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TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, APRIL 6, 2022
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM

8 **Approved: May 4, 2022**

9 **Call to order:** Steve Sohns called the regular meeting to order at 7: 03 p.m.

10 **Pledge of Allegiance**

11 **Roll call/quorum:**

12 Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel (via Zoom), and
13 Jayson Merkel.

14 Board member(s) absent: None

15 **Agenda/proper notice/adopt agenda:** Sohns confirmed the agenda had been properly noticed.

16 *Motion: (Johnson, Luetzgen) to adopt the agenda as posted. Carried*

17 **Approve minutes of previous meeting(s):** *Motion: (Johnson, B. Merkel) approve the minutes of the March*
18 *2, 2022, as written. Carried*

19 *Motion: (Johnson, J. Merkel) approve the minutes of the March 11, 2022, as written. Carried*

20 *Motion: (Johnson, J. Merkel) approve the minutes of the March 22, 2022, closed session as written. Carried*

21 *Motion: (Johnson, Luetzgen) approve the minutes of the March 22, 2022, special meeting, as written. Carried*
22

23 **Committee/Commission Reports**

24 **Parks & Lands:** Theresa reported the invasive species flyer will be mailed out tomorrow. A grant
25 was submitted to repair the pavers and walls around town. She also stated Parks and Lands is
26 looking for volunteers to help with their Weed Warriors initiative.

27 **Fire Department/EMR:** Chief Bertges reported March had 12 calls. Projects include classes
28 Chainsaw 1, 2 & 3, and Wildland fighting. Screening to start May 28th for Cholesterol and glucose.
29 AEDs are being distributed around the County. They will be conducting a DUI accident recreation
30 for the school.

31 **Law Enforcement:** Chief Roesch reported the new squad has been received and outfitted. Working
32 to provide refresher training with DNR wardens.

33 **VFC:** Karley reported March was a little quiet. Working on upcoming projects: Governors'
34 conference, brochure, website redesign first week of May, park visitor guide is at the printer, annual
35 meeting, and concerts in the park.

36 **Noble House:** Thyssen report the foundation repair project is underway.

37 **Airport:** Franke reported the airport financial statements were received. Depreciation shows a loss,
38 but the revenues exceeded the expenses. Young Eagles is scheduled for June 4th. Drajesk asked the
39 BOA for an update. 3D2 is 1 of 6 that operated in the black for the State.

40 **Watershed:** The water is flowing. Will begin sucker monitoring.

41 **Plan Commission:** Thyssen reported we'll know about the comprehensive plan grant soon.

42 **Harbor Commission:** Harris reported getting ready to open May 13th. A lot of reservations are
43 coming in.

44 **Room Tax:** Weddig reported the DCTZ executive committee met to review January. STRs should
45 be paying Personal Property Tax.

46 **Building Committee:** Stubenvoll reported the committee did not meet but monitoring the
47 progress at the Noble House.

48 **Door County Coastal Byways Council:** Murre reported the committee is still working on the
49 website update.

1 **Clerk:** Murre reported the annual meeting is April 19th. Liquor license renewals have been sent out.

2 **Treasurer:** Cain-Bieri reported Business and STR licenses are coming in.

3 **Administrator:** Thyssen reported new benches arrived. Noble House project is underway. Road
4 limit signs are up. Construction permits are still coming in for new homes. Applied for \$1.3 million
5 in grants.

6 **Chairman:** No report

7
8 **Public Comment:**

9 Lynn Mercurio, recommends the Town solicit another opinion on the stormwater management in
10 the Town.

11 Christie Mac Donald, suggests the Town reconsider continued COVID precautions.

12 **Agenda Items:**

13
14 **Remove from the Table: 2021-22 Operator’s License** *Motion: (Johnson, J. Merkel) to remove from the*
15 *table 2021-22 operators license. Carried*

16
17 **Approve 2021-22 Operator’s License** The individual that had insufficient information on their
18 operator’s license application, came in to the office and corrected their application. *Motion: (Johnson,*
19 *Luetzgen) to approve the 2021-22 operator’s license. Carried*

20
21 **Remove from the Table: 2021-22 Liquor License Premise Amendment for Alpaca to Apparel**
22 *Motion: (Johnson, Sobns) to remove from the table 2021-22 Liquor License Premise Amendment for Alpaca to*
23 *Apparel. Carried*

24
25 **2021-22 Liquor License Premise Amendment for Alpaca to Apparel:** Ben Kornowski is
26 requesting their porch be added to their liquor license premise description. *Motion: (Johnson, Luetzgen)*
27 *to approve. Carried.*

28
29 **Liquor License Premise Amendment for Dockside Enterprises** Bayside Tavern is requesting to
30 amend their liquor license premise description to include part of their alleyway. The County relaxed
31 the rules on outdoor dining and parking requirements due to Covid. This request only applies to
32 their liquor license and whether the Town would allow them to serve outside. The Town does not
33 have control over the parking requirement set by the County. *Motion: (Johnson, J. Merkel) to approve the*
34 *request contingent upon the County approving the parking with a better plan for fencing and screening provided to the*
35 *Board. Carried.*

36
37 **Special Event Request DoorCANcer 2nd Annual Fundraiser, Top of the Hill Shops** Kelly
38 Khemchandani presented the request for the DoorCancer fundraiser. Asking for approval for 3
39 banners: Alibi, the State Park Entrance and Top of the Hill
40 *Motion: (Johnson, Luetzgen) to approve the banners, the temp picnic license, tent and food trailer. Carried.*

41
42 **Special Event Request Visit Fish Creek, Concerts in the Park** Karly presented the schedule for the
43 season. Requesting a second A-frame in case need to be moved for rain dates. *Motion: (Johnson, B. Merkel) to*
44 *approved. Carried*

45
46 **Special Event Request Peninsula Pacers LLC, Peninsula Century-Fall Challenge** Brian
47 Fitzgerald presented the request and stated there was no change from last year. *Motion: (Johnson,*
48 *Luetzgen) to approve. Carried*

1 **Special Event Request National MS Society, MS Door County Challenge Walk** Brian Fitzgerald
2 presented the request and stated there was no change from last year.

