

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, NOVEMBER 3, 2021
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved:

Call to order: Steve Sohns called the regular meeting to order at 7: 00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, J. Merkel) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, Luetzgen) to approve the minutes of the October 6, 2021 as written. Carried*

Motion: (B. Merkel, Johnson) to approve the minutes of the October 18, 2021 special meeting, as written. Carried.

Committee/Commission Reports

Parks & Lands: Buske reported the committee is finalizing the end of year projects with wall repair, bench purchases and tree planting at the beach. Purchased a stove for the Lighthouse and received paint and supplies for the lighthouse. Holiday lighting sub-committee met with 3 new features. At least 5 benches are rotten and will not be able to be repaired.

Fire Department/EMR: Thyssen reported Oct. call volume is 23 calls. CO2 and propane calls are starting to come in. Chief Bertges recommends having detectors checked.

Law Enforcement: Chief Roesch reported 85 contacts for the month. Started Certification program for incident reporting.

VFC: Karlie reported Jack o'Lantern Days were a success. Thank you to the Town guys for helping with the trail. Over 600 people went through the haunted trail. X Mas trees were ordered. 1168 points of contact. Working on virtual events and membership drive.

Noble House: Buske reported museum will be closing for the season. Audio tours have been up. Wreath sale is currently going. Searching for a tree at Noble Square.

Airport: Franke reported the BOA has a \$23,000 credit memo for the Airport. Able to apply some of the credit for the U-Fuel system.

Watershed: No report

Plan Commission: No report

Harbor Commission: Harris reported the dock is closed for the season. It was a very good year. Mooring inspections were done this fall. Harbor Commission intends to lower the docks. Staff did a great job with many most returning next year.

Room Tax: Weddig reported the Commission met Oct. 21 to review August. 20% over 2020, 21-22% over 2019. TOG up 46% over 2020 and 36% over 2019.

Building Committee: Town crews will be going out to the Island this week.

Door County Coastal Byways Council: No report

Clerk: Murre reported the office plans to have the business license/STR license application on the website soon with an option to pay online. Special meetings of the electors on Nov. 10th for the budget and Nov. 15 to vote on the purchase of the Kinsey property. 2022 Spring election - 2 supervisors up for re-election. Can circulate nomination papers beginning Dec. 1st

Treasurer: No report

Administrator: Thyssen reported staff has been holding information meetings regarding the property purchase. Maintenance will be going out to the Island tomorrow. Saturday at 10 AM will be the 3rd informational meeting.

Chairman: Sohns reported Jack Days was a huge success. Miller Engineers is getting together the RFP and bid packages for the culvert project. Starting work on land prep for the fire building on Chamber's Island.

1
2 **Public Comment:**

3 Stubenvoll inquired about the solar panel on the radar signal sign. Staff has discovered it works optimally at
4 the angle it is at. Will continue to monitor.
5

6 **Agenda Items:**
7

8 **Special Event Request: Ugly Sweater Fun Run, December 4, 2021, partial Gibraltar Rd. closure:** The
9 Northern Door YMCA is requesting a partial road closure from 9:45 to 11:15 am for their Ugly Sweater Fun
10 Run. *Motion: (Johnson, Luetzgen) to approve the request as presented. Carried.*
11

12 **2021-2022 Airport Snow Removal Proposal:** Franke and Drajesk are requesting \$2800 to be reimbursed to
13 the Airport for snow removal from the personal property tax collected. *Motion: (Johnson, Luetzgen) to apply*
14 *\$2800 to the airport for snow removal this year. Carried, Sobns opposed.*
15

16 **Commissioners of Public Lands Property Purchase Considerations/Application and Resolution:**

17 Treasurer Cain-Bieri presented the proposed financing plan through the Commissioners of Public Lands,
18 pending electoral approval. The interest rate would be locked at 3% for 10 years. Total payment per year is
19 \$452,793.36, at minimum, the town dock can provide \$100,000 annually towards that payment. The rest of
20 the payment would be levied with a tax impact of \$47/\$100,000 to the taxpayers. The 10-year loan saves the
21 taxpayers \$1,029,348.64 over the life of loan versus the 20-year loan. There is the possibility for the dock to
22 provide additional funding towards the loan with additional revenues. First payment will be March 2023.
23 The application includes a resolution of the Town Board.

24 *Motion: (Johnson, B. Merkel) to approve the proposed financing plan and resolution provided by BCPL. Carried by Roll call*
25 *vote: Sobns-Aye, B. Merkel-Aye, J. Merkel-Aye, Johnson-Aye, Luetzgen-Aye.*

26 *Clerk Murre read the preamble and resolution into the record.*
27

28 **Fish Creek Scenic Boat Tours and Fish Creek Boat Rentals Lease Renewal:** The Harbor Commission
29 has recommended a 2-year lease agreement for both Fish Creek Scenic Boat Tours and Fish Creek Boat
30 Rentals. The rate per year would be \$12,500 each plus commercial fees. Cody Bolton brought up concerns
31 regarding the linear rate. FCSBT would see an increase, while the Boat rentals would see a decrease.
32 The West side of the dock has limited access whereas the east side is more desirable.

