

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, NOVEMBER 2, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: December 7, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:06 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Brian Merkel, Jayson Merkel, and Karl Stubenvoll

Board member(s) absent: None

Adopt agenda: *Motion: (Johnson, B. Merkel) to approve the agenda as presented. Carried.*

Approve minutes of previous meeting(s): *Motion: (B. Merkel, Johnson) approve the minutes of the October 5, 2022 regular meeting, as written. Carried*

Motion: (Johnson, B. Merkel) to approve the minutes of the October 5, 2022 special meeting as amended. Carried

Motion: (Johnson, J. Merkel) to approve the minutes of the October 17, 2022 special meeting as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported the committee is only \$2000 away in donation funding for the playground equipment.

Fire Department/EMR: Chief Bertges reported: Call volume for October was 23. Significant events: Rescue call in state park on the 22nd. Electrical fire at the English Inn. GFD assisted with the Mr. G's fire. The Open House went really well. Incident management team exercise scheduled on December 8th.

Bertges recognized, congratulated, and thanked Jayson (Ward) Merkel for 30 years of service. Members of the department were present and cake was served.

Law Enforcement: Chief Roesch reported he is processing the STRs that are in violation. Drone was deployed twice for missing person calls. As a test basis, the police department will be using the County shop for fuel.

VFC: Denise Stillman reported Karly was here through October. The haunted trail went really well. Donations will be made to the Gibraltar Booster Club and 8th grade. Will be working on Winterfest approvals and permitting. Hired Pea Pod marketing to help through the end of the year with social media and advertising.

Noble House: Buske reported the day tours are closed with one ghost tour left. Currently doing wreath sales through October 8th. Tree lighting will be the 1st Saturday in December.

Airport: Neville reported the office is closed for the season. The car was used over 1500 times this year. Donations have been made. Bikes are wearing out. Considering electric bikes, with a pay-to-use charging station. 3 students in training. Fuel sales were very good. Concerned about the strategic fuel reserves. FAA has approved a substitute for Aviation fuel. Volunteer hours were phenomenal. Mowing and brushing. Airport was utilized for the state park rescue by Eagle 3. They were very appreciative of the facilities.

Watershed: Merline reported they didn't test due to lack of water. Thermistors were pulled out. A lot of down trees.

Plan Commission: Plan Commission met with Brandon from BLRP and reviewed a summary of the survey results. A lot of the same concerns regarding preservation of the quaintness and beauty of the Town. Will meet on December 13th at 1:00 to cross-reference the old and new plan. Large

1 emphasis on work force and affordable housing. Egg Harbor is hosting the Door County GTLC
2 tomorrow morning.

3 **Harbor Commission:** Harris reported the dock is closed for the season and winterized. He thanked
4 Ted Baumgarten for his assistance opening and closing the Holiday Harbor marina. Removed the
5 wood panels from the west dock for the winter. Next month, will install aerators.

6 **Door County Tourism Zone:** Reviewed year-end numbers. Looking positive from the previous
7 year. Next year's bookings already looking good.

8 **Building Committee:** Stubenvoll reported the committee did not meet.

9 **Coastal Byways:** No report

10 **Clerk:** Murre reported the office is preparing for the November 8th election. Early voting continues
11 through Friday.

12 **Treasurer:** No report

13 **Administrator:** No report

14 **Chairman:** Sohns reported he attended the WTA meeting/convention. He is still receiving phone
15 calls re: TUF.

16

17 **Public Comment:** None

18

19 **Special Event Request: Northern Door YMCA Ugly Sweater Fun Run, Dec. 3, 2022:** 5th year
20 of the Ugly Sweater Fun Run down Gibraltar Rd towards Cty A and back. Courtesy letters are ready
21 to be sent out.

22 *Motion: (Johnson, J. Merkel) to approve the Ugly Sweater Fun Run. Carried.*

23

24 **Airport Commission Term Appointment:** *Motion: (Johnson, J. Merkel) to re-appoint Jon Neville to the*
25 *Airport Commission. Carried*

26

27 **Hangar B-1 Title Change to: The Richard Christensen Trust DTD 5-29-2009 Richard Christensen**
28 **TTE:** *Motion: (Stubenvoll, Johnson) to approve the title change request. Carried*

29

30 **Bratt Road Access to property from Sugar Bush Ln:** The Bratt family would like to gain access to their
31 property through a Town easement at the end of Sugar Bush Rd. The property is currently accessed from
32 West Meadow via and the state snowmobile trail and is not ideal. Town staff has reviewed the area and
33 found the two properties that are to the west of the Bratt property have a 33' easements on their
34 deeds, allowing the town the ability to extend the roadway to the east and to the front of the Bratt
35 property.

36 Staff reviewed the current property access and has determined the feasibility to access the property
37 from the east end of the snowmobile trail will make it difficult for any access on a regular basis and
38 pose a significant challenge to getting materials to their property.

39 Fire department cannot provide protection to any future home (s) built on these parcels under the
40 current access point. Extending Sugar Bush, the town can be a part of the design build to assure
41 the current access need is met, as well as future parcel access.

42 *Motion: (Sohns, Johnson) to direct staff to move forward with the next phases of the extension. Carried*

43

44 **Amend Employee Handbook – Discussion Only:** Thyssen stated the employee handbook needs to be
45 updated due to the new PTO arrangement and funeral leave. Will provide a draft next month.

46

47 **Reserve Liquor License Update – Discussion Only:**

48

49 **Nicolet Bank Sign Request:** Nicolet Bank has not yet submitted artwork. *Motion: (Stubenvoll, Johnson) to table.*
50 *Carried*

1
2 **Authorize Transfer of Funds from Traffic Utility and Capital for Cottage Row:** Cain-Bieri is
3 requesting to transfer necessary funds from the Traffic Utility Fund and Capital to cover Cottage
4 Row Reconstruction project and other expenditures to balance the 2022 Budget. *Motion: (Johnson, B.
5 Merkel) to authorize use of TUF and Capital funds to offset the Cottage Row Expense. Carried*
6

7 **Adjourn to closed session according to Wisconsin State Statutes 19.85(1) (c)(e):** *Motion: (B,
8 Merkel, J. Merkel) to adjourn to closed session at 8:10 pm according to Wisconsin State Statutes 19.85(1) (c)(e)*

- 9 - *Considering employment or performance evaluation data of any public employee over which the governmental*
10 *body has jurisdiction or exercises responsibility.*
- 11 - *Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other*
12 *specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of*
13 *property acquisition.*

14 *Carried by roll call vote: Sohns, Johnson, B. Merkel, J. Merkel, and Stubenvoll.*
15

16 **Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt**
17 **resolution on issues discussed in closed session:** *Motion: (Johnson, B. Merkel) to reconvene to open*
18 *session at 9:30 PM. Carried*

19 **Approve action(s) taken in closed session:** *Motion: (Johnson, B. Merkel) to approve action(s) taken in*
20 *closed session regarding land acquisition next steps and employee compensation. Carried*
21

22 **Approve the Payment of Bills:** *Motion: (Johnson, B. Merkel) to approve the payment of bills. Carried.*
23

24 **Adjourn:** *Motion: (Johnson, Stubenvoll) to adjourn at 9:56 p.m. Carried*
25

26 Respectfully submitted,
27

28 Kelly Murre, Clerk