

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, SEPTEMBER 7, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: October 5, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Adopt agenda: *Motion: (Johnson, Luetzgen) to approve the agenda as presented. Carried.*

Approve minutes of previous meeting(s): *Motion: (Johnson, J. Merkel) approve the minutes of the August 3, 2022, as written. Carried*

Motion: (Johnson, B. Merkel) to approve the minutes of the August 17, 2022 joint closed session with the Harbor Commission. Carried

Committee/Commission Reports

Parks & Lands: Buske reported the committee completed their budget. Several projects have been completed at the lighthouse. A plaque has been ordered for the lighthouse that states the lighthouse is on the historical registry. A donation sign has also been placed at the lighthouse that contains a QR code to make online donations. A successful weed warrior event was had. Thank you to the Pulse and collaboration with DDC and VFC. 3 truckloads of honeysuckle were removed from the park.

Fire Department/EMR: Chief Bertges reported 30 calls in August. Another traffic accident at EE & A with a telephone pole and at Hwy 42 and Gibraltar. Two calls in the Park.

Law Enforcement: Chief Roesch reported he attended the school safety meeting at the sheriff's department and will be meeting with Gibraltar School later this month. The drone is in use. He obtained his commercial license and assisted with a water rescue.

VFC: Karly reported 1249 points of contact. Helped coordinate the weed warrior event. She reported that this may be her last in person meeting as she has accepted another position. She will still be available to assist with the fall festivals.

Noble House: Buske reported the house has been busy. Only had to close one day for lack of staffing. Looking for a docent for a few nights through the fall. Gibraltar Talks on September 22nd "Fifty Years in the Family: White Gull Inn" and September 28th "100th Year Celebration, Bayside Tavern".

Airport: Drajesk reported the airport continues to be busy. Fuel sales are up. Ordered another ½ load of fuel. Brushing along main runway has been completed and continuing entryway. Continuing conversations with the state for runway replacement in 2024. 3 students are in training at Pilot Smith.

Watershed: No report

Plan Commission: No report

Harbor Commission: Harris reported the weather has been beautiful. Will be reducing hours during the fall.

Room Tax: Thyssen reported delinquent units were looked at, at the last meeting. Revenues are higher, but number of visitors are slightly down.

Building Committee: Stubenvoll reported they did not meet. Will be meeting this month for budget recommendations.

Door County Coastal Byways Council: Clerk Murre reported the council did not meet but are working on updating the coloring book.

Clerk: Murre reported requests for absentee ballots for the November 8th election are coming in. The easiest way to make a request is through the myvote.wi.gov website or mail in the application. In-person requests are no longer allowed prior to early voting. Ballots should be received and mailed by September 21st.

Treasurer: Cain-Bieri reported business as usual and sent out delinquency notices to STR and business licenses.

Administrator: Thyssen reported the Plan Commission took recommendations from the Green Tier ad hoc committee. Refined the survey for the comprehensive plan. Reviewed their budget and updated goals. Cottage Row work started this week with the millings. Completion in the 1st part of October. Maintenance will start tackling some of the dead ash. Working on budgets preparations

Chairman: Sohns reported the Comprehensive Plan survey is available on the website.

Public Comment:

Karl Stubenvoll suggested more chocks in the boat trailer parking lot.

Phyllis Woerfel-Schott suggested a trolley to encourage people to use the public parking lot. Supports the gravel lot recommendation to allow residences. Suggests longer parking spots for larger vehicles.

Bob MacDonald commented on the dumpster at the Town Dock and recommends an enclosure.

Deb MacDonald would like the “no parking sign” nailed to tree be removed. Thanked the Town for removing the restricted parking sign.

Christie Weber in support of opening the public parking. Suggests daily use rather than long-term stays. Does not support the one-way street on Spruce.

Special Event Request: The Cherry Hut Rusty Co-op Vintage Market June 2-3, 2023: Trent was not available to attend. *Motion: (Johnson, B. Merkel) to table. Carried*

Special Event Request: Door County Fall 50, October 22, 2022: Sean Ryan presented the Fall 50 event. Has reduced the impact on the community in previous years. Participation is capped to 400 teams. Coordinates with Law Enforcement. Chief Roesch recommends the northwest side of Juddville Rd have limited parking. *Motion; (B. Merkle, Johnson) to support the request. Carried*

Special Event Request: GHA 100 Years with Bayside, September 28, 2022: Buske presented the event for use of Noble Square Park and Gazebo celebrating 100 years of Bayside. *Motion: (Johnson, Luettgen) to approve Special Event Request: GHA 100 Years with Bayside, September 28, 2022. Carried*

Special Event Request: Visit Fish Creek Jack O’Lantern Days, Oct. 29, 2022: Karly presented the request. It is a recurring event. *Motion: (Johnson, B. Merkel) to approve Special Event Request: Visit Fish Creek Jack O’Lantern Days, Oct. 29, 2022. Carried.*

