

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, OCTOBER 5, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: November 2, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:04 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Adopt agenda: *Motion: (Johnson, J. Merkel) to approve the agenda as presented. Carried.*

Approve minutes of previous meeting(s): *Motion: (Johnson, B. Merkel) approve the minutes of the September 7, 2022, as written. Carried*

Motion: (Johnson, J. Merkel) to approve the minutes of the September 14, 2022 special meeting as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported Parks are wrapping up for the season. Chambers Island lighthouse has closed for the season.

Fire Department/EMR: Chief Bertges reported they responded to 30 calls this month. An ATV accident on Chambers Island, the patient needed to be helicoptered out. Functional exercise working with the State Incident Management Team on Dec. 8th. Incident Support Team working on certifications. Received FFP Grant for wildland gear. Upcoming Events include: Homecoming parade (10/7), Open House (10/29), and Junior fire fighter boot camp (11/7).

Law Enforcement: Chief Roesch reported he attended a safety meeting on Sept. 14th with Gibraltar School and Emergency Services. The drone was used to capture aerial images for the school and SRO of reunification areas for any kind of school evacuation. The new parking citation system is working very well.

VFC: Kathy Hoke reported on the upcoming Jack o' Lantern Days. Working on staffing since Carly's departure. Will begin a search at the end of the season.

Noble House: Museum is doing well. Two weeks left for the season. Upcoming events WGI (Fifty Years in the Family), Bayside's 100th year Celebration, and November's Fury. Wreath sales will begin at the end of Oct.

Airport: Jeff Drajesk sent an email earlier today. The airport is continuing to work on the land acquisition, the bathroom improvement, brushing, and reclassification from a small airport to a medium airport.

Watershed: Merline reported the creek is dry. May close out the year w/o the fall monitoring.

Plan Commission: Merline report the Commission reviewed the Liberty Grove text amendment and reviewed other Town plans that could be folded into the Comp plan. The Community survey is open for the Comp Plan.

The Green Tier committee made recommendations.

Harbor Commission: Harris reported the dock will be closing next week. More boats are staying later in the season. Will start putting docks away. Planning a couple of barge runs to Chambers.

Room Tax: Weddig reported the commission met to review July numbers. Gibraltar is up 44%.

Building Committee: Stubenvoll reported the committee met to make budget recommendations.

Coastal Byways: No report

Clerk: Murre reported early voting begins October 25th.

Treasurer: Cain Bieri reported payments are coming in for the TUF

Administrator: No report

Chairman: Sohns reported Travis is out for a family emergency. The Chairman for Jacksonport, Randy Halstead and Don Freix passed away. Don served on the Airport and Plan Commission. He thanked Tim Luetttgen for his service. Cottage Row now has blacktop. Pavers and shouldering are left. Town Board is continuing to look into community broadband.

Public Comment:

Nancy Sargent, 9190 Hidden Blossom, was amazed at the number of people that turned out for the Bayside event. Thanked the Chairman for the horse bridle.

Special Event Request: Northern Door YMCA Ugly Sweater Fun Run, Dec. 3, 2022: A representative from the YMCA is not present. *Motion: (Johnson, B. Merkel) to table. Carried*

Peninsula Art School Road Vacation: The Peninsula Art School would like the Town to vacate the road adjacent to their land off Gibraltar Rd. This section was utilized to reroute traffic to school during the Hwy reconstruct and the Town has denied other requests. Staff recommends supporting the school's variance efforts but deny the road vacate. *Motion: (J. Merkel, B. Merkel) to go with staff recommendation. Carried*

Plan Commission recommendation regarding County Zoning HL-10 Text Amendment: The Town of Liberty Grove would like to add trade and automotive establishments w/in the HL-10 zoning district. The Town does not HL-10 as a zoning category so doesn't apply to us. The Plan Commission reviewed the text amendment and recommended support. *Motion: (Johnson, B. Merkel) to support the HL-10 text amendment. Carried.*

Amend Ordinance 2003-2 Plan Commission: The ordinance amendment allows for an alternate member in case of an absence. Johnson would prefer the alternate to have voting powers only when there isn't a quorum. *Motion: (J. Merkle, Sohns) to approve the amendment as written. Carried, Johnson opposed.*

Fence Options for the Beach: 2 fence options were received. One utilizes Town materials and the other does not. However, the one that does not includes a 1 year guarantee. *Motion: (Johnson, B. Merkel) to approve the fence option using Town materials for \$5000 for spring 2023. Carried. J. Merkel opposed.*

Reserve Liquor License Update – Discussion Only:

Town of Gibraltar Procurement Policy: *Motion: (Johnson, J. Merkel) to approve the procurement policy for federal grant monies only. Carried.*

Fish Creek Beach Playground Equipment: An estimate has been received for the playground equipment. A few people have committed to donate funds. Would like to approve and order for next year. *Motion: (Johnson, B. Merkel) to approve the purchase of the playground equipment. Carried.*

Nicolet Bank Sign Request: Melanie from Nicolet Bank is requesting a an ATM sign to be added to the Town Center sign. *Motion: (B. Merkel, Johnson) to table pending artwork presentation. Carried*

Creation of Broadband Committee: *Motion: (Johnson, B. Merkel) to have Travis create an ad hoc Broadband committee. Carried.*

Accept Miller Engineer's Bid Recommendation for Culvert and Fish Passage: *Motion: (Johnson, J. Merkel) to approve the bid recommendation from Miller Engineers. Carried.*

Adjourn to closed session according to Wisconsin State Statutes 19.85(1) (c): *Motion: (Johnson, J. Merkel) to adjourn to closed session at 8:29 pm according to Wisconsin State Statutes 1985(1) (c) Considering employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Carried by roll call vote: Sobns, Johnson, B. Merkel and J. Merkel.*

Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session: *Motion: (Johnson, J. Merkel) to reconvene to open session at 9:30 PM. Carried*

Approve action(s) taken in closed session: *Motion: (Johnson, Sobns) to approve action(s) taken in closed session. Carried*

Approve the Payment of Bills: *Motion: (B. Merkel, Johnson) to approve the payment of bills. Carried.*

Adjourn: *Motion: (B. Merkel, Johnson) to adjourn at 9:34 p.m. Carried*

Respectfully submitted,

Kelly Murre, Clerk