

Approved: July 19, 2021

**TOWN OF GIBRALTAR  
BUILDING COMMITTEE  
GIBRALTAR TOWN CENTER  
MONDAY, JUNE 21, 2021  
7:00 P.M.**

**Call to order:** The Town of Gibraltar Building Committee meeting was called to order at 7:00 P.M. by Karl Stubenvoll, chairman.

**Roll Call/Quorum:** A quorum of the Committee was present.

**Members present:** Karl Stubenvoll, Steve Sohns, Jayson Merkel, and Laurie Buske.

Absent: John Lancaster

Also Present: None

**Proper Notice/Adopt Agenda:** Stubenvoll verified the agenda had been properly noticed.

*Motion: (Sohns, Buske) to adopt the agenda as posted. Carried.*

**Approve Minutes of Previous Meetings:**

*Motion: (Sohns, Buske) to approve the minutes of the May 17, 2021, as written. Carried.*

*Motion: (Sohns, Merkel) to approve the minutes of the June 7, 2021, as written. Carried.*

*Motion: (Buske, Merkel) to approve the minutes of the June 14, 2021, as written. Carried.*

**Public Comment:** None

**Review Notes from Walk Throughs:**

**Noble House Annex:** Window washing, carpet replacement, the restroom fan venting needs to be repaired. Replace restroom faucets.

Check whether the cleaning products are corrosive. Repaint outer bathroom doors, install kick plate. Replace South outside light. Have Synergie check the exhaust fan. Paint shutters in the off-season. Replacement paint for the gazebo. Bench repairs.

Soffits and fascia will need painting.

**Noble House Museum:** Baluster railing and deck need replacing. Side porch needs to be replaced. May need to do a temporary fix. West side faucet bib is broken. Blistering paint on SW outside wall, damage possibly due to water drainage. Rewrap insulated pipes in the basement.

**Fish Creek Town Dock:** Paint restroom doors, replace trim molding, loose tile in women's bathroom. Need to determine the deep clean process.

**FCSBT Ticket Office:** Paint/replace shelf counter. Replace railings. Concrete work. The interior ceiling fan needs to be replaced. Concrete resurfacing.

**Old Town Hall:** NE baseboard needs painting. Trim branches. Full exterior repaint. Eave troughs over the air conditioners. Remove flag pole light. Install new flag pole.

Men's exterior bathroom door replacement.

Main entrance needs to be repainted. Remove nails and hooks from around doors.

Clean out crawl space. Replace electrical cover plate. Top hinge is loose into old fire station.

Paint men's restroom door, clean tile. Paint bathroom. Replace lighting.

Women's outside door threshold.

**Schedule Remaining 2021 Building Inspections:**

Town Center/Bath House: *Motion: (Sohns, Buske) to meet on Monday, June 28 @ 7:00 AM. Carried.*

**Other Lighting/Maintenance Issues:**

Beach/Bath house lighting: The lighting is too bright, need to determine how to get them dimmed down.

Buske reported the portable power pack for the gazebo is being stored in the annex garden shed.

**Set Next Meeting Date:** Monday, July 19, 2021 at 7 PM.

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**Adjourn:** *Motion: (Buske, Sohns) to adjourn at 8:01 P.M. Carried.*

Respectfully Submitted,  
Kelly Murre  
Clerk