

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY NOVEMBER 6, 2019
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 PM**

Approved: December 4, 2019

Call to order: Dick Skare called the regular meeting to order at 7:04 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Barb McKesson, Bill Johnson and Tim Luetzgen

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (Johnson, McKesson) to adopt the agenda as posted. Move #24 after 10. Carried*

Approve minutes of previous meeting(s): *Motion: (Johnson, McKesson) to approve the minutes of the special meeting with walking tour of September 23, 2019 as written. Carried Motion: (Johnson, Sohns) to approve the minutes of the regular meeting of October 3, 2019 as written. Carried Motion: (McKesson, Johnson) to approve the minutes of the special meeting of October 7, 2019 as written. Carried Motion: (Johnson, McKesson) to approve the minutes of the special meeting of October 8, 2019 as written. Carried Motion: (Johnson, Luetzgen) to approve the minutes of the budget workshop of October 23, 2019 as written. Carried Motion: (Sohns, Johnson) to approve the minutes of the special meeting of October 23, 2019 as written. Carried Motion: (Sohns, Johnson) to approve the minutes of the special meeting with closed session of October 30, 2019 as written. Carried Motion: (McKesson, Johnson) to approve the minutes of the budget workshop of October 30, 2019 as written. Carried Motion: (Sohns, Johnson) to approve the minutes of the special meeting of October 30, 2019 as written. Carried*

Committee Reports

Parks & Lands: No report.

Fire Department/EMR: Chief Andy Bertges stated 25 calls last month. Fire inspections continue. We were not selected for any of the federal grants. Working on a regional grant for a command for Mid-door. Chambers Island Association agreed to split the cost for fire numbers. The open house was well attended with over 300 attendees. The bouncy house was a hit. December 7th pictures with Santa will take place at the station.

Noble House: Laurie Buske stated the museum is officially closed. Wreath sales are under way through November 15th.

Airport: Myrv Somerhalder stated the airport office is now closed for the season. There are approximately 8,000 gallons of fuel on hand. The Friends website is being updated. There are currently 3 hangars up for sale. It was a good year financially and safety wise.

Watershed: Linda Merline stated the last trip to the monitoring site was made in October. The data has been entered.

Planning: The commission did not meet this month.

Harbor Commission: Dave Harris stated the dock closed on October 15. High water has been the primary concern. Mike Kahr will be raising all the fixed piers, Walts Petroleum will be disconnecting all the fuel hoses and the fuel dock will be raised as well. On Chambers Island all 4 fixed piers will be raised.

Room Tax: Bill Weddig reported the commission met the third Thursday of October. Numbers look very strong; preliminary numbers are 4.3% ahead of last year.

Building Committee: Steve Sohns stated the committee met regarding budget considerations.

Maintenance Department: Patrick Strantz reported the garbage cans and benches have been stored. Work is continuing on Wilder Road brushing. The New Holland tractor repairs have been completed.

Clerk Report: Beth Hagen stated preparations are beginning for the 2020 election and tax season.

Door County Coastal Byways Council: Beth Hagen stated the next meeting will be held on November 18th at 10:30 a.m. in Fish Creek.

Chairman: Dick Skare stated he met with the DOT will be finished working for the year on November 22nd. Traffic will be open north and south at that time. A discussion on the Redmann Option will be on the December agenda.

Public Comment:

- Bill Wolff status of Redmann Project are we still spending money, pursuing the option? Engine braking is never ending on West Meadow Road.
- Bonnie Ansley expressed concern in a disconnect between the Parks & Lands committee and the town board.

Agenda Items:

Remove from the table: Special Event Request: Julies Park Café and Motel, October 28, 2019 – February 17, 2020 Banner: *Motion: (Johnson, Sohns) to remove from the table: Special Event Request: Julies Park Café and Motel, October 28, 2019 – February 17, 2020 Banner. Carried*

Special Event Request: Julies Park Café and Motel, October 28, 2019 – February 17, 2020 Banner: Shane Solomon presented his request for the banner. *Motion: (Sohns, Johnson) approve the banner request through November 22nd. Carried*

Ugly Sweater Fun Run: Megan Schneider presented the request. The road closure would be from 9:45 – 11:15 a.m. and neighbors will be notified in advance. *Motion: (Johnson, Luetzgen) to approve the request as presented. Carried*

Consideration of CI Lighthouse Caretaker Responsibilities: Bonnie Ansley detailed the request. There is 1 couple (Zellner's) that has expressed interest and have been assisting Mary Ann Blahnik). The next step would be the posting of the volunteer position. *Motion: (Johnson, McKesson) we approve and post the RFP the CI Lighthouse Caretaker. Carried* Sohns asked Ansley to "clarify" maintenance bullet point #3. Other points noted were the lack of shower/tub, wood for woodstove, chimney cleaning and transportation from dock to lighthouse. This junction in the life of the lighthouse may be the point where a "Friends" group be established to take the next steps needed in its public life.