Special Event Request: Visit Fish Creek Haunted Trail, Oct. 27-31, 2022: *Motion: (B. Merkel, Johnson) to approve the Special Event Request: Visit Fish Creek Haunted Trail, Oct. 27-31, 2022. Carried.*

Special Event Request: Visit Fish Creek Inside/Outside Sale/Yoga in the Park, Sept. 23-25, 2022: Free to the public. *Motion: (Johnson, J. Merkel) to approve the Special Event Request: Visit Fish Creek Inside/Outside Sale/Yoga in the Park, Sept. 23-25, 2022, pending business license obtainment. Carried*

Door County Sno-Goers Request for Use of Town Trails and Road Routes: *Motion: (Johnson, B. Merkel) to approve the Door County Sno-Goers Request for Use of Town Trails and Road Routes for another 5 years. Carried*

Consideration of Peninsula Art School Request to Vacate Road – Discussion Only: Cathy Hoke has inquired for the Art School if the Town would like to vacate the end of Gibraltar Rd. The impetus of the request is to put up a sign and since it is not contiguous with their property County would not allow. During the Hwy reconstruction project that triangle was very useful to reroute traffic for the school.

Resolution No. 2022-11 Adopting Public Participation Procedures for Preparing the Comprehensive Plan Update: This a requirement for the Comprehensive Plan update. *Motion: (B. Merkel, Johnson) to approve Resolution No. 2022-11 Adopting Public Participation Procedures for Preparing the Comprehensive Plan Update. Carried*

Consideration of Accepting Fire Department Grant: *Motion: (Johnson, B. Merkel) to approve the fire department grant and the funds to match. Carried*

Consideration of Paint Sprayer Purchase: *Motion: (J. Merkel, Luetgen) to approve the sprayer purchase for \$3850. Carried*

Rescind Motion from August 3, 2022 Regarding Propane Contract: After last month's motion, another bid was received. Phone calls were made, but the lower rate couldn't be matched *Motion: (Johnson, B. Merkel) to rescind the propane contract motion. Carried*

Approve Updated 2022-23 Propane Quote: *Motion: (Johnson, B. Merkle) to approve the Gasco bid at 1.79/gallon. Carried*

Approval of Soil Borings in the Old Downtown: Cedar Corp would like to preform soil borings in the downtown area to determine the level of soil compaction as well as depth of rock. The test will assist in the type of design work. *Motion: (Johnson, B. Merkel) to approve the soil borings, not to exceed \$20,000. Carried*

Downtown Campus Design Work and Financial Planning – Discussion Only: Thyssen reported working with Cedar to put together a cost scenario for Hill Street and Bluff Ln. Would like to begin the project to send out for bid in February/March 2023. Cedar will be putting together a pre-design based on our initial notes, that will then go before the ad-hoc committee. The BIL will determine what year the work will be done but would like to have the design plans ready.

Approval of Engineering Work for Island View Rd: Survey work needs to be completed on Island View Rd for the LRIP requirements. Would like to get completed sooner to take advantage of PCI's portable asphalt plant in 2023. Estimated cost is \$5000-\$7000. *Motion: (Johnson, Luetgen) to approve the engineering work for Islandview Rd by Stantec. Carried*

Consideration of Harbor Commission Recommendation Regarding Permit Parking in Gravel Lot: The Harbor Commission recommends opening the gravel lot to the public for the remainder of the year. *Motion: (Johnson, J. Merkel) to allow parking in the gravel lot until the end of the year. Carried.*

Approve Ordinance 2022-35 Amending 2003-2 Plan Commission: The amendment to this ordinance allows for the alternate member to the Commission. Clerk Murre stated the language for the amendment came from the Plan Commission Handbook. Johnson would like clarification if the voting member in any absence or only lack of quorum. *Motion: (J. Merkel, Johnson) to table pending legal advice. Carried*

Approve 2022-23 Operator's Licenses: *Motion: (J. Merkel, B. Merkel) to approve the 2022-23 Operator's Licenses. Carried.*

Bertram Communications Broadband and Fiber Presentation: The new owners of Door County broadband are looking to reactivate towers within the community. They presented to the Town last week with interest in pursuing grants to help get fiber broadband to all Gibraltar residents.

Would like to determine is this something the Town should pursue.

Theresa would like the Town to research other companies and investigate what neighboring municipalities are doing.

Ken Pabich and Jessica Hatch encourage the Board to utilize some of the County's resources and reach out. They have a survey to determine need.

Staff was directed to hold informational meetings and make the survey available to Town residents to gauge public interest.

Approve the Payment of Bills: *Motion: (Johnson, J. Merkel) to approve the payment of bills. Carried.*

Adjourn: *Motion: (Johnson, B. Merkel) to adjourn 10:30 p.m. Carried*

Respectfully submitted,

Kelly Murre, Clerk