

To mitigate the impact of COVID-19
this meeting can be attended remotely.

To join via phone: Call 1-312-626-6799

Meeting ID: 826 2831 5185

Passcode: 340981

To join via Zoom meeting:

www.zoom.us

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Passcode: 340981

**TOWN OF GIBRALTAR
SPECIAL MEETING
WEDNESDAY, JANUARY 13, 2021
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
6:00 PM**

1. Call to order
2. Roll call/quorum
3. Agenda/proper notice/adopt agenda D/A
4. Review and accept Harding Group LLC - Organizational Effectiveness Assessment D/A
5. Harding Group LLC – Options to consider for Town Administrator based on Assessment D/A
6. Engagement of The Harding Group to provide a turnkey search for a Town Administrator D/A
7. The Harding Group
 - A. Consideration/approval of project plan (administrator, committee/commission structure) D/A
 - B. Consideration of administrator draft ad, ad placement list, costs associated with the list of ads D/A
 - C. Consideration of administrator draft job description D/A
 - D. Presentation of organizational ordinance draft including roles of town board, town chairman, appointed officials and town administrator D/A
 - E. Set date for meeting with committee/commission chairs D/A
8. Adjourn D/A

DEVIATION IN ORDER MAY OCCUR

/s/ Beth Hagen, Clerk

_____	January 11, 2021
Beth Hagen, Clerk	<u>X</u> Fish Creek Post Office
_____	<u>X</u> Fish Creek BP
Kelly Murre, Deputy Clerk	<u>X</u> Nicolet Bank – Fish Creek Branch

Sara Rae Lancaster, Admin. Assistant	

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the Town Clerk at (920) 868-1714. Notification 72 hours prior to a meeting will enable the Town to make reasonable arrangements to ensure accessibility to that meeting.