

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY JULY 7, 2021
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: August 4, 2021

Call to order: Steve Sohns called the regular meeting to order at 7: 00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: None

Agenda/proper notice/adopt agenda: Sohns confirmed the agenda had been properly noticed. *Motion: (Johnson, J. Merkel) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (B. Merkel, Johnson) to approve the minutes of the regular meeting of June 2, 2021 as amended. Carried*

Motion: (Johnson, J. Merkel) to approve the minutes of the June 9, 2021 Board of Review Meeting as amended. Carried

Motion: (Johnson, B. Merkel) to approve the minutes of the June 9, 2021 Special Meeting as written. Carried

Committee/Commission Reports

Parks & Lands: Buske reported the committee toured the parks with the Town Administrator for planning purposes. Thyssen reported the committee is also reviewing new playground equipment.

Fire Department/EMR: Bertges reported that June calls were up this year. Significant events: 2 fires in Egg Harbor, a propane event on White Cliff Rd and a Kayak rescue. The CERT UTV was delivered to Chambers Island. Working on lesson plans, WPS grants and continuing with fire inspections.

They are implementing a community liaison program. Jody Weittman is assisting with the program.

The Chambers Island annual meeting is July 17th.

Law Enforcement: Roesch reported 91 contacts for the month. Long time sheriff deputy Tim Fuerst passed early in June, as well as, Canine Odin.

VFC: Karly reported they had the Gazebo Dedication and Concerts in the Park kick-off on June 22nd. Visitor Center is staying busy. The transportation survey closed with 360 visitor responses. Grand opening block party invites are at the printer.

Airport: No report

Noble House: Buske reported the House is up and running with a Glimpse of Old Fish Creek. Staffing is still challenging, but managing. Bricks have arrived and will be installed.

Watershed: No report

Plan Commission: No report

Harbor Commission: Harris reported they had a great weekend over the 4th. Staffing is great! Barriers have been removed from the parking lot. Working to remove the Redi-rock blocks from the dock.

Room Tax: Weddig reported the Tourism Zone met in June and reviewed the April income. Showed a 111% increase over last year. Ahead of 2019 as well. Legislation is clearing up issues with the marketplace providers.

Administrator, Kim Roberts has stepped down and looking for a replacement. VRBO listing went up to 86 listings, Air B&B up to about 97 (some duplicated). Outstanding taxes and fees was around \$9346.

10 out of 13 municipalities have approved the room tax increase.

Building Committee: Stubenvoll report the committee has finished their inspections. Next meeting is July 19th.

Clerk: Business as usual, office has been very busy.

Door County Coastal Byways Council: No report

Chairman: Beach project is just about complete.

B. Merkel inquired about signs for the parking lot and painting of the parking lot. Looking into ordering a stencil and staff has met to discuss signage.

Public Comment: Michael Servais spoke regarding STR.

1
2 **Agenda Items:**

3 **Beach Project Phase II Update:** Thyssen and Sohns met with Baudhuin and Kahr regarding a few things left
4 to be finished. Lights are on backorder. Staff has been tilling and raking it out to make presentable for the
5 weekends.

6 Dock lights are being ordered

7 Harris will inspect the swim buoys.
8

9 **Approve Vinton Contract Change Order #6:** *Motion: (B. Merkel, Johnson) to approve the Vinton Contract # 6.*

10 Carried.
11

12 **Approve Vinton Contract A-19 Final Payment:** *Motion: (B. Merkel, Johnson) to approve the final payment to Vinton.*

13 Carried.
14

15 **Remove from the Table: Special Event Requests: Another Century, LLC, Northbound Cycling Traffic,**
16 **Sept. 12th, 2021 7AM-Noon:** *Motion: (B. Merkel, Johnson) to remove Another Century LLC, from the table. Carried.*

17
18 **Special Event Requests: Another Century, LLC, Northbound Cycling Traffic, Sept. 12th, 2021 7AM-**
19 **Noon** John Mory presented for Another Century, LLC. 22nd year of the ride. The most notable course change
20 is the exit from the Park on Highland. *Motion: (Johnson, B. Merkel) to approve. Carried.*
21

22 **Special Event Request: Banners for the Peninsula School of Art Plein Air Festival:** Ginny Sowinski is
23 requesting to add banners to the special event request on the Art School property. *Motion: (B. Merkel, Johnson) to*
24 *support the special event request with the addition of banners. Carried.*
25

26 **Application for Temporary Class “B”/“Class B” License Visit Fish Creek, Block Party:** Visit Fish Creek
27 is requesting to have beer sales at the beach starting at 11:00 AM for the block party. The Villagers Snowmobile
28 Club will be providing. *Motion: (Johnson, Luettgen) to approve. Carried.*
29

30 **Liquor License Application 2021-2022 Door Disc Golf, LLC Class “B”, 4083 Main Street:** Requesting to be
31 able to have beer in their small lounge where they watch disc golf events. Need to ensure alcohol is stored
32 properly and not accessible to underage patrons and that operator’s licenses are obtained. *Motion: (Johnson, J.*
33 *Merkel) to approve the liquor license for Door Disc Golf, LLC. Carried.*
34