3 *Motion: (Johnson, J. Merkel) to approve. Carried*
4

5 **Consideration of Nicolet Bank ATM** Nicolet Bank is proposing an ATM to be in the Town
6 Center parking lot. But before and investment is put into the proposal would like to know if the
7 Town Board would consider. The suggested location is in the median just behind the building.
8 Would need to schedule and get estimates for electrical and installation. *Motion: (Johnson, J. Merkel) to*
9 *approve the ATM on the property with continued discussion on location, 5-year agreement, and terms and conditions.*
10 *Carried*

11
12 **Review and Approve 2021 Financial Statements** Leah Lasecki from CLA presented the audit
13 reports to the Town Board. *Motion: (Johnson, B. Merkel) to approve the 2021 Financial Statements as*
14 *presented. Carried.*

15
16 **Remove from the Table: Payment Schedule for Emergency Services for Special Events**
17 *Motion: (Johnson, Luetggen) to remove from the table payment schedule for emergency services for special events.*
18 *Carried*

19
20 **Payment Schedule for Special Events Services** *Motion: (Johnson, J. Merkel) to approve the payment*
21 *schedule of \$25 for each special event service. Carried*

22
23 **Name Easement on Parcel #0140112302741** *Motion: (J. Merkel, Johnson) to name easement on parcel*
24 *#014-0112302741 Rognat Rd. Carried*

25
26 **Name Easement on Parcel #0140110302711G1** *Motion: (B. Merkel, J. Merkel) to name easement on*
27 *parcel #014-0110302711G1 Wild Nest Rd. Carried*

28
29 **Speed Limit on White Cliff Rd** *Motion: (J. Merkel, Johnson) to lower the speed limit to 25 mph on White*
30 *Cliff Rd. Carried*

31
32 **Speed Limit on Cottage Row Rd** *Motion: (Johnson, Luetggen) to lower the speed limit to 20 mph on lower*
33 *Cottage Row Rd through the hairpin and 25 mph for the upper. Carried*

34
35 **Consideration of Fire Truck Purchase Options** The fire department needs replace their pumper
36 truck. After May 1st, the prices go up substantially. If a truck was ordered now, it would not be
37 delivered until 2024. Financing options include borrowing or leasing. A lease option would allow the
38 payment to be budgeted. The lease option requires a public hearing.
39 *Motion: (Johnson, Luetggen) to schedule the public hearing for the lease option. Carried, J. Merkel abstained.*

40
41 **Set date for Code of Ordinances Workshop** Staff has been working on the code of ordinances
42 and would like to schedule time with the Board to review. *Motion: (Johnson, J. Merkel) to schedule the*
43 *Code of Ordinances Workshop on Monday, April 11 at 6 PM. Carried*

44
45 **Resolution 2022-03 Applicant Resolution for Outdoor Recreation Grant Application** Staff has
46 sat in on meetings with representatives for the Knowles nelson stewardship grant committee and
47 members of the NRDA grant committee.

1 Representatives have indicated to staff the reasons pasts grants were not considered is because the
2 Town of Gibraltar doesn't have what is called a Comprehensive Outdoor Recreational Plan.
3 (CORP)

4 Representatives indicated to apply for grants in the next few years we could adopt the Door County
5 plan until we replaced it with our own.

6 *Motion: (J. Merkel, Johnson) to approve resolution 2022-03. Carried*

7
8 **Resolution 2022-04 Adopting Door County Comprehensive Outdoor Recreation Plan, 2020**
9 **Door County Parks and Open Space Plan** *Motion: (Johnson, Sobns) to approve resolution 2022-04.*

10 *Carried*

11 **Consideration of Auction Items for Sale** *Motion: (J. Merkel, Johnson) to sell all the items on the list minus*
12 *the trackless arm. Carried*

13
14 **Reschedule Open Book** *Motion: (Johnson, Luetzgen) to reschedule the open book to Monday, May 23, from 4*
15 *– 6 pm. Carried.*

16
17 **Approve the Payment of Bills:** *Motion: (Johnson, J. Merkel) to approve the payment of bills as presented.*
18 *Carried.*

19
20 **Adjourn to Closed Session according to Wisconsin State Statutes 19.85(1)(e)** *Motion: (Johnson,*
21 *Luetzgen) at 9:42 by roll call vote: Sobns, Johnson, B. Merkel, J. Merkel, and Luetzgen. Carried*

22 Deliberating or negotiating the purchasing of public properties, investing of public funds, or
23 conducting other specified public business, whenever competitive or bargaining reasons require
24 a closed session. Consideration of property acquisition.

25
26 **Exit Closed Session/ Reconvene to open session pursuant to State Statute 19.85(2) to take**
27 **any action(s) or adopt resolution on issues discussed in closed session** *Motion: (Johnson,*
28 *Luetzgen) to reconvene to open session at 10:20 pm . Carried*

29
30 **Approve action taken in closed session: Deliberating or negotiating the purchasing of public**
31 **properties, investing of public funds, or conducting other specified public business,**
32 **whenever competitive or bargaining reasons require a closed session. Consideration of**
33 **property acquisition. None**

34
35 **Adjourn:** *Motion: (Johnson, Luetzgen) to adjourn at 10:21 p.m. Carried*

36
37 Respectfully submitted,

38
39 Kelly Murre, Clerk