

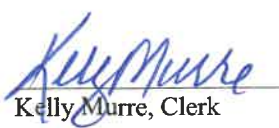
**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, JULY 15, 2021**  
**GIBRALTAR TOWN CENTER**  
**4097 MAIN STREET, FISH CREEK WI**  
**9:00 A.M.**

To mitigate the impact of COVID-19 this meeting is available remotely via ZOOM.  
Time: July 15, 2021 at 9 A.M.  
Join Zoom Meeting:  
<https://zoom.us/join> or Telephone: (312) 626-6799  
Meeting ID: 837 6159 7348  
Password: 364708

**AGENDA**

- |  |     |
|--|-----|
| 1. Call to order   |     |
| 2. Roll call / quorum  |     |
| 3. Agenda/proper notice /adopt agenda                                    | D/A |
| 4. Approve minutes of previous meeting(s)                                | D/A |
| 5. Public Comment  |     |
| 6. Review Financial Statements   | D/A |
| 7. Recommendation to Purchase New Snow Blower attachment for the Tractor |     |
|  | D/A |
| 8. 2021-22 Snow Removal  | D/A |
| 9. Chair Report  | D/  |
| 10. Friends Report   | D/  |
| 11. Airport report   | D/  |
| 12. Payment of Bills   | D/A |
| 13. Adjourn  | D/A |

/s/ Marty Franke, Chairman

Posted:	Posted: July 13, 2021
	<input checked="" type="checkbox"/> Fish Creek Post Office
Kelly Murre, Clerk	<input checked="" type="checkbox"/> Fish Creek BP
	<input checked="" type="checkbox"/> Nicolet Bank – Fish Creek Branch
	<input checked="" type="checkbox"/> Gibraltar Town Center

*In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the Town Clerk at (920) 868-1714. Notification 72 hours prior to a meeting will enable the Town to make reasonable arrangements to ensure accessibility to that meeting.*

*A quorum of the Gibraltar Town Board may be in attendance at the above meeting.*

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, JUNE 17, 2021**  
**GIBRALTAR TOWN CENTER**  
**9:00 A.M.**

**Call to order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:00 a.m.

Members present: Marty Franke, Jon Neville, Jeff Drajesk, Myrv Somerhalder, and Tim Halbrook. Gary Glojek (via Zoom).  
Absent: None

**Agenda/ proper notice/adopt agenda:** *Motion: (Neville, Drajesk) to adopt the agenda as presented. Carried*

**Approve Minutes of Previous Meeting(s):** *Motion: (Neville, Drajesk) to approve the minutes from May 21, 2021, as amended. Carried.*

**Public Comment:** None

**Repayment of Town and Village Loans:** *Motion: (Drajesk, Somerhalder) to repay the Town and Village loans in full. Carried.*

**Consideration of Replacement of Snow Removal Equipment:** Franke reported the BOA will fund new snow removal equipment. The state offers 2 choices. A conventional 4-wheel drive tractor is \$300,000. However, the runway may not have the weight capacity to support the tractor. The other option is a snowblower/sweeper unit.

The current tractor may have another 10-15 years of use. It is the snow blower and hydraulics that are the issue. Would need to include the blower on the project of intentions statement and schedule a hearing for the petition.

Need to find some solution to pick up loose gravel. Kelly will contact the County regarding a vacuum option.

*Motion: (Drajesk, Halbrook) to proceed with the snow blower option with a new petition. Carried*

**Consideration and Reconstruction of Runway 14-32:** Franke was at WI aviation conference a couple of weeks ago. We are scheduled to reconstruct the runway in 2024 and need to start the process, to get the project out for bid. Would also include new LED runway lighting.

*Motion: (Neville, Somerhalder) to start the process. Carried.*

**Unauthorized Parking on Airport Property:** There has been a trailer parked near Parrish's hangar. Need to determine who it belongs to. Neville will give him a call.

**Chair Report:** Franke reported that he received an inquiry about hangars for sale. Still have one spot that is buildable in row C.

**Friends Report:** Neville reported 55 renewed members and another 13 that will probably renew. Very good position. Will be doing a scholarship drive for Krista Church. Wind shears forced the Young Eagles event to cancel. Looking at possibly rescheduling in September.

