

Approved: June 18, 2020

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, MAY 21, 2020
GIBRALTAR TOWN CENTER
9:00 A.M.

Approved:

Call to order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:00 a.m.

Members present: Marty Franke, Gary Chaudoir, and Jon Neville, Gary Gojek and Jeff Drajesk
Absent: Somerhalder

Agenda/ proper notice/adopt agenda: *Motion: (Glojek, Drajesk) to adopt the agenda as presented. Carried*

Approve Minutes of Previous Meeting(s): *Motion: (Drajesk, Neville) to approve the minutes from April 23, 2020, as written. Carried*

Public Comment: None

6 Year Plan:

2020 - Upgrade Fuel System & Credit Card Reader

2021 – Land Purchase for Hangar Expansion

2022 – Land Purchase for Hangar Expansion

2023 – Design Reconstruction of runway 14/32 & connecting taxiways. Research additional east-west runway (927)

2024 -

2025 – Reconstruct Rwy 14/32 & Connecting & Hangar Taxiways ~ \$1.8 million

Motion: (Neville, Glojek) to approve the 6 year plan as discussed. Carried

Parrish Lease Amendment: Franke has had numerous conversations with Parrish’s Attorney. They have backed down on many of their requests. Paragraph 5 guarantees that there are not any plans for hangar expansion or relocation of the existing hangars at the present time. Paragraph 9 allows the lessee to maintain the LP tank and releases John Parrish personally. The lease is now in the name of his LLC. The lessee warrants that they will or have obtained all appropriate approvals. Will need to modify current amendments on file.

Motion: (Glojek, Drajesk) to approve the changes to the amendment as presented. Carried

Review Financial Statement: The commission reviewed the financial statements. Would like to review phone statements next month.

Chair Report: Franke reported that an additional upgrade is needed for the fuel sump system. Walt’s Petroleum inspected and our system is current and does not require modification. Franke has been working on paperwork with the state for the fuel system upgrade. Could use the reimbursement request and Cares Act grant to receive airport relief funds. Will need a legal opinion letters form Town/Village attorneys stating the airport has followed the proper procedures. Will also be able to make claim on lost value of fuel inventory. 20-25 trees were replanted along Maple Grove Rd at the south end of the airport property. Ephraim Fire Department has agreed to water.

Friends Report: Neville reported the group has received 63 membership renewals with a few that have not paid. But can anticipate 70 renewals. Young Eagles will be postponed to later in the year.

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Unsure about sanitizing bikes and courtesy van. The BOA is leaving it up to individual airports. Need to create a plan: masks, hand sanitizer, sanitizing station for bathrooms and fuel pump.

Chaudoir stated the DOT has lifted some of the requirements for the Adopt a Hwy program. Drajesk stated the Hwy is not in bad shape.

Airport Report: Neville stated the price of fuel will be lowered to \$4.75.

Tim Halbrook rolled the grass runway at his expense. Would like the Town/Village to acknowledge the donations.

Keith Kocourek purchased an industrial blower to blow debris from the runway.

Brushing of the out lots needs to be done every other year. Neville spoke with the Ross' to let them know it will be done this year.

Payment of Bills: *Motion: (Neville, Glojek) to pay the bills as presented. Carried*

Adjourn: *MOTION: (Neville, Drajesk) to adjourn at 10:07 a.m. Carried*

Respectfully submitted,

Kelly Murre,
Deputy Clerk