

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, SEPTEMBER 17, 2020
GIBRALTAR TOWN CENTER
9:00 A.M.

Call to order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:02 a.m.

Members present: Marty Franke, Gary Chaudoir, Jon Neville, Jeff Drajesk and Gary Glojek (via Zoom).
Absent: Myrv Somerhalder

Agenda/ proper notice/adopt agenda: *Motion: (Neville, Drajesk) to adopt the agenda as presented. Carried*

Approve Minutes of Previous Meeting(s): *Motion: (Neville, Drajesk) to approve the minutes from August 20, 2020, as amended. Carried.*

Public Comment: None

Review Financial Statement:

Motion: (Neville, Chaudoir) to approve the financial statements as presented. Carried.

Consideration of Right of First Refusal for Hangar B-2, Jeff Drajesk: *Motion: (Neville, Chaudoir) to not exercise right of first refusal for Hangar B-2, Jeff Drajesk. Carried, Drajesk abstained*

Consideration of Sale of Hangar B-2 to Kinney Transportation: *Motion: (Neville, Chaudoir) to approve the sale of Hangar B-2 to Kinney Transportation. Carried, Drajesk abstained.*

Consideration of Lease Agreement for Hangar B-2 with Kinney Transportation: *Motion: (Neville, Glojek) to approve lease agreement for Hangar B-2 to Kinney Transportation. Carried, Drajesk abstained.*

2020-2021 Airport Snowplowing: The Town is currently short staffed in the maintenance department. Snowplowing at the airport could become difficult. Franke spoke with Justin MacDonald from the Village of Ephraim. They are interested in taking on the snowplowing at the airport but needs approval from their Building/Facilities Committee.

In the future the responsibility would be shared between the Town and Village. This will be good start to get Village more involved in Airport maintenance.

Neville will contact Cherryland Airport to see if someone would be available to help train.

The service person that serviced the tractor suggested a silicone barrier on the blower.

Review Storage Tank Inspection Report: Drajesk met with the Dept. of Weights and Measures. The inspection failed due to missing logs and lack of Certified operators. Kurt and John are both certified class A operators and can train the attendants. Attendants need to be certified as a class C. Fire Extinguishers also needed to be inspected/recertified and documentation needs to be provided by the end of the month.

2021 Budget Preparation/Recommendation: *Motion: (Neville, Glojek) to forward the proposed budget as discussed. Carried.*

Chair Report: Franke reported the U-fuel system upgrade is scheduled for Oct. 7. He and Jeff will be meeting with Frontier prior. Will need to file a NOTAM during that process.

Franke reported the Town Board rejected the Parrish Amendment. The Board will put it back on the agenda in October.

Friends Report: Neville reported they are at 69 members. Membership fee is \$12. Financially doing very well. They received a donation of a new courtesy. Washington Island has shown interested in the Van. Max Maltby took his flight test last month but didn't pass, will retest this month. He missed just a few points, which is common the first time.

Airport Report: Neville reported he will be meeting the electrician this A.M. He will be repairing lights that illuminate the windsock. Stauber Electric met with Neville and is willing to work with the Airport. Could the windsock light be converted to LED?

Jon and Jeff met with Shartner and got the brush installed. Justin MacDonald, Neville and Drajesk are willing to do the brushing.

Franke will be meeting with Kurt and Justin to review the tractor and area to be brushed.

A lot of Juniper can be removed but there are still trees that need to be removed.

The yellow cones were purchased. They will be installed next spring. Glojek suggested donating the old cones to Chambers Island.

The fuel hose reel is not working. Walt's has been contacted, still waiting for a reply.

Chaudoir reported he had contacted the Washington Island Airport regarding camping. It is posted no camping, but allow on a case by case basis. No campfires or grills. There are bathrooms. Drajesk spoke with another airport where camping is encouraged and suggests a designated area with picnic table and fire ring.

Payment of Bills: *Motion: (Neville, Glojek) to pay the bills as presented. Carried*

Adjourn: *MOTION: (Neville, Drajesk) to adjourn at 10:22 a.m. Carried*

Respectfully submitted,

Kelly Murre,
Deputy Clerk