**Airport Report:** Yellow cones will be installed today. Kocourek donated the funds for the cones. Fuel is being delivered today. Price was around \$3.93. Pump price will be adjusted. Glojek suggested donating the unused cones to Chambers Island.

Brushing still needs to be done. Drajesk discussed the area designated for camping. A camp ring was purchased and Kocourek will donate the picnic tables. Sohns suggested a fire extinguisher be place nearby. Will follow-up with insurance and approval by Town/Village.

**Payment of Bills:** *Motion: (Neville, Drajesk) to pay the bills as presented. Carried.*

**Adjourn:** *MOTION: (Neville, Drajesk) to adjourn at 9:40 a.m. Carried*

Respectfully submitted,

Kelly Murre,  
Clerk

DRAFT

**Ephraim-Gibraltar Airport**  
**Profit & Loss**  
 January through December 2021

	Jan - Dec 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>AIRPORT</b>	
AIRCRAFT PARKING	1,545.40
AUTOMOBILE PARKING	1,004.74
FUEL	20,601.59
HANGAR LEASE	36,323.22
MISCELLANEOUS	119.43
STATE GRANTS	0.00
<b>Total AIRPORT</b>	59,594.38
<b>Total Income</b>	59,594.38
<b>Gross Profit</b>	59,594.38
<b>Expense</b>	
<b>PUBLIC WORKS</b>	
<b>AIRPORT</b>	
AV FUEL EXCISE TAX	141.12
Bank Card Fees	540.64
<b>FUEL</b>	
AVFuel	12,277.66
BP Oil Products	62.23
<b>Total FUEL</b>	12,339.89
INSURANCE	1,739.00
<b>MAINTENANCE</b>	
Fuel System	366.61
Runway Lighting	2,141.81
Snowplowing	1,515.00
MAINTENANCE - Other	1,169.79
<b>Total MAINTENANCE</b>	5,193.21
<b>MISCELLANEOUS</b>	
Audit Fees	1,899.00
Stormwater Fees	130.00
MISCELLANEOUS - Other	243.90
<b>Total MISCELLANEOUS</b>	2,272.90
SUPPLIES	693.14
TELEPHONE	805.08
<b>TRACTOR MAINTENANCE</b>	5,597.12
Training & Conference	100.00
<b>WAGES</b>	
Administration	940.43
Maintenance	420.23
Personnel	888.12
<b>Total WAGES</b>	2,248.78
WPS	2,909.19
<b>Total AIRPORT</b>	34,580.07
<b>Total PUBLIC WORKS</b>	34,580.07
<b>Total Expense</b>	34,580.07
<b>Net Ordinary Income</b>	25,014.31
<b>Net Income</b>	25,014.31

## Ephraim-Gibraltar Airport

## Profit &amp; Loss

07/13/21

January through June 2021

Accrual Basis

	Jan - Jun 21
Ordinary Income/Expense	
Income	
AIRPORT	
AIRCRAFT PARKING	1,334.97
AUTOMOBILE PARKING	1,004.74
FUEL	17,765.92
HANGAR LEASE	36,323.22
MISCELLANEOUS	79.62
STATE GRANTS	0.00
Total AIRPORT	56,508.47
Total Income	56,508.47
Gross Profit	56,508.47
Expense	
PUBLIC WORKS	
AIRPORT	
AV FUEL EXCISE TAX	141.12
Bank Card Fees	469.73
FUEL	
AVFuel	12,277.66
BP Oil Products	62.23
Total FUEL	12,339.89
INSURANCE	1,739.00
MAINTENANCE	
Fuel System	366.61
Runway Lighting	2,141.81
Snowplowing	1,515.00
MAINTENANCE - Other	1,169.79
Total MAINTENANCE	5,193.21
MISCELLANEOUS	
Audit Fees	1,899.00
Stormwater Fees	130.00
MISCELLANEOUS - Other	243.90
Total MISCELLANEOUS	2,272.90
SUPPLIES	693.14
TELEPHONE	721.40
TRACTOR MAINTENANCE	5,597.12
Training & Conference	100.00
WAGES	
Administration	940.43
Maintenance	420.23
Personnel	888.12
Total WAGES	2,248.78
WPS	2,631.10
Total AIRPORT	34,147.39
Total PUBLIC WORKS	34,147.39
Total Expense	34,147.39
Net Ordinary Income	22,361.08
Net Income	22,361.08

