

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, JULY 6, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: August 3, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel (arrived at 7:15), and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, Luetzgen) to adopt the agenda as posted. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, J. Merkel) approve the minutes of the May 26, 2022, as written. Carried*

Motion: (Johnson, J. Merkel) approve the minutes of the June 1, 2022, public hearing as written. Carried

Motion: (Johnson, Luetzgen) approve the minutes of the June 1, 2022, regular monthly meeting as amended. Carried

Motion: (Johnson, J. Merkel) approve the minutes of the June 7, 2022, BOR meeting as written. Carried

Motion: (Johnson, J. Merkel) approve the minutes of the June 8, 2022, special meeting as written. Carried

Motion: (Johnson, Luetzgen) approve the minutes of the June 23, 2022, special meeting as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported the weed warrior was a success, harvested dames rocket. Community members reached out for informational meetings. Destination DC will be partnering to remove honeysuckle from Fish Creek Park. Gutters have been installed at the lighthouse. Grass is growing at Noble Square.

Fire Department/EMR: Chief Bertges reported call volume for June was 22, down from 26 in 2021. Overall call volume is up 17%. Received the Raibrook grant to assist in water rescue training. Incident support team has been implemented. Mutual aid assistance in Egg Harbor, Ephraim, and Baileys Harbor. Assisted DNR in a kayak rescue. Has applied for a \$4000 grant from Walmart for IST team and a Fire Protection Grant. 4th of July weekend was relatively uneventful.

Law Enforcement: Chief Roesch reported new parking citations are working out well. Suggested the Town Dock install security cameras. Tahoe will be on display at the Wisconsin Chiefs of Police Conference August 7-9th. Speed board counted over 42,000 cars going through Juddville Thurs-Tues over the 4th of July weekend.

VFC: Karlie reported concerts in the park kicked off on the 21st. 1133 points of contact in the visitor's center. Busy with fall event planning and Winterfest.

Noble House: Buske reported "A House in Mourning" is up and running, staffing is good. Volunteers are keeping up with the gardens. Thank you to Door County Medical Center who paid for the audio tour and a business member that paid for the history brochure. Working with neighboring municipalities on Heritage week. There was a nice article in the Pulse. Next Wednesday will have Native American flute music at 2 pm.

Airport: No report

Watershed: Merline reported a test was performed last month and another next week. Water level is low.

Plan Commission: No report

Harbor Commission: Harris reported everything is running smoothly. Been busy despite the high fuel prices. New flagpole will be installed tomorrow. Still working to get the center row of blocks removed. No issues over the 4th.

Room Tax: Weddig reported the commission met, April was up by about \$21,000. Gibraltar YTD is up about \$21,000. Rooms and occupancy have dropped a little, but nightly rates are up. Annual meeting report is on the DCTZ website.

Building Committee: Stubenvoll reported the committee will be wrapping up building inspections and will meet later this month. Wonderful to see all things falling in place from previous inspections.

Door County Coastal Byways Council: No report, did not meet.

Clerk: Murre reported absentee ballots are available for the August 9th primary election.

Treasurer: Cain-Bieri reported 2nd half installment of ARPA funds has been received. Finalizing Raibrook grant for Noble House. Will attend the Treasurer's Institute training next week.

Administrator: Thyssen reported he is working on developer agreements for the TID and sanitary district. Design work is underway for the interceptor. Ditches are being mowed. Maintenance has been completing building committee tasks. Staff will be starting the 2023 budget process. Meeting with individuals for the community ad-hoc committee. Revaluations will be starting this month. Comp Plan update will also be starting.

Chairman: Sohns hoped everyone enjoyed the 4th and the private fireworks display. Has been receiving calls from businesses following the rules and complaints about those that don't regarding flags and sandwich boards.

Public Comment:

Kathleen Piety (Birch Grove Condos) voiced concerns about the retention pond. She was told there would be a berm between the condos and the pond. It has been a couple of years and would like to see it taken care of.

Agenda Items:

Special Event Request: Hands On Art Studios Kick off Campaign for United Way, August 2, 2022:

Karon Ohm was approached to hold the United Way annual kick off campaign from 6 – 8pm. *Motion:*

(Johnson, J. Merkel) to approve the special event request for Hands On Art Studios for United Way on August 2, 2022.

Carried

Application for Temporary Class "B"/"Class B" Retailers License: United Way of Door County,

August 2, 2022: *Motion: (Johnson, B. Merkel) to approve the Temporary Class "B"/"Class B" Retailers License for the United Way to be used at Hands On Art Gallery on August 2, 2022. Carried.*

Special Event Request: Visit Fish Creek – Winterfest, February 4, 2023 – Fireworks: Karlie from VFC is requesting permission to utilize Dave Leinau for the fireworks display, same as last year. Due to the supply chain issues, would like to get the order in early. *Motion: (Johnson, B. Merkel) to approve the fireworks permit for VFC. Carried*

ARPA Funds Allocation in 2022: The Town has received the second installment of ARPA funds for a total amount of \$108,750.62. Staff would like to utilize those funds for Cottage Row. *Motion: (B. Merkel, Johnson) to approve the use of ARPA funds to fund Cottage Row Rd. Carried*

Spruce Street Traffic Considerations – Discussion Only: The intersection of Hwy 42 and Spruce Street is horrible when trying to turn left from Spruce onto 42. Would the Board like staff to investigate the possibility of one-way traffic as proposed in the Waterfront Master Plan? Could create a back-up at Main and 42.

(J. Merkel had a fire call at 7:55 PM and returned at 8:07 PM) Will continue the conversation next month. It was suggested to have compact car parking only at the intersection.

Holiday Harbor Property Considerations – Discussion Only: Staff would like direction on next steps for the Holiday Harbor Properties. Thyssen presented a couple of options. Anything that is done with the buildings would need elector approval. The property could be combined and split into 2 parcels. The house on Main Street along with the carriage house could become one parcel that could be sold for future commercial activity. The Town would maintain the waterfront. The new property line would go through the west cabin. B. Merkel not in favor of selling the front property. J. Merkel would like to see design options of what could be done and suggested the Town hire someone that specializes in park/waterfront design. Need to begin budgeting for next year. Sohns wouldn't support removing the house. Johnson and Luetgen agree with seeing design options.

Approve 2022-23 Operators Licenses: *Motion: (Johnson, B. Merkel) to approve the 2022-23 Operators Licenses.*

Carried

Municipal Services Agreement with Town of Jacksonport: Both municipalities legal representatives have reviewed the agreement. *Motion: (Johnson, J. Merkel) to approve the municipal services agreement with the Town of Jacksonport. Carried*

Consideration STR and Business License Penalty Clause Amendment: The amendment will add a forfeiture for non-compliance to the STR and Business License ordinance. *Motion: (Johnson, B. Merkel) to approve the STR and Business License Penalty Clause. Carried*

Amend Ordinance 2021-07 Business/Short Term Rental License: *Motion: (B. Merkel, Johnson) to approve the amendment to ordinance 2021-07 STR and Business License. Carried*

Approve the Payment of Bills: *Motion: (Johnson, J. Merkel) to approve the payment of bills as presented. Carried, B. Merkel abstained*

Adjourn to Closed Sessions According to Wisconsin State Statutes 19.85 (c)

Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility -

Personnel matters: *Motion: (Johnson, B. Merkel) to adjourn to closed session according to Wisconsin State Statutes 19.85 (c) at 8:45 pm. Carried by roll call vote: Sobns, B. Merkel, J. Merkel, Johnson, and Luetgen.*

Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session(s) *Motion: (Johnson, B. Merkel) to reconvene to open session at 9:17 pm. Carried*

Approve Actions Taken in Closed Session: *Motion: (Johnson, B. Merkel) to approve action taken in closed session. Carried*

Adjourn: *Motion: (B. Merkel, Johnson) to adjourn at 9:18 p.m. Carried*

Respectfully submitted,

Kelly Murre, Clerk