

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, JUNE 1, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: July 6, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, J. Merkel) to adopt the agenda as posted. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, J. Merkel) approve the minutes of the May 4, 2022, as amended. Carried*

Motion: (Johnson, B. Merkel) approve the minutes of the May 4, 2022, TID informational meeting as written. Carried

Motion: (Johnson, Sohns) approve the minutes of the May 11, 2022, special meeting as amended. Carried

Committee/Commission Reports

Parks & Lands: Theresa reported for Buske. Thank you for our tree donations. We have five new trees in our parks and also four new benches.

We appreciate the support of our community and Town to keep our parks looking great.

You might have noticed the orange ribbon at Noble Square is to protect the new seeding. We are happy to report the grass is starting to show, and a volunteer has been trying to water it as needed.

Our Weed Warriors first meeting is being rescheduled due to some conflicts with volunteers.

Fire Department/EMR: Bertges reported May call volume was 24. Engine 8 was towed to Red Power and Engine 9 is now in service. Significant events include a Cardiac arrest at the finish line of the Half Marathon. Medics revived with AED. Projects include the Blood and glucose screening had 15 people. Wide area training completed. Adopt a Hwy trash pickup was completed on the 21st.

Law Enforcement: Roesch reported the speed board is temporarily out of service. 32nd law enforcement memorial was attended at the state capital. Hardware for the squad video camera was received. Attended wide area search training with the Gibraltar Fire Department.

Visit Fish Creek: Karlie reported she participated in Destination DC tourism week breakfast, VFC Annual Meeting/Spring social, new website launched. Distributing brochures. 2 new staff members will be starting in June. Concerts in the park begin June 21.

Noble House: We are preparing our exhibit, "A House In Mourning," and will open on June 10th. Many new items have been added to the display and exquisite mourning attire.

GHA is happy to announce we have been approved for a grant for our Audio Walking Tour from Door County Memorial, which will allow us to provide this service for free for 12 months of the year.

Thank you to Town Maintenance for fixing our doors so we may enter the museum, and lots of cleaning has been going on from all the dust inhaled indoors during the foundation repair.

Last chance to order a brick for 2022, we held off on our order to cover any lost or broken bricks and are ready to place our order. Contact Laurie.

Airport: No report

Watershed: No report

Plan Commission: No report

Harbor Commission: No report, did not meet.

Room Tax: Executive Committee met to review March numbers. A little slower than last year. Dropped a little from last year. Working to get people to file online.

Building Committee: Stubenvoll reported inspections were complete of the airport and old town shop, Fire Station, and new town shop. Town Dock and Town Hall will be done Monday.

Door County Coastal Byways Council: Murre reported the council is still working on the website update.

1 **Clerk:** No report
2 **Treasurer:** Theresa reported she is following up on outstanding business licenses and implemented the \$20
3 late fee.
4 **Administrator:** Thyssen reported finalizing the formation of the TID and meeting with some of the
5 developers and sanitary district.
6 **Chairman:** Sohns reported a 1926 stove was donated to the lighthouse.
7

8 **Public Comment:**
9 None

10
11 **Agenda Items:**

12 **Door County Medical Center House and Garden Walk Banner Request:** *Motion: (Johnson, B. Merkel) to*
13 *approve the DCMCA 3'x8' banner request from July 8-26. Carried.*
14

15 **Special Event Request: Peninsula School of Art Plein Air Festival:** The Plein Air Festival is July 24-31.
16 There will be painting throughout Town. The event is now held at the Peninsula Art School and request
17 banners on their property, and possibly additional parking along Cty F to be managed by event staff. *Motion:*
18 *(Johnson, Luetzgen) to approve the Peninsula School of art banner and parking request. Carried.*
19

20 **Peninsula School of Art Temporary Class "B"/"Class B" Picnic License:** *Motion: (Johnson, B. Merkel) to*
21 *approve the temporary Picnic license. Carried*
22

23 **Special Event Request: June 18, 2022, Plum Bottom Gallery Grand Opening – Food Truck/Tent:**
24 *Motion: (Johnson, Luetzgen) to table. Motion withdrawn to contact representative.* Food truck request has been changed
25 to just serving hor d'oerves.
26 *Motion: (Johnson, Luetzgen) to approve the Plum Bottom Gallery grand opening event. Carried.*
27

28 **Consideration of Community Ad-hoc Committee:** Thyssen reported that interest has been given for a
29 separate community ad-hoc committee to assist with the design of the downtown campus. Informational
30 meetings have been held regarding the initial designs. The committee would only be advisory to the Town
31 Board and subject to the Town's communication policy.
32 *Motion: (Sohns, Johnson) to move forward with the creation of the ad hoc committee with a 5-person group. Carried, B. Merkel*
33 *opposed.*
34

35 **Review Cottage Row Road Bid:** The bid came in about \$300,000 more than expected. Cedar has reached
36 out to the contractor to see how we could scale it back.
37 Could reject the bid and have it rebid with a scaled back plan. J. Merkel suggested to still have the turnaround
38 roughed in.
39 Keith Kocourek has offered \$25,000 for the pavers and the landscaping.
40 *Motion: (Johnson, Luetzgen) to accept the bid and donation, scale back the plan starting at the Court, eliminating the Main*
41 *Street section, extending the timeline to negotiate a better price. Carried*
42

43 **Road Review:** Roads that have a potential for chip seal are: Wilder, Triangle Spur, and Sugar Bush Ln.
44 Crackfilling on Spring Rd, Wandering, and Gibraltar Bluff north. Future reconstruct include: Island View
45 (approx.. 1 mile) with LRIP funding, Gibraltar Bluff (Orchard to Cottage Row), Cedar Ct. and Hill
46 Street/Bluff Ln.
47 Funds budgeted this year for road improvements, are already spent with the lower Cottage Row project.
48 Road maintenance budget is \$50,000. *Motion: (B. Merkel, Johnson) to support staff recommendation to chip seal, work*
49 *with Ephraim on their portion of Wilder Rd. and utilize remaining funds for Cottage Row. Carried*
50

51 **Continued Discussion on Traffic Utility and/or Special Assessment:** *Motion: (J. Merkel, Johnson) to adopt*
52 *the transportation utility. No action*
53

1 **Plan Commission Recommendation Re: Petition to Re-Zone Tax Parcel #014-01-06302711C:**
2 **9091, 9095, & 9099 Cottage Row Rd. From Single Family Residential 20,000 to**
3 **Neighborhood Residential:** Kane has withdrawn the request to rezone. Direct staff to disapprove
4 the County MOD amendment of 12 to 9. *Motion: (Johnson, B. Merkel) to deny the petition to rezone.*
5 *Carried.*

6
7 **Consideration of Resolution 2022-07 Disapproving of Zoning Amendment:** *Motion: (Johnson, B.*
8 *Merkel) to approve Resolution 2022-07 disapproving of County Zoning Amendment. Carried*
9

10 **Elm Street Considerations:** *Motion: (B. Merkel, Johnson) to sign Elm to create 4 parking spots leaving a designated area*
11 *for Sanitary district access. Carried*
12

13 **Approve 2022-23 Liquor License Renewals:** Staff has reviewed the license applications and premise
14 descriptions. A few noted exceptions: Julies to include enclosed patio and courtyard only and Greenwood to
15 be pre-approved. *Motion: (Johnson, Luetzgen) to approve the 2022-23 licenses as presented with the exceptions to not include*
16 *the front lawn of Julie's lawn and Greenwood's side lawn. Carried*
17

18 **Approve 2022-23 Operators Licenses:** *Motion: (B. Merkel, Johnson) to approve the 2022-23 Operator's Licenses as*
19 *presented. Carried*
20

21 **Approve 2022-23 Cigarette Licenses:** *Motion: (B. Merkel, Johnson) to approve the 2022-23 Cigarette Licenses as*
22 *presented. Carried*
23

24 **Consideration of Long-Term Boat Trailer Parking:** A few people need long-term trailer parking. Some
25 are currently being stored at the Old Town Shop. \$100 for the season. Will give a key to Chase. *Motion: (B.*
26 *Merkel, Johnson) to approve the long-term trailer parking at the Old Town Shop for \$100 a season. Carried*
27

28 **Reschedule Chambers Island Road and Facilities Review:** Monday, June 20th at 4 PM
29

30 **Engine 8 Repairs and other Fire Truck Business:** *Motion: (Johnson, Luetzgen) to repair engine 8. Carried*
31 *Motion: (Johnson, B. Merkel) to approve the rental agreement for \$2500. Carried*
32

33 **Consideration of Outdoor Display Ordinance:** Thyssen gave an overview of the outdoor display.
34 Staff will continue to review.
35

36 **Approve the Payment of Bills:** *Motion: (B. Merkel, Johnson) to approve the payment of bills as presented. Carried.*
37

38 **Adjourn:** *Motion: (Johnson, B. Merkel) to adjourn at 11:55 p.m. Carried*
39

40 Respectfully submitted,
41 Kelly Murre, Clerk