

EPHRAIM-GIBRALTAR AIRPORT COMMISSION

THURSDAY, JUNE 18, 2020

GIBRALTAR TOWN CENTER

9:00 A.M.

Approved: July 16, 2020

Call to order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:00 a.m.

Members present: Marty Franke, Gary Chaudoir, Jon Neville, Myrv Somerhalder and Jeff Drajesk. Gary Glojek via teleconference.

Absent: None

Agenda/ proper notice/adopt agenda: *Motion: (Neville, Chaudoir) to adopt the agenda as presented. Carried*

Approve Minutes of Previous Meeting(s): *Motion: (Neville, Drajesk) to approve the minutes from May 21, 2020, as written. Carried.*

Public Comment: None

Review Financial Statement: The commission reviewed the financial statements. Drajesk would like to review the phone statements. *Motion: (Neville, Drajesk) to approve the financial statements as presented. Carried*

Financial Planning for the Remainder of the Year: Franke provided a cash flow analysis and calculated the operating expenses for the year. Should be OK for the remainder of the year. Major expenses include fuel system upgrade and another load of fuel. Unsure when the grants will be awarded. The State grant will cover the fuel system upgrade. Best case is that it could come in by the end of the year but could be the 1st quarter of next year. The Federal grant paperwork has been submitted with possible distributing of funds in 4-6 weeks. Will be able to start drawing down on the \$30,000 on operating expenses in a few weeks and possibly the loss on fuel revenue. Overall, in a good position.

Chair Report: Franke reported the paperwork for the Cares Act and fuel system upgrade has been submitted.

Friends Report: Neville reported he overstated the Friends renewals and currently they are at 57 members. Financially doing very well with membership fees and donations and has received over \$5000 this year.

Max Maltby is very close to finishing his program and is doing very well.

A person from Sturgeon Bay would like to donate a tug and sweeper and recommends that the airport accept the donation.

Airport Report: Drajesk and Franke will be looking into the internet and phone lines at the airport.

WPS has requested an easement on the airport property. Drajesk reported the power lines run inset about 20 ft from the ROW. The motel has requested they move out to the street. Franke reported the BOA has strict requirements and specific language regarding easements. Typically, power companies will find a different solution. Will need to provide the BOA's requirements to WPS.

Neville reported that Keith Kocourek has planted flowers at the airport entrance. He has cut grass over the last couple of weeks. His volunteerism is so valuable.

Another member of the Friends group has offered to buy and plant trees when needed.

Fuel prices are comparable to Marinette but higher than most in southern WI.

Next month would like to discuss rules regarding under the wing camping.

Payment of Bills: *Motion: (Neville, Chaudoir) to pay the bills as presented. Carried*

Adjourn: *MOTION: (Neville, Somerhalder) to adjourn at 9:50 a.m. Carried*

Respectfully submitted,

Kelly Murre,
Deputy Clerk