

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WITH CLOSED SESSION PER WISCONSIN
STATE STATUTES 19.85(1) (c)
WEDNESDAY DECEMBER 2, 2020
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: January 2, 2021

Call to order: Steve Sohns called the regular meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll call/quorum:

Board members present: Steve Sohns, Bill Johnson, Tim Luetzgen, Brian Merkel, and Jayson Merkel.

Board member(s) absent: none

Agenda/proper notice/adopt agenda: *Motion: (Johnson, B. Merkel) to adopt the agenda as posted. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, J. Merkel) to approve the minutes of the regular meeting of November 4, 2020 as corrected. Carried Motion: (Johnson, B. Merkel) to approve the minutes of November 24, 2020 as written. Carried*

Committee/Commission Reports

Parks & Lands: Laurie Buske reported the Holiday Ad Hoc Committee had such community support that 75 snowflakes were ordered. The fundraising came in so strong that Phase 1, 2 and 3 were done this year. Thanks go out to many in the community.

Fire Department/EMR: Fire Chief Bertges reported a 10.6% increase in calls. Ward reported \$40,000 worth of equipment was raised through the 501C3. Thank you to our many donors.

Law Enforcement: Officer Roesch reported he attended a meeting on the joint agency Child Abduction Team. Participated in Shop with a Cop Part 1. The second part of making family deliveries will be this weekend.

FCCA: Denise Stillman reported membership renewals are coming in and getting updated. Karlie is doing a terrific job. The info center is closed due to COVID. Winterfest has been cancelled due to safety reasons.

Airport: No report.

Noble House: Laurie Buske stated the Gibraltar Historical Association (GHA) wreath sale is complete and at about the same level as last year. GHA is also selling Fish Creek's wooden street signs for \$50 each. Personalized bricks are the perfect gift for that difficult someone.

Watershed: No report.

Plan Commission: Linda Merline reported that the commission did not meet.

Harbor Commission: No report.

Room Tax: Bill Weddig tax collected in September was up 1.4%. The whole zone was down 10.9%

Building Committee: The committee did not meet.

Clerk: The spring election is fast approaching. Offices open are town chairman and 2 supervisors. Incumbents are Steve Sohns, Brian Merkel and Tim Luetzgen. All individuals who wish to be candidates on the ballot for the April 6, 2021 spring election must file with the clerk a Campaign Registration Statement (Form CF-1) and a Declaration of Candidacy (Form EL-162), which can be downloaded from the Wisconsin Elections Commission's website. Candidates must collect between 20 and 100 signatures, names and addresses from electors in the town and file their completed nomination papers in the clerk's office by 5 p.m. January 5th, 2021.

Door County Coastal Byways Council: The council did not meet last month.

Chairman: Sohns reported the meter at the Noble House is the town responsibility per the last discussion with Jeremy Ashauer of the DOT. Snowflakes are up and timers are being worked on. Streetlight programming is being set for the roads. The 2021 budget passed, it was a good electors meeting with plenty of participation. The trackless unit it is going on the truck today or tomorrow. The Broadband Forward grant was submitted with over 50 letters of interest.

- **Public Comment:**
- Carole Vande Walle suggested posting notices at the Bank of Luxemenburg which will be located at the Top of the Hill Shops

Agenda Items:

Adopt the 2021 Budget: *Motion: (Johnson, B. Merkel) to adopt the 2021 Budget as presented. Carried*

Special Event Request: FCCA Winter Festive Walking Tour December 2020 to mid - February 2021:

Karlie Schultz, FCCA Marketing Manager gave an overview of the new event “Winter Festive Tour of Lights”. There will be 7 Stops on the tour. Maps are available both in the information center and online. No banners will be needed at Noble Square or the park entrance. It is being requested that the new parking lot be plowed. At Clark Park 3-5 freestanding plywood cutouts will be installed that depict what Winterfest is, for example a stump fiddle, Fruit Loop Runner, etc. A sign will be at each stop to highlight the area.

Motion: (B. Merkel, Johnson) to approve the use of Clark Park. Carried

Cedar Corporation Update:

- A. Rapid Flashing Beacons: Ken Tallion has resolved the issues with Tapco parts and labor.
- B. Community Center and Maintenance Shop Paving – Contract A-20:
 - i. Asphalt and curb/sidewalk project – Vinton Contract A-20 Final Payment: *Motion: (Johnson, B. Merkel) to approve Vinton Contract A-20 final payment in the amount of \$7,294.25. Carried*
- C. Fish Creek Parking Lot Paving – B-20 Final Payment:
 - i. Northeast Asphalt, Inc.: *Motion: (Johnson, B. Merkel) to approve Northeast Asphalt, Inc. Contract B-20 final payment in the amount of \$8,605.39. Carried*
- D. Other Projects:
 - i. Beach Sidewalk Repair: Plan is to complete the design plan and submit to DOT by 2/1/2021. Goal of DOT approval with construction prior to Memorial Day.
 - ii. Cedar Street Storm Sewer: Last month a preliminary cost estimate to repair was presented. A more wholistic proposal was put together this month. Dennis reviewed the scope of work on the proposal. Sohns asked if this included Storm sewer at Noble House; Dennis stated this was a separate work scope. Currently the Noble House storm sewer is under General Assistance. *Motion: (Johnson, Luetzgen) to proceed with the proposal. Carried*
 - iii. Proposed Stormwater Management Plan: See above.

