

**TOWN OF GIBRALTAR  
REGULAR MONTHLY MEETING  
WEDNESDAY OCTOBER 2, 2019  
GIBRALTAR TOWN CENTER  
4097 HIGHWAY 42, FISH CREEK WI 54212  
7:00 PM**

**Approved: November 6, 2019**

**Call to order:** Dick Skare called the regular meeting to order at 7:00 p.m.

**Roll call/quorum:**

Board members present: Dick Skare, Steve Sohns, Barb McKesson, Bill Johnson and Tim Luetzgen

Board members absent: None

**Agenda/proper notice/adopt agenda:** *Motion: (Johnson, McKesson) to adopt the agenda as posted. Carried*

**Approve minutes of previous meeting(s):** *Motion: (Johnson, Sohns) to approve the minutes of the regular meeting of September 4, 2019, as amended. Carried*

*Motion: (Johnson, Sohns) to approve the minutes of the special meeting of September 12, 2019 as written. Carried*

*Motion: (Johnson, McKesson) to approve the minutes of the special meeting of September 17, 2019 as amended. Carried*

*Motion: (Sohns, McKesson) to approve the minutes of the budget workshop of September 25, 2019 as written. Carried*

### **Committee Reports**

**Parks & Lands:** Brian Hackbarth stated at the last meeting the committee forwarded on the Reforestation Fund Raising Campaign to the board. This winter the job description for the lighthouse caretaker/docent and advertising will be worked on. The committee will be looking at Ula Street trees needing to be removed.

**Fire Department/EMR:** Ward Merkel stated there were 31 calls in September: 3 in Peninsula Park, 1 water rescue near Chambers Island and 1 carbon monoxide call at Gibraltar School. Fire inspections continue. The annual open house will be held on October 26<sup>th</sup> (Jack O Lantern Saturday).

**Noble House:** Laurie Buske reported Gibraltar Talks concluded Monday, all were well attended. Four new gowns are being staged at the museum. Thanks were extended to local businesses and the FCCA for sharing about the museum's exhibit with their visitors. Wreath sales begin at the end of the October. Wreaths come fresh to Fish Creek and have no invasive bugs.

**Airport:** No report.

**Watershed:** No report.

**Planning:** Beth Hagen reporting for Linda Merline stated the Commission accepted the final designs from Miller Engineering at their last meeting and will be bringing them forward to the town board in November.

**Harbor Commission:** Dave Harris stated Linda Merline spoke about the benefits of becoming a Green Tier Legacy Community to the commission; it was supported unanimously. Some work will need to be done for winter prep to protect the infrastructure. The dock will close October 13<sup>th</sup>.

**Room Tax:** Weddig reported the commission met on September 19<sup>th</sup>. Numbers were reviewed and showed a 3.5% increase.

**Building Committee:** No report.

**Maintenance Department:** Patrick Strantz reported the fall ditch mowing was completed inside of 2 weeks.

**Clerk Report:** Beth Hagen stated the office is busy updating the support work for the board's 2020 budget preparation and upcoming special meeting of the electors. Congratulations are extended to John and Sara Lancaster on the arrival of Jack Weston Lancaster, the newest Gibraltar resident.

**Door County Coastal Byways Council:** Beth Hagen reported updates to the website continue. The Byway has increased their membership at the DCVB to a Silver Membership to increase visibility. I will be attending a Scenic America/Wisconsin seminar in Milwaukee on Friday. National applications have been opened for the All-American Road of which the Federal Scenic Byways is a subgroup. The next meeting will be held on November 18<sup>th</sup> at 10:30 a.m. in Fish Creek.

**Chairman:** Dick Skare stated a revision for the county sign ordinance hearing at the Resource Plan Committee is October 17<sup>th</sup> at 3 p.m. A preconstruction meeting for the Hwy 42 project was held yesterday in Green Bay. A meeting of the electors will be held on October 16<sup>th</sup> for the Redmann property purchase and the General Obligation bond issue as well. A postcard will be sent to all route and box holders.

**Public Comment:**

- Bill Wolff expressed disappointment in the October scheduling of the vote of electors and that absentee ballot participation is not allowed.
- Liz Haak stated her concern on the removal of the super majority vote from the debt management policy.
- Donn Dresselhuys felt that community members should be able to vote on the Redmann project not just residents.

**Agenda Items:**

**Special Event Request: Julies Park Café and Motel, October 28, 2019 – February 17, 2020 Banner:**

No one was present for the request. *Motion: (Johnson, Sobns) to table. Carried*

**Special Event Request: FCCA Jack O’ Lantern Days banner relocation to Top of Hill Shops and LE**

**Assistance for parade on October 26<sup>th</sup> at Noon:** Jackie (FCCA) requested the banner be relocated due to the construction on Shore Road and police assistance for the parade from Noon -12:30 p.m. *Motion: (Sobns, McKesson) to move the banner to the new location and provide Law Enforcement assistance for the parade. Carried*

**Consideration of Parks & Lands Fish Creek Park Reforestation Fund Raising Campaign:**

Tom Thurