

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, MAY 4, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: June 1, 2022

Call to order: Steve Sohns called the regular meeting to order at 7:18 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen (via Zoom), Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, B. Merkel) to adopt the agenda as posted. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, B. Merkel) approve the minutes of the April 6, 2022, as written. Carried*

Motion: (Johnson, B. Merkel) approve the minutes of the April 6, 2022, informational meeting as written. Carried

Motion: (Johnson, B. Merkel) approve the minutes of the April 11, 2022, special meeting as written. Carried

Motion: (Sohns, Johnson) approve the minutes of the April 25, 2022, road review, as written. Carried

Motion: (Johnson, J. Merkel) approve the minutes of the April 27, 2022, public hearing minutes, as written. Carried

Motion: (Johnson, B. Merkel) approve the minutes of the April 27, 2022, special w/ closed session, as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported wall repairs are taking place. New benches have been placed at the beach. First round of lawn care maintenance took place.

Fire Department/EMR: Bertges reported April call volume was 16. Engine 8 is down and was towed to Red Power. They assisted the DNR with Airboat training. Participated in the YMCA kids' day and mock DUI crash at school. Half Marathon this weekend and a wide area search course training. Hwy cleanup. CPR training. Blood screening.

Law Enforcement: Roesch reported a \$7000 matching grant was received from WI-DNR. Speed board is out. Attended the Door County joint drug task force meeting. State Patrol came up for heavy truck/weight limit enforcement. Participated in the mock accident at school.

VFC: Karlie reported visitor guides are in. She attended a CTA presentation. VFC had 204 Points of Contact in April. Will be opening visitor center daily for the season tomorrow.

Noble House: Buske thanked Theresa for completing the grant for wall repair and brick walkway. Progress is being made at the Noble House.

Airport: No report

Watershed: Merline reported first water test is May 10th. 30-40 suckers have been spotted in the Creek.

Plan Commission: Merline reported the Plan Commission appointed 2 members to the Green Tier Ad Hoc Committee. Scope of services from Baylakes Regional Planning was sent out to the Plan Commission members for the Comprehensive Plan update. This month reviewed draft display ordinance. 5th grade field trip will be May 13th.

Harbor Commission: Harris reported preparing for the dock to open. Lowered the fixed piers and fuel dock. Dock house has been painted and the blocks have been removed. Moorings will be going in soon with chains being replaced.

Room Tax: Weddig reported the Commission met and reviewed February income. Up about 60%. Average daily rate \$132.

Building Committee: Stubenvoll reported the Committee met and reviewed everything maintenance has worked on this last year. Scheduled building inspections this month.

Door County Coastal Byways Council: Murre reported the council is still working on the website update.

Clerk: No report

Treasurer: Theresa attended training last week, mostly on TID. Business licenses are coming in.

1 **Administrator:** Thyssen reported informational meetings have been well attended.

2 **Chairman:** Sohns reported Thyssen is staying involved with the broadband discussions. 3 Grants have been
3 applied in Door County by NSight, Frontier, and Spectrum all for Northern Door. Will know more in a
4 couple months if approved. Continuing to have old downtown discussions. Fielding questions regarding the
5 Code of Ordinances.

6
7 **Public Comment:**

8 Angela Sherman thanked the Town for making meetings available via Zoom.
9

10 **Agenda Items:**

11 **Approve Formation of TID/Contract with Cedar:** *Motion: (Johnson, B. Merkel) to approve the formation of the*
12 *TID. Carried.*

13 *Motion: (Johnson, Sohns) to enter a contract with Cedar Corp for the formation of the TID. Carried.*
14

15 **2021-2022 Class “B” and “Class C” Liquor License Application: Kettle Black, Paul Krause, Agent**
16 **4158 Main Street:** *Motion: (Johnson, B. Merkel) to approve the Class “B” and “Class C” liquor license for Kettle Black*
17 *contingent upon obtaining a business license. Carried*

18
19 **2021-2022 Class “B” and “Class C” Liquor License Application: AIMD Whistling Swan LLC, David**
20 **Kana Agent 4192 Main Street:** *Motion: (Johnson, J. Merkel) to approve the Class “B” and “Class C” liquor license for.*
21 *Carried.*

22
23 **2021-2022 “Class A” and Class “A” Liquor License: Rana LLC/Fish Creek BP, Bisal Rana, Agent**
24 **3871 State Hwy 42:** *Motion: (Johnson, B. Merkel) to approve the “Class A” and Class “A” Liquor License: Rana*
25 *LLC/Fish Creek BP, contingent upon obtaining their business license and final closing. Carried*
26

27 **Application for Cigarette and Tobacco Retail License: Fish Creek BP:** *Motion: (Johnson, B. Merkel) to*
28 *approve the cigarette and tobacco retail license for the Fish Creek BP. Carried*
29

30 **Approval of Nicolet Bank Contract:** Atty Gagan has reviewed the contract. The Town will receive \$1000
31 per year for 5 years and \$1200 per year if an extension to the contract is requested. *Motion: (Jonson, J. Merkel) to*
32 *approve the contract with Nicolet Bank. Carried*
33

34 **Approve Ordinance 2022-33 Adopting Code of Ordinances:** Thyssen provided an overview of the
35 Municipal Code of Ordinances explaining that these were primarily clean-up. The Code of ordinances has
36 been available for review in the Town office.

37 *Motion: (Johnson, B. Merkel) to approve chapter 10 of the code of ordinances. Carried*
38

39 **Selection of Joint Review Board Member:** Sohns opened the floor for nominations. Sohns and Johnson
40 are both interested. Sohns nominated himself but didn’t receive a second. *Sohns nominated Johnson, and B.*
41 *Merkel seconded. Motion Carried*
42

43 **Road Review and 5-year plan:** The board reviewed the road review notes. Would like to wait until Cottage
44 Row bids come in before scheduling any additional work. The 5-year plan is needed when applying for grants.

45 *Motion: (Johnson, B. Merkel) to approve the 2022 Road Review. Carried*

46 *Motion: (Johnson, Sohns) to approve the 5-year plan. Carried.*
47

48 **Consideration of Community Ad Hoc Committee:** A few people have approached the office about
49 creating an ad-hoc community committee for the downtown campus. *Motion: (Johnson, Sohns) to allow Thyssen to*
50 *develop more direction for the June meeting. Carried.*
51

52 **Downtown Campus Design Plans Discussion:** Thyssen informed the board that informational meetings
53 have been held.
54

1 **Set Date for Downtown Campus Workshop:** *Motion: (J. Merkel, Johnson) to schedule the downtown campus*
2 *workshop for Wednesday, May 11th at 6:00 PM. Carried*

3
4 **New Easement Name Request: Green Acres Trail:** *Motion: (J. Merkel, B. Merkel) to name the easement Green*
5 *Acres Trail. Carried*

6
7 **Consideration of Long-term Trailer Parking at the Old Town Shop – No Action to be taken:** Leigh
8 Zielke has sold Fish Creek Marine and as he is launching boats this year, needs an alternative place to store
9 the trailers. The Board discussed allowing trailer parking at the Old Town Shop.

10
11 **Schedule Chambers Island Road and Facilities Review:** *Motion: (J. Merkel, Johnson) to schedule the Chambers*
12 *Island Review for May 18th at 3:30 PM. Carried*

13
14 **Approve the Payment of Bills:** *Motion: (B. Merkel, Johnson) to approve the payment of bills as presented. Carried.*

15
16 **Adjourn:** *Motion: (Johnson, J. Merkel) to adjourn at 8:55 p.m. Carried*

17
18 Respectfully submitted,

19
20 Kelly Murre, Clerk