar Area Schools February Settlement	1,168,943.71
45054	2/10/2023	NWTC February Settlement	260,239.21
45055	2/24/2023	Lakeshore Deep Clean, LLC	550.00
45056	2/22/2023	Fish Creek Sanitary District #1 Delinquent Utility	3,209.26
V1593	2/03/2023	Anderson, Jerrad	544.61
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1594	2/03/2023	Harris, David	160.20
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1595	2/03/2023	Jarosz, Jeffrey	138.96
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1596	2/03/2023	Johnson, William	625.04
	Manual Check	Pay period 01/09/2023 to 01/31/2023	
V1597	2/03/2023	Lange, Robert	368.01
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1598	2/03/2023	Merkel, Brian	513.55
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1599	2/03/2023	Merkel, Jayson	2,235.17
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1600	2/03/2023	Moore, Jack	459.57
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1601	2/03/2023	Murre, Adrian	590.32
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1602	2/03/2023	Neu, Beth	439.43
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1603	2/03/2023	Reynolds, Stephan	110.03
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1604	2/03/2023	Selenica, John	796.67
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1605	2/03/2023	Sohns, Steven	1,012.07
	Manual Check	Pay period 01/01/2023 to 01/31/2023	

## General Checking

## ALL Checks

Posted From: 2/02/2023 From Account:  
Thru: 2/24/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1606	2/03/2023	Stubenvoll, Karl	463.56
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1607	2/03/2023	VanDerLinden, Brandon	138.96
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1608	2/03/2023	Volpe, Robert	564.39
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1610	2/03/2023	Witalison, Travis	647.49
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1611	2/03/2023	Weitman, Steven	160.20
	Manual Check	Pay period 01/01/2023 to 01/31/2023	
V1612	2/10/2023	Bertges, Andrew	1,816.28
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1613	2/10/2023	Bittorf, Bobby	1,102.00
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1614	2/10/2023	Cain-Bieri, Theresa	1,631.37
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1615	2/10/2023	Crowell, Andrew	607.72
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1616	2/10/2023	Fairchild, John	1,273.94
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1617	2/10/2023	Huberty, Colleen	1,178.04
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1618	2/10/2023	Linczmaier, Kurt	1,516.85
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1619	2/10/2023	Murre, Kelly	1,904.60
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1620	2/10/2023	Roesch, Ryan	1,710.21
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1621	2/10/2023	Thyssen, Travis	2,587.35
	Manual Check	Pay period 01/23/2023 to 02/05/2023	
V1622	2/24/2023	Bertges, Andrew	1,816.28
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1623	2/24/2023	Bittorf, Bobby	1,272.70
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1624	2/24/2023	Cain-Bieri, Theresa	1,597.14
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1625	2/24/2023	Crowell, Andrew	294.82
	Manual Check	Pay period 02/06/2023 to 02/19/2023	

2/24/2023 1:16 PM

Reprint Check Register - Quick Report - ALL

Page: 4  
ACCT

General Checking

ALL Checks

Posted From: 2/02/2023 From Account:  
Thru: 2/24/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
V1626	2/24/2023	Fairchild, John	1,273.94
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1627	2/24/2023	Huberty, Colleen	1,178.04
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1628	2/24/2023	Linczmaier, Kurt	1,516.85
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1629	2/24/2023	Murre, Kelly	1,887.49
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1630	2/24/2023	Roesch, Ryan	1,710.21
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
V1631	2/24/2023	Thyssen, Travis	2,587.35
	Manual Check	Pay period 02/06/2023 to 02/19/2023	
		Grand Total	2,771,163.82

2/24/2023 1:16 PM

Reprint Check Register - Quick Report - ALL

Page: 5  
ACCT

General Checking

ALL Checks

Posted From: 2/02/2023 From Account:  
Thru: 2/24/2023 Thru Account:

Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	2,746,979.45
Total Expenditure from Fund # 300 - DEBT SERVICES	23,322.85
Total Expenditure from Fund # 501 - DOCK FUND	861.52
Total Expenditure from all Funds	2,771,163.82

in progress

2/24/2023

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In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
General Checking

Page: 1  
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/07/2023	AT&T Mobility	85.08
	2/07/2023	Badger Wholesale tp, pt, etc	2,553.91
	2/07/2023	Bay-Lake Regional Planning Commission comp plan billing 6960	2,368.99
	2/21/2023	Belco Vehicle Solutions vinyl graphics	2,104.40
	2/07/2023	Board of Commissioners of Public Lands Waterfront McKesson Property interest	452,613.99
	2/21/2023	Cellcom	159.42
	2/21/2023	Conway, Olejniczak & Jerry, S.C. liquor lic, fischer, dot/seh, food truck	3,878.00
	2/07/2023	Department of Natural Resources license renewal	5.00
	2/21/2023	Door County IT maintenance	260.00
	2/07/2023	Door County Treasurer Spillman mobile, netmotion licenses	8.00
	2/07/2023	Door County Treasurer snow and ice control	19,028.42
	2/21/2023	Door County Treasurer Jan PILT 2021 error	617.33
	2/21/2023	Fastenal Company grinder	199.99
	2/07/2023	Gasco 68645	3,379.55
	2/21/2023	Gibraltar Area Schools January PILT 2021 error	592.15
	2/06/2023	Great Northern Construction 8515 White Cliff Bond	400.00
	2/21/2023	Harbor Hardware supplies	318.32
	2/07/2023	James Imaging Systems	182.24
	2/07/2023	Kring Automotive LLC, battery, filter 2015 chevy	312.16

2/24/2023 1:15 PM

In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
General Checking

Page: 2  
ACCT

Dated From: From Account:  
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	2/23/2023	Macqueen Equipment parts for trackless	817.85
	2/07/2023	Martin Security Systems, Inc fire system programming	401.89
	2/17/2023	Mary Koehler OVERPAYMENT OF DOG LICENSE	10.00
	2/23/2023	Municipal Emergency SVCS fire prox, carabiner, freight	1,509.97
	2/07/2023	Nancy Larson Slip waiting list deposit refund	500.00
	2/07/2023	Nina Martel S.C 2/1/23	67.50
	2/21/2023	Northern Door Air Supply Annual Dues	750.00
	2/21/2023	NWTC January Pilt 2021 error	127.77
	2/07/2023	O'Reilly Auto Parts supplies	156.07
	2/24/2023	Ruekert & Mielke, Inc profession fees for tuf support	362.25
	2/07/2023	Service Motor Company Cartridge, oring, filters	127.64
	2/10/2023	Statewide Services Fireworks insurance-winterfest	643.75
	2/07/2023	Synergy Heating & A/C annual maint	1,232.43
	2/21/2023	TR Cochart, Inc. Tires, includes trade in	432.26
	2/23/2023	US Cellular Emergency phones	13.65
	2/23/2023	Wisconsin Department of Revenue Business Tax Renewal	10.00
	2/21/2023	Witmer Public Safety Group 197488	176.68
		Grand Total	496,406.66

2/24/2023 1:15 PM

In Progress Checks - Quick Report - ALL  
ALL Checks by Payee  
General Checking

Page: 3  
ACCT

Dated From:  
Thru:

From Account:  
Thru Account:

	Amount
<hr/>	
Total Expenditure from Fund # 100 - GENERAL FUND	42,930.42
Total Expenditure from Fund # 200 - TRANSPORTATION UTILITY FUNDS	362.25
Total Expenditure from Fund # 300 - DEBT SERVICES	452,613.99
Total Expenditure from Fund # 501 - DOCK FUND	500.00
Total Expenditure from all Funds	496,406.66