Beach Project Phase II Update: Sohns spoke with Kahr and he is planning on starting this week.

Liquor License Application AIMD Restaurant Services LLC 4170-4172 Main Street: Mike Schwantes of Creative Business Services represented AIMD Restaurant Services LLC for the liquor license application. The property is being sold by the Pollman’s and the license transfer request is based on the successful sale December 18th. The area being asked for was to be able to maximize the use of the property by including the parking lot. The board responded that use of that area as described can be requested via a special event request to the town board. The Barrell Room will be leased to the Pollman’s. Mike Schwantes confirmed that the description modification to exclude the parking lot, the Barrel Room and Barrel Room basement storage. *Motion: (B. Merkel, Johnson) to grant the liquor license (“Class B” Combo Liquor License) application transfer to AIMD Restaurant Services LLC at 4170 and 4172 Main Street. Not to include the include the parking lot, Barrel Room or Barrel Room basement in the description. Carried*

Liquor License Application Blind Dog Inc 4172 Main Street: The board reviewed the “Class A” and Class “A” Liquor License application for Blind Dog Inc. at the Barrel Room, 4172 Main Street. David Pollman confirmed the basement storage would be separated from the balance of the basement. *Motion: (Johnson, Luetzgen) to approve the liquor license application (“Class A” and Class “A” Liquor) for Blind Dog Inc. Carried*

Harbor Commission 2021 Rate Recommendation: Brian Merkel stated the fees are remaining static 2020 – 2021. The 2022 fees will be readdressed next year (2021) based on a recent comparison study. *Motion: (Johnson, Luetgen) approve the Harbor Commission 2021 rate recommendation. Carried B. Merkel abstained – slip holder.*

Ordinance 2020-08: To Limit Additional Utility Poles in Road Right of Way: *Motion: (Johnson, Luetgen) to adopt Ordinance 2020-08: To Limit Additional Utility Poles in Road Right of Way. Carried*

Ordinance 2020-05 To Prohibit Discharge of Firearms, Air Guns, Spring Loaded Guns, Crossbows and Bow and Arrow in the Fish Creek Harbor: Officer Roesch stated the new ordinance was drafted for the Fish Creek harbor for discharging firearms. There was a problem with hunters shooting into Peninsula Park and shotgun pellets falling onto buildings. *Motion: (B. Merkel, Johnson) to adopt Ordinance 2020-05 To Prohibit Discharge of Firearms, Air Guns, Spring Loaded Guns, Crossbows and Bow and Arrow in the Fish Creek Harbor, with the correction to include the “southern point of Fish Creek” next to Freidman’s Point description. Carried*

Ordinance 2020-09: Amending Ordinance 2002-05 Overnight Parking: Modifications of start time of 3:00 a.m. and penalty of \$50 to be made to the ordinance. The existing signs can be updated. *Motion: (Johnson, Luetgen) to adopt Ordinance 2020-09: Amending Ordinance 2002-05 Overnight Parking. Carried*

TAC Membership: *Motion: (Johnson, J. Merkel) to join the Town Advocacy Council for 2021 and pay the dues. Carried*

2020-2021 Operators License: *Motion: (B. Merkel, Johnson) to approve the 2020-2021 Operators Licenses #202021-53 through 202021-58. Carried*

Payment of bills: *Motion: (B. Merkel, Johnson) to approve the bills for payment. Carried*

Adjourn to closed session according to Wisconsin State Statutes 19.85(1) (c) *Motion: (Johnson, B. Merkel) to adjourn to closed session according to Wisconsin State Statutes 19.85(1) (c) at 9:04 p.m. Carried by Roll Call vote: Sobns. Johnson, Luetgen, Brian Merkel, and Jayson Merkel.*

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – The Harding Group LLC

Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session: *Motion: (B. Merkel, Johnson) to reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session at 9:57 p.m. Carried*

Approve action(s) taken in closed session: *Motion: (B. Merkel, Johnson) to approve action taken in closed session Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – The Harding Group LLC. Carried*

Adjourn: *Motion: (Johnson, Luetgen) to adjourn at 9:58 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk