

Approved: 9/15/2021

**TOWN OF GIBRALTAR  
PARKS AND LANDS COMMITTEE  
WEDNESDAY, AUGUST 18, 2021  
MINUTES**

**Call to Order:** Murre called the meeting to order at 5:02 p.m.

**Members Present:** Murre stated that a quorum of the committee was present. Laurie Buske, Andrea Kinsey-Jauquet, John Lancaster, and Jayson Merkel.

Absent: Brian Hackbarth

**Proper Notice/Adopt Agenda:** Murre confirmed the agenda had been properly noticed.

*Motion: (Buske, Merkel) to adopt the agenda as posted. Carried.*

**Approve Minutes of Previous Meeting(s):** *Motion: (Buske, Jauquet) to approve the minutes of the July 14, 2021 meeting as amended. Carried.*

**Public Comment:** Merkel expressed concerns about the Chair consistently being absent.

**Reports:**

**Chair:** None

**Gardens:** Buske reported the gardens are doing really well. Battling insects and weeds right now.

**Lighthouse:** The Zellners provided a list of needs for the lighthouse. Rooms are in need of plaster and paint. Chimney sweeping needs to be done. They have a new heat stove to install and will also be needing a new kitchen stove. They have submitted receipts and will need a little more for closing costs.

The Coast Guard provided a key to clean the fenced in area. They were able to store gas and oil in their building. They have requested verification of their permission in writing.

**Invasive Species:** Buske reported 3 different wild parsnip spots in Fish Creek Park. Administrator Thyssen reported the Plan Commission is reviewing a noxious weed ordinance that will be forwarded to the Board soon. The intent is not to be heavy-handed.

**Appoint Vice Chair:** Merkel nominated Laurie Buske. *Motion: (Merkel, Jauquet) to appoint Laurie Buske as Vice Chair. Carried by Roll Call Vote.*

*Buske took over as Chair for the Meeting.*

**Review Donation Policy:** People are turned away from donating because we do not allow a personalized message on the items. Buske presented a small, tasteful leaf that is discreet and limited to the life span of the bench, to be placed on the back of the bench and the ends of a picnic table. Tree donations would still be placed on the Giving Tree. Need to update costs and inventory the benches recording the year purchased.

*Motion: (Merkel, Jauquet) to accept the revised donation policy as discussed. Carried.*

**Considerations of Park Benches:** Buske prepared a list of various styles of benches. The mall arch bench fits the Town Center. The wooden bench can be relocated.

*Motion: (Merkel, Lancaster) to purchase 2-4ft mall arch benches to be used at the Town Center. Carried.*

**Fish Creek Park Bridge Repair:** Administrator Thyssen stated we need to design a bridge that would accommodate the meander and raise it up. Repairs have been made for safety concerns.

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**Wall Repairs:** Buske obtained estimates for wall repairs from RM Masonry at Clark Park, Sunset Park and Noble Square. Would like to get some work done this year and budget for next year.

*Motion: (Merkel, Lancaster) to use funds from stair repair at Sunset Park for wall repair by RM Masonry for \$3490. Carried.*

**Schaefer Bench Donation:** *Motion: (Buske, Lancaster) to move forward with the Schaefer Bench at FC Park overlooking the Creek w/ a Spielman Bench. Carried.*

**Catherine Johnson Memorial Tree and Bench Donation:** Waiting on a response.

**Review Park Walk-About Notes:** Would like to do some research on having the Juddville Cemetery Scanned. Would like to have the stones fixed. Will keep Juddville Cemetery on the agenda. Cemetery signs need to be corrected.

**2022 Budget:** The committee reviewed their 2022 budget and will finalize next month.

**Adjourn:** *Motion: (Merkel, Jauquet) to adjourn at 6:39 P.M. Carried*

Respectfully Submitted,

Kelly Murre  
Clerk