33 The leases now require a \$2,000,000 insurance liability.
34 Bolton requested the use of the horn not be included in the lease.
35 Thor Johnson would like to have an additional boat considered.
36 Harris stated both Thor and Cody have been doing a great job.
37 *Motion: (Johnson, Luetzgen) to approve the lease agreements as presented with the exception of the horn requirement. Carried.*
38

39 **Road Bid Requests for 2022 LRIP Grant Funding and Review:** Staff recommends soliciting bids and
40 applying for LRIP grant funding for Clark Bluff Circle, Gibraltar Bluff Rd (Cottage Row to Orchard), or
41 Island View Rd. Island View Road is rated a 3 in several sections of the roadway with significant spalling and
42 sections of broken asphalt. There is a safety concern at the dip. *Motion: (Johnson, J. Merkel) to apply for grant*
43 *funding and solicits bids to mill and pave for Island View Rd. Carried.*
44

45 **Approve Ordinance 2021-10 Rename Town Road 50:** *Motion: (B. Merkel, J. Merkel) to approve Ordinance 2021-*
46 *10 to rename Town Road 50 to Shine Ln. Carried.*
47

48 **Approve Ordinance 2021-11 Rename Town Road 68:** *Motion: (B. Merkel, Johnson) to approve Ordinance 2021-*
49 *11 to rename Town Road 68 to Rocky Beach Ln. Carried.*
50

51 **Approve Ordinance 2021-12 Rename Town Road 69:** *Motion: (Johnson, B. Merkel) to approve Ordinance 2021-*
52 *12 to rename Town Road 69 to Bare Bottom Beach Rd. Carried.*
53

1 **Consideration of Reserve Liquor License Issuance Discussion Only:** The Town currently has one
2 reserve license remaining. Several business owners have inquired about the remaining license. The minimum
3 the Town could receive for the license is \$10,000.
4 Need to be certain there is still a reserve license available. Direct staff for guidance on utilization and resale.
5

6 **Approve Ordinance 2021-06 Noxious Weeds:** *Motion: (Johnson, J. Merkel) to approve ordinance 2021-06 Noxious*
7 *Weeds as presented with the additional changes. Carried.*
8

9 **Consideration of Poll Worker Wage Increase:** Clerk Murre recommends increasing the poll worker wage
10 to \$15/hour. Some recruitment may be needed for the 2022-23 election cycle.
11 *Motion: (B. Merkel, Johnson) to approve the poll worker wage increase to \$15/hr. Carried.*
12

13 **2022 Dog License Fees:** Staff recommends increasing the Dog License fee to \$5 for an altered dog and \$10
14 for an unaltered dog to help cover administrative expenses.
15 *Motion: (Johnson, B. Merkel) to increase the dog license fees to \$5 and \$10. Carried.*
16

17 **Other Fee Schedules Discussion Only:** Other fees to consider: Cemetery, operator's licenses, facility use
18 rentals. Staff will have recommendation next month.
19

20 **Approve 2021-2022 Operators Licenses:** *Motion: (B. Merkel, Johnson) to approve the additional 2021-22 operator's*
21 *licenses. Carried.*
22

23 **Consideration of Budget Enhancement Proposals:** Staff recommends the Board replace the small tractor,
24 purchase the radar speed sign, and engage in a 5-year lease to own ditch mowing tractor combination. The
25 lease could be bout out if not satisfied with the tractor. Staff also recommends setting aside \$15,000 for fire
26 building and site management on Chambers Island.
27 *Motion: (Johnson, J. Merkel) to approve the 4 items as discussed. Carried*
28

29 **Approve Intergovernmental agreement with the Door County Highway Dept:** *Motion: (Johnson, Sobns) to*
30 *approve the intergovernmental agreement with the Door County Highway Department to include road closures for emergency*
31 *response and snowplowing of local roads. Carried*
32


33 **Consideration of Driveway Variance Request, 3015 Gibraltar Rd:** Jerry Phelps has requested a variance
34 to the Town's driveway ordinance. This driveway is a secondary driveway for a small cottage. Fire Chief
35 Bertges has reviewed and has no objection. Fire/EMS services will be able to access the property from the
36 primary drive. *Motion: (Johnson, B. Merkel) to approve the driveway variance request. Carried.*
37


38 **Approval to Complete Emergency Wall Shoring Work at Sunset Beach:** Kahr provided a proposal of
39 \$9000. *Motion: (Johnson, Luetgen) to approve the whole fix for \$9000. Carried*
40

41 **Approve the Payment of Bills:** The board reviewed the bills for payment. *Motion: (Johnson, J. Merkel) to*
42 *approve the bills as submitted. Carried*
43

44 **Adjourn to closed session according to Wisconsin State Statutes 19.85(1) (c)(g)**

45 *Motion: (Johnson, B. Merkel) to adjourn to closed session at 9:39 PM by roll call vote: Sobns, B. Merkel, J. Merkel, Johnson,*
46 *and Luetgen. Carried.*

47  **Considering employment, promotion, compensation or performance evaluation data of**
48 **any public employee over which the governmental body has jurisdiction or exercises**
49 **responsibility – Staff Wages**

50  **Conferring with legal counsel for the governmental body who is rendering oral or written**
51 **advice concerning strategy to be adopted by the body with respect to litigation in which**
52 **it is or is likely to become involved: General Town Matters**

1 **Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution**
2 **on issues discussed in closed session**

3 *Motion: (B. Merkel, Johnson) to reconvene to open session at 10:36 PM. Carried.*

4 **Approve Action(s) taken in Closed Session: None**

5

6 **Adjourn: Motion: (Luettgen, Johnson) to adjourn at 10:37 PM. Carried**

7

8 Respectfully submitted,

9

10 Kelly Murre, Clerk