Approve Resolution # 2019-07A an Amended Resolution Regarding the Vacation of the Public Way Known as a Portion of Bluff Lane in the Town of Gibraltar, Door County, Wisconsin: Skare stated this is an amendment to the original resolution adding in an additional portion of land next to Bob Gray. There was no opposition or comments. *Motion: (Johnson, McKesson) to approve Resolution # 2019-07A an Amended Resolution Regarding the Vacation of the Public Way Known as a Portion of Bluff Lane in the Town of Gibraltar, Door County, Wisconsin. Carried*

Consideration of Right of First Refusal on Hangar D-1: *Motion: (Sohns, Johnson) to decline the right of first refusal. Carried*

Consideration of Lease on Hangar D-1 to Marty Franke and Timothy Halbbrook: *Motion: (Johnson, Sohns) to approve the lease of Hangar D-1 to Marty Franke and Timothy Halbbrook. Carried*

Hwy. 42 Project Update from Cedar Corporation: Dennis Steigenberger reviewed the latest map of the curb/gutter/sidewalk replacement. Pink is what town was originally doing, now being added to the DOT schedule. The DOT will need town determinations by December 13th. It is the town's intention to move forward with the areas in blue. Dennis will follow up with Jeremy to find out exactly what Jeremy needs to proceed. If someone wanted to tap into the stormwater pipe on the highway, they would need a permit to work in the state right of way, then approved by the town to accept.

Acceptance of Northeast Asphalt Proposal for Repair of Hwy. Asphalt by Beach Curb: Dennis Steigenberger detailed the need for the asphalt repair as part of the beach project. The proposal came with an approximate price of \$18,123.50. *Motion: (Johnson, Sohns) to approve the NEA proposal for \$18123.50. Carried*

Ehlers General Obligation Bond Update: Todd Taves of Ehlers gave an overview of the pre-sale report.

Approve Resolution Providing for the Sale of Approximately \$8,695,000 General Obligation Refunding Bonds, Series 2019B *Motion: (Sobns, McKesson) to approve the Resolution Providing for the Sale of Approximately \$8,695,000 General Obligation Refunding Bonds, Series 2019B. Carried*

Consideration/Acceptance of Final Designs of Culvert and Dam by Miller & Associates: Sara Kellner of Miller & Associates detailed culvert design, the final preliminary estimate for the baffles is \$62,000. The 2nd project was the dam modification which deviated from original V notch to more of a U. The dam is more visible with new design and gives a more historic perspective and keeps more of the pond at a cost of \$35,000. Maintenance access to the culvert can easily be added per Kellner. *Motion: (Sobns, Johnson) we accept the final designs for culvert and dam by Miller Associates. Carried*

Reconsideration of Chambers Island Boat House Jersey Barrier Protection: Dave Harris met with Mike Kahr and explored ways to protect the structure from ice shoves – move the structure, Jersey barriers or dimensional stone. Jersey barriers will not be sufficient to protect. The building is not symmetrical so moving out of harm's way is \$15,000. Dimensional stone could be brought in to protect and left in place at a cost of \$3960. *Motion: (Johnson, McKesson) approve the dimensional stone for 3960. Carried*

Determination on Bath House Winter Schedule: *Motion: (Johnson, Luetzgen) to shut down the Bath House on same schedule as rear town hall bathrooms. Carried*

Update Ordinance 2007-07 Building Code: *Motion: (Johnson, McKesson) to adopt Ordinance 2019-01 Updating Ordinance 2007-07 Building Code. Carried*

Consideration of Sand Order for Potential High Water in 2020: Chief Bertges stated the county is already receiving requests for sandbags. One truckload of sand is ~\$400 and will take 1,800 sandbags. For use for the general public, it would be beach sand (untreated). Store at the cold storage building on Cty. F. *Motion: (Johnson, McKesson) to procure 1 truck load of sand and sandbags. Carried*

Consideration to Include Expansion and Budgeting of Fire Department Training Area Between Department and Town Shop in 2020: Chief Andy Bertges is asking to expand the area to originally plan size of 100 x 100; it currently is 60' x 60'. Funding will be explored by the fire chief. *Motion: (Johnson, Luetzgen) to move ahead with increasing the pad to 100' x 100' with potentially have a part of it paved. Carried*

Consideration of Town of Gibraltar Employee Handbook: Beth Hagen stated the handbook had been compiled by our attorney's firm of our existing policies. Bill Johnson reviewed the draft as well prior to board presentation. A sheet of definitions and benefits should be added. *Motion: (Sobns, Johnson) to approve the town employee handbook as drafted with the addition of a separate sheet of definitions and benefits schedule. Carried*

Set Date for Employee Reviews: The employee reviews will be added on to the November 20 Special Meeting.

Police Committee Advertisement: *Motion: (Sobns, Johnson) to put out the advertisement as presented. Carried*

Operator's License 2019-2020: *Motion: (Johnson, McKesson) to approve the Operator's License 2019-2020 for Kelly Kornowski. Carried*

Payment of bills: *Motion: (Sobns, Johnson) to approve the bills for payment as presented, withholding \$2,269.35 of Blue Sky. Carried*

Adjourn: *Motion: (Luetzgen, McKesson) to adjourn at 10:08 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk