

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, OCTOBER 6, 2021
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: November 3, 2021

Call to order: Steve Sohns called the regular meeting to order at 7: 00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, J. Merkel) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, B. Merkel) to approve the minutes of the September 1, 2021 as written. Carried*

Motion: (Johnson, J. Merkel) to approve the minutes of the September 15, 2021 closed session meeting, as written. Carried.

Motion: (Johnson, B. Merkel) to approve the minutes of the September 30, 2021 closed session meeting, as written. Carried

Motion: (Johnson, Luetzgen) to approve the minutes of the September 30, 2021 joint closed session meeting, as written. Carried

Community Service Recognition – Fire Department: Chief Bertges recognized Arianna Allyn and Ismael “Mailo” Valdiva for their assistance in the control of two fires earlier last month. Both used a fire extinguisher to stop the spread and emphasized the importance of maintaining household fire extinguishers.

50 Years of Service Recognition – Holly Somerhalder: Sohns congratulated Holly Somerhalder on her 50th anniversary with the Door County Library.

Committee/Commission Reports

Parks & Lands: Buske thanked the community and the Town Board. The noxious weed ordinance was discussed at their last meeting. Tree donations were received for the beach. Door County Mariner award was presented to Joel and MaryAnn Blahnik. The Holiday lighting committee met this week and will be bringing recommendations to Parks and Lands later this month for phase 2.

Fire Department/EMR: Bertges reported call volume is down 22 down from 37. Significant events 2 fires put out by fire extinguishers. Power line incident with active sparking and several EMS incidents.

Community Assistance program is in the works. School safety programs and fire inspections. Rope rescue training. Open house moved to the park and ½ Marathon.

Law Enforcement: Chief Roesch reported 272 contacts for the month. The Century Ride was last week with no major issues. Online with Lexis Nexus to request accident reports.

VFC: Kathy Hoke presented their proposal for budget next year. Things are changing with Room tax. Still would like funding for next year and are requesting \$30,000.

Karly reported VFC had Inside/Outside days with nice fall weather. Points of Contact was 1184 in September. Really hasn’t slowed down in town. Last minute hotel stays are difficult to find. Open daily through October, weekends in November.

Noble House: Buske reported only a few more weeks of tours for the season. Compliments on the building. Wreath sales will begin at the end of this month. Thanked the landscape volunteers and town maintenance.

Airport: Franke reported they receive another inquiry for a hangar. Airport property is posted with no trespassing signs. An ordinance is in place that prohibits people from being on airport property. Mike McCutcheon inquired about the PPT revenue.

Watershed: Merline reported final testing and macro invertebrate study.

Plan Commission: Merline reported the Commission has been working on Green Tier and budget.

Harbor Commission: Harris reported the Dock is in the final week of the season with shortened hours.

Last day is Friday the 15th.

1 **Room Tax:** Weddig reported the executive committee met to review July numbers. Zone is up over 22%.
2 Gibraltar YTD up 62.7%/20% over 2019. Currently in meetings with Destination Door regarding the new
3 municipal agreement.
4 **Building Committee:** No report
5 **Door County Coastal Byways Council:** No report
6 **Clerk:** Murre reported there is still an opening on the Parks and Lands Committee.
7 **Treasurer:** Theresa reported we've been working heavily on the budget. Sworn in as Deputy Clerk.
8 **Administrator:** No report outside of agenda items.
9 **Chairman:** Sohns reported the lights are completed at the beach viewing platform. Maintenance crew
10 assisted with the placement and installation of the rock at the beach. Blacktopping and shouldering has been
11 completed.
12
13 **Public Comment:**
14 Amy Wilde inquired if the Town is looking into any of the grants available for employee housing. Has notice
15 a lot of tour busses coming to Fish Creek to shop and asked if there was notice of their arrivals.
16
17 **Agenda Items:**
18
19 **2021-2022 Airport Snow Removal Proposal:** Thyssen reported the airport committee met to discuss the
20 PPT collected by the Town. The amount is minimal. The Town does not charge for police or fire services.
21 Jeff Drajesk was unable to attend this evening. Will wait to hear his proposal.
22
23 **Application for a "Class B" Combo Liquor License: Bad Eleven Provisions, LLC (Scott Schmidt,**
24 **Agent), 4149 Main Street:** *Motion: (Johnson, B. Merkel) to approve the application for a "Class B" Combo Liquor*
25 *License: Bad Eleven Provisions, LLC (Scott Schmidt, Agent), 4149 Main Street. Carried*
26
27 **Consideration of Property Purchase:** The Town has secured an option to purchase Kinsey Properties,
28 LLC: 4148 Main Street for \$3.5 million. This property is adjacent to the Retreat lot purchased in 2016. It is
29 part of the Waterfront Master Plan and would benefit Municipal Dock operations. Thyssen is planning
30 informational meetings for the public. *Motion: (Johnson, B. Merkel) to forward the property acquisition to the electors.*
31 *Carried.*
32
33 **Set Date for Meeting of the Electors:** *Motion: (Johnson, Laettgen) to schedule the meeting of the electors for November*
34 *15, 2021 at 6 PM. Carried*
35
36 **Special Event Request – Door County Fall 50:** Brian Fitzgerald represented for the Fall 50. The exchange
37 point will again be at the High School. Need to coordinate staffing at the Juddville Rd intersection. *Motion: (B.*
38 *Merkel, Johnson) to approve the special event request for the Door County Fall 50 with logistic being worked out with Law*
39 *Enforcement & Fire Department. Carried*
40
41 **Amend Special Event Request – Visit Fish Creek Jack-o-Lantern Days to include a Haunted Trail:**
42 Karly presented for VFC they are proposing a haunted trail and possible concessions in Fish Creek Park.
43 *Motion: (B. Merkel, Johnson) to approve Jack o'Lantern Days with the addition of a haunted trail and concessions in Fish*
44 *Creek Park, with the condition to safely work out the details of the bridge. Carried*
45
46 **Consideration of Right of First Refusal for Hangar A-6, Gary Glojek:** The sale price of the hangar is
47 \$27,000 *Motion: (B. Merkel, Johnson) to not exercise right of first refusal. Carried*
48
49 **Consideration of Sale of Hangar A-6 to Chris Ash:** *Motion: (B. Merkel, Johnson) to approve the sale of hangar A-*
50 *6 to Chris Ash. Carried*
51
52 **Consideration of Lease Agreement for Hangar A-6:** *Motion: (Johnson, J. Merkel) to approve lease agreement with*
53 *Chris Ash. Carried*
54