# Sales Summarized by Date

Site: **Ephraim-  
Gibraltar  
Airport**

Created on (UTC): 7/13/2021 7:10:13 PM

Terminal: M4000-  
4001144

Start Date: 1/1/2021

End Date: 6/30/2021

Date	Total Amount	Total Units	Total Count
2021-01-05	\$42.36	9.210	1
2021-01-21	\$73.22	15.920	1
2021-01-27	\$43.74	9.510	1
2021-01-30	\$300.77	65.400	1
2021-02-01	\$102.79	22.350	1
2021-02-23	\$151.86	33.020	1
2021-02-27	\$60.80	13.220	1
2021-03-05	\$77.59	16.870	1
2021-03-06	\$458.10	99.610	3
2021-03-08	\$96.12	20.900	3
2021-03-12	\$220.16	47.870	2
2021-03-13	\$105.41	22.920	1
2021-03-19	\$577.08	125.480	6
2021-03-21	\$102.24	22.230	1
2021-03-26	\$198.73	43.210	2
2021-04-02	\$91.98	20.000	1
2021-04-03	\$264.71	57.560	5
2021-04-05	\$114.98	25.000	1
2021-04-07	\$143.44	31.190	1
2021-04-16	\$193.17	42.000	6
2021-04-17	\$64.66	14.060	1
2021-04-18	\$92.76	20.170	1
2021-04-22	\$212.98	46.310	1
2021-04-29	\$92.58	20.130	2
2021-04-30	\$213.30	46.380	1

2021-05-02	\$213.80	46.490	2
2021-05-05	\$257.13	55.910	1
2021-05-06	\$59.97	13.040	1
2021-05-08	\$182.81	39.750	2
2021-05-09	\$175.95	38.260	2
2021-05-10	\$77.59	16.870	1
2021-05-11	\$437.28	95.080	3
2021-05-12	\$277.78	60.400	2
2021-05-13	\$431.01	93.720	4
2021-05-14	\$278.57	60.570	3
2021-05-15	\$92.30	20.070	1
2021-05-16	\$440.12	95.700	5
2021-05-17	\$39.92	8.680	1
2021-05-18	\$55.19	12.000	1
2021-05-20	\$28.37	5.790	1
2021-05-22	\$534.28	109.060	5
2021-05-23	\$245.68	50.150	1
2021-05-26	\$417.74	85.270	3
2021-05-28	\$292.96	59.800	2
2021-05-29	\$364.34	74.370	3
2021-05-30	\$1367.11	279.060	8
2021-05-31	\$622.47	127.060	3
2021-06-01	\$85.00	17.350	1
2021-06-02	\$808.04	164.940	6
2021-06-03	\$295.75	60.370	1
2021-06-04	\$1355.85	277.810	10
2021-06-05	\$60.44	13.000	1
2021-06-06	\$448.44	96.460	4
2021-06-08	\$206.98	42.250	2
2021-06-09	\$191.80	39.150	2
2021-06-10	\$452.51	92.370	5
2021-06-11	\$83.67	17.080	1
2021-06-12	\$802.71	163.850	8
2021-06-13	\$530.18	108.220	4
2021-06-16	\$349.50	71.340	5
2021-06-18	\$308.63	63.000	2

2021-06-19	\$507.06	97.530	4
2021-06-20	\$236.92	45.570	3
2021-06-22	\$389.98	75.010	3
2021-06-24	\$156.80	30.160	1
2021-06-25	\$553.48	106.460	3
2021-06-28	\$89.58	17.230	1

<b>Running Totals</b>		
<b>Number of Sales: 168</b>	<b>Sale Total: \$18901.22</b>	<b>Units Total: 3936.770</b>



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07/13/21  
Accrual Basis

**Ephraim-Gibraltar Airport**  
**Expenses by Vendor Summary**  
June 18 through July 13, 2021

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	<u>Jun 18 - Jul 13, 21</u>
AVFuel Corporation	32,953.19
Charter Communications	89.97
Frontier	83.68
Septic Maintenance	439.79
Square	5.44
Town of Gibraltar	1,597.39
WPS	278.09
<b>TOTAL</b>	<b><u>35,447.55</u></b>