

Approved: February 23, 2021

**TOWN OF GIBRALTAR  
PARKS AND LANDS COMMITTEE  
THURSDAY, JANUARY 28, 2021  
MINUTES**

**Call to Order:** Hackbarth called the meeting to order at 4:04 p.m.

**Members Present:** Hackbarth stated that a quorum of the committee was present. Members present: John Lancaster, Laurie Buske, Jayson Merkel and Andrea Kinsey-Jauquet via Zoom Conference due to COVID-19.

Absent: None

**Proper Notice/Adopt Agenda:** Buske verified the agenda had been properly noticed.

*Motion: (Merkel, Jauquet) to adopt the agenda as posted. Carried.*

**Approve Minutes of Previous Meeting(s):** *Motion: (Buske, Jauquet) to approve the minutes of the October 20, 2020 meetings as amended. Carried.*

**Public Comment:** Dave Bultman asked why the trees were removed from the Town Center. Buske replied the Birch tree was diseased and the Pine had previously been topped and the roots were affecting the sprinkler system. New trees will be planted.

**Reports:**

**Chair:** The Plan Commission would like to schedule a joint meeting. Plan Commission is working towards the meander. Need to know what area will be affected when planting trees. Buske would like to have tree planting on a future agenda. Kelly will follow-up with the sprinkler system repair at the Town Center.

**Gardens:** Buske reported the gardens are frozen. She did some winter displays in the planters.

**Lighthouse:** Blahnik reported the lighthouse is closed up. Merkel stated the fire house had a severe mouse problem. We will need to be prepared for what we may encounter in the spring.

**Invasive Species:** No report. Merline would like to work with Parks and Lands.

**Holiday Lighting Donations on Giving Tree – Review Donation Policy:** Jauquet would like to offer a leaf to the donors for the holiday lighting. However, not everyone may want their name on the Giving tree. Will add a box to the form for future fundraising as to whether they want donation recognition.

**Review and Make Determination on Fish Creek Park Tree Removal Proposal:** One estimate was received from Townline Timber Services. Would like to make sure they do not rut up the trails. Buske would like to see if we can get them to access the Park from the parking lot in order to keep the trails neat and free of ruts.

*Motion: (Buske, Lancaster) to go with option 2, where they come in a remove all debris with access from the parking lot, leaving the trails neat and free of ruts. Carried*

**Trail at Sunset Park Planning:** Hackbarth asked if the Town Board has made any movement. Merkel said the Board is working on the trail from the YMCA to Northhaven. Working on a trail grant. Maybe can incorporate together to get a better cost share.

**Sign Repair/Painting Considerations:** A sign inventory needs to be done. Buske will inspect the signs to choose one that needs to be done, to see how it looks. *Motion: (Merkel, Hackbarth) to move forward*

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*on sign repairs with the wood-like aluminum sleeve through Fast Signs per Laurie's recommendation. Carried.*

**2021 Projects and Goals:** Blahnik requested the hatch door to the tower be installed. Buske would like to see the gutters get installed. Kelly will forward these requests to the Building Committee. Kelly has contacted Carlos. Andrea also suggested Chris Cote. Gazebo roof and kiosk will need to be stained. Tree Planting in Clark Park, Fish Creek Park and the Town Center Trail improvements in Fish Creek Park with informational plaques or vita course amenities. Cleaning up the trail.

**Benches/Picnic Tables:** Buske presented a Mall Bench with the Arched Back. Would like the look to be consistent with less maintenance. Will discuss more next month with some potential donations. Maybe more business owners would like to place benches in front of their property. Would need to check with zoning.

**2021 Lawn Care Maintenance:** Buske suggests doing some over seeding and would like to add the late fall application option. Maintenance needs to be trained in addition to treatment. The lawns need to be mowed at different lengths throughout the year. Will discuss again next month to see if we need a fourth treatment. Jauquet suggests the Town Board consider a type of grass at the beach that would be a goose deterrent.

**Adjourn:** *Motion: (Buske, Merkel) to adjourn at 5:01 P.M. Carried*

Respectfully Submitted,

Kelly Murre  
Deputy Clerk