1 **Consideration of Right of First Refusal for Hangar A-7, Lawrence Wickter:** The sale price of the hangar
2 is \$42,000. *Motion: (B. Merkel, Johnson) to not exercise right of first refusal. Carried*

3
4 **Consideration of Sale of Hangar A-7 to Kevin Schmidt:** *Motion: (Johnson, J. Merkel) to approve the sale of*
5 *hangar A-7 to Kevin Schmidt. Carried*

6
7 **Consideration of Lease Agreement for Hangar A-7:** *Motion: (Johnson, Luetzgen) to approve the lease agreement*
8 *with Kevin Schmidt. Carried*

9
10 **Consideration of Lease Agreement for Hangar C-7 with Don & Patricia Stark:** *Motion: (Johnson, Luetzgen)*
11 *to approve the lease agreement with Don and Patricia Stark, with consideration of having to meet the setbacks. Carried*

12
13 **Plan Commission Recommendation Re: Bay-Lakes Regional Planning**

14 **Membership/Comprehensive Plan Update:** The Comprehensive Plan needs to updated by 2024. BLRP
15 was the most reasonably priced and would apply for a \$20,000 planning grant. The Town would need to
16 become members for a \$4,797 annual fee. *Motion: (Johnson, Luetzgen) to move forward with Bay Lakes Regional*
17 *Planning for the Comprehensive Plan update and to join now to qualify for the Grant. Carried.*

18
19 **Approve Resolution 2021-05 Redistricting and Municipal Ward Creation:** The Door County Board of
20 Supervisors forwarded a tentative supervisory district and ward plan. The Town needs to adopt the plan by
21 resolution. *Motion: (Johnson, B. Merkel) to approve resolution 2021-05 Redistricting and Municipal Ward Creation.*
22 *Carried*

23
24 **Consideration to add Stripe Payment Portal to Town Website:** The office would like to add an online
25 application and payment option for licensing and permitting. This portal integrates with TownWeb.
26 *Motion: (B. Merkel, Johnson) to add Stripe Payment Portal to the Town Website with bank fees paid by the user. Carried*

27
28 **Consideration of Treasury Management Positive Pay:** Treasurer Cain-Bieri has suggested we utilize
29 Nicolet Bank's Treasury management. The cost is \$600/year but offers additional insurance against fraud.
30 *Motion: (Johnson, B. Merkel) to add Treasury Management Positive Pay to the Town's Nicolet Bank account. Carried*

31
32 **Fire Department Vehicle Replacement:** Thyssen reported vehicle ordering has been shut off through the
33 state program. Looking at possibly 2023 before we could take receipt of a new vehicle. Ewald has a truck on
34 the lot that normally sells for \$55,000 and has offered it to the Town for \$45,000. Will continue to discuss
35 during the budget workshops.

36
37 **Parks and Lands Term Appointment:** Did not receive any letters of interest. Will run another ad in the
38 Peninsula Pulse.

39
40 **Plan Commission Term Appointment:** A letters of interest were received from Bill Johnson and Wayne
41 Kudick. It has been a past practice to have had a Town Supervisor on committee or commission. *Sobns nominated*
42 *Bill Johnson. Motion: (Sobns, J. Merkel) to appoint Bill Johnson to the Plan Commission. Carried. Johnson Abstained.*

43
44 **Airport Commission Term Appointment:** Jeff Drajesk has submitted a letter of interest to renew his term.
45 *Motion: (Johnson, B. Merkel) to re-appoint Jeff Drajesk to the Airport Commission. Carried*

46
47 **Fish Creek Sanitary District #1 Term Appointment:** Bill Johnson has submitted a letter of interested to be
48 reappointed to the FCSD#1 Commission. *Motion: (B. Merkel, Luetzgen) to re-appoint Bill Johnson to the Fish Creek*
49 *Sanitary District #1 Commission. Carried, Johnson Abstained.*

50
51 **Set Dates for Budget Meeting Workshop:** Staff recommends October 13th for the 1st budget workshop and
52 October 18th for the second (if necessary). *Motion: (B. Merkel, Johnson) to schedule October 13th and 18th (if needed) at 6*
53 *PM. Carried*

1 **Set Dates for Special Meeting of the Electors Regarding 2022 Budget:** Staff recommends Wednesday,
2 November 10th at 6 PM. *Motion: (Johnson, Luetzgen) to schedule the budget meeting of the electors for November 10th at 6 PM.*
3 Carried.

4
5 **2021-2022 Propane Contact:** *Motion: (B. Merkel, Johnson) to accept the Amerigas proposal at \$1.05/per gallon.* Carried.

6
7 **Payment of Bills:** The board reviewed the bills for payment. *Motion: (B. Merkel, Johnson) to approve the bills as*
8 *submitted.* Carried

9
10 **Adjourn:** *Motion: (Luetzgen, B. Merkel) to adjourn at 8:47 p.m.* Carried

11
12 Respectfully submitted,

13
14 Kelly Murre, Clerk