

Approved: January 28, 2022

**TOWN OF GIBRALTAR  
HARBOR COMMISSION  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 17, 2021**

**Call to Order:** David Harris called the meeting to order at 7:34 A.M.

**Present:** Chairman Harris stated that a quorum of the Commission was present. Members present: Dave Harris, Paul Woerfel, and Rick Hecker.

Brian Merkel arrived at 7:45 A.M.

Absent: Bob Grawien

Also present: Administrator Travis Thyssen

**Proper Notice/Adopt Agenda:** Harris verified the agenda had been properly noticed.

*Motion: (Hecker, Woerfel) to adopt the agenda as posted. Carried*

**Approve Minutes of Previous Meetings:** *Motion: (Woerfel, Hecker) to approve minutes of the September 15, 2021 meeting, September 30, 2021 Joint Closed Session meeting, and October 20, 21 Closed Session Meeting. Carried*

**Public Comment: None**

**Chair Report:** Harris asked Thyssen to check on lights at Dock they go on and off at irregular times. Chase would prefer we do not have a combination lock on the dock door so the public cannot enter prior to opening. Harris asked staff to look at painting the dock building as well. Thyssen said blocks at the dock cannot be removed without breaking the blocks. Thyssen will reach out to Kahr again about the blocks as some of the blocks might be able to be reused at Sunset Park as this was the intent of the Harbor Commission. Kahr still needs to lower the docks but has recommended to wait until spring. Thyssen suggested that the new tractor might be able to assist with lowering the dock in spring. Harris mentioned that sanding down the surface at the West Dock needs to be researched as well as getting water to the West Dock.

Thyssen reached out to the WTA about Enterprise funds and explained to the Harbor Commission the functions of the fund, as funds and budgets are independent from the town. Merkel asked if a budget adjustment is needed if we had a large expense like fuel. Staff will check with WTA or Audit team. Thyssen also said the door will be replaced at the Dock in house.

**Dockmaster Report: No Report**

**2022 Fee Schedule:** Renewal packets need to go out so staff has done research and provided a recommendation based on other fees in the area. Thyssen said there wasn't an increase in 2021 and created a recommendation based on other county municipal rates. Intent was not to be the highest or the lowest, but to be in the middle. Findings were that the town was on the lower end compared to other municipalities. Staff tried to stay inline with the regular 3% increase other than the moorings. Other communities charge non-property owners a higher rate for moorings and staff recommends increasing that rate to \$350. Harris mentioned that the town has taken back the mooring inspections. Harris said we would use these numbers as guidelines for the Kinsey property as well. Discussion on whether better off renting seasonal slip or transient, Harris believes we have done better seasonally in the past. Discussion about an increase of pump out charge from the utility increase, approx. \$150 over last year in pump out fees charged by the

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Sanitary District. Currently if you buy gas you get a discount on pump out. Commission feels it is good to let the Dockmaster and staff make a discount decision if needed.

*Motion (Woerfel/Hecker) to approve the fee schedule as follows: Carried*

- Raise facilities use rates 3% over 2021 rates
- Raise dinghy rates 3% over 2021 rates
- Raise the transient slip rate to \$2.45/ft.
- Raise the transient wall rate to \$1.85/ft.
- Raise the commercial launch to \$180 total with tax included
- Raise the commercial slip to \$500.
- Raise the daily launch fee to \$10.
- Raise the seasonal launch fee to \$60 with tax included.
- Raise the commercial facility use mooring 3% over 2021 rates
- Raise the pump out fee to \$35
- Raise slip rates to \$120/ft.
- Raise moorings to \$300 plus tax and set a rate of \$350 plus tax for non-property owners
- Set Barge Loading fee to \$125

**Adjourn:** *Motion: (Woerfel, Hecker) to adjourn at 8:26 A.M. Carried.*

Respectfully Submitted,

Theresa Cain-Bieri  
Deputy Clerk, Treasurer