35 **Bad Eleven Provisions Liquor License Premise and Address Change to 4149 Main Street, for the 2022**
36 **Season:** Scott Schmitz would like to relocate the license from the Fish Creel Grill to the Bison Bison space upon
37 completion of the remodel for next year. The Fish Creek Grill will no longer need it after the sale to the Door
38 Community Auditorium. They will need to complete an Original Application when the transfer will take place.
39 *Motion: (Johnson, Luettgen) to approve the liquor license transfer in 2022. Carried*
40

41 **Alibi Marina’s Directional Sign Request:** *Motion: (Johnson, J. Merkel) to approve the sign request for Spruce St., with size*
42 *and lettering to match existing sign. Carried.*
43

44 **Plan Commission Recommendation Re: Conditional Use Permit Application, Parcel #014-02-**
45 **33312721D1, to establish a private school (cultural/arts instruction) and an assembly hall in the existing**
46 **building formerly known as the Fish Creek Grill:** Merline presented the request by Door Community
47 Auditorium for a Conditional Use Permit. The Plan commission recommends support of the petition. The
48 building will be used for office space, instructional space, small performances, and receptions.
49 Merline has concerns regarding stormwater.
50 *Motion: (Johnson, B. Merkel) to approve the Conditional Use Permit Application with considerations for stormwater management.*
51 Carried.
52

53 **Plan Commission Recommendation Re: Short Term Rentals:** The Plan Commission has held several
54 meetings regarding STRs. Public input was received.

1 The Plan Commission agreed the Town needs to have contact information for the owner of the rental with a local
2 contact in case of emergency. The good neighbor list addresses a lot of the issues.
3 They have suggested a permit but did not get into what would need to go into the ordinance.
4 Johnson is in favor of the good neighbor practice.
5 County Zoning has temporary uses that limit the type of use on a property.
6 Buske stated the Liberty Grove Ordinance is reasonable.
7 Weddig reported 2 months of STR covers a year's long term rental. 187 STRs are currently permitted in the Town.
8 Need to find a balance. Could a limit be put on the number of STRs permitted in the Town? Lack of housing for
9 employees is a concern.
10 Need to make sure properties have the required inspections.
11 Servais stated, STRs are required to have a state inspection but it is not enforced. Majority of hosts are
12 responsible. Door County Vacation Rental Assoc. puts high priority on being good neighbors. They are willing to
13 work with the Board and Plan Commission to come up with a fair solution.
14 A business license could be incorporated with the STR to identify the responsible person.
15 *Motion: (Johnson, J. Merkel) to have the Planning Commission work with staff to develop an ordinance. Carried*

16
17 **Consideration of Short Term Rental Ordinance:** See Above

18
19 **Consideration of Broadband Grant Application in Partnership with Charter Communications:** *Motion:*
20 *(Johnson, B. Merkel) to support the Broadband Grant application in partnership with Charter Communications. Carried.*

21
22 **Police Squad Replacement:** Roesch and Thyssen presented a breakdown analysis of the purchase of a new
23 police vehicle. They also presented a lease option. There is a shortage of vehicles and it is advised to purchase the
24 vehicle now, if we want it by 2022. The current squad will be reserved and utilized as a Town vehicle.
25 *Motion: (Johnson, Luetgen) to approve the lease option for the police squad. Carried.*

26
27 **Salt Spreader Purchase:** Thyssen research the salt spreader options. B. Merkel suggested an upgrade for the
28 display.
29 *Motion: (Johnson, J. Merkel) to purchase the salt spreader from Fox Valley Truck w/ the upgraded screen. Carried*

30
31 **Reconsideration of Assessment Services/Revaluation:** A full revaluation was last done in 2002. The Board
32 had previously decided on an exterior evaluation but a contract was not executed. Staff is looking for direction on
33 how to proceed with the assessment.
34 *Motion: (Sobns, Johnson) to stay with the previously decided exterior revaluations and maintenance. Carried.*

35
36 **Consideration of Door County Treasurer Tax Collection Agreement:** *Motion: (B. Merkel, J. Merkel) to accept the*
37 *Door County Treasurer tax collection agreement. Carried.*

38
39 **Approve Blahnik Natural Zone Easement and Transfer of Property on Chambers Island, Parcel #014-17-**
40 **0052:** *Motion: (Johnson, B. Merkel) to accept the easement agreement for parcel # 014-12-0052. Carried.*

41
42 **Approval of 2021-2022 Operators Licenses:** *Motion: (Johnson, B. Merkel) to approve 2021-2022 Operators Licenses as*
43 *presented. Carried.*

44
45 **Payment of Bills:** The board reviewed the bills for payment. *Motion: (B. Merkel, Johnson) to approve the bills as*
46 *amended. Carried*

47
48 **Adjourn:** *Motion: (Luetgen, B. Merkel) to adjourn at 9:09 p.m. Carried*

49
50 Respectfully submitted,

51
52 Kelly Murre,
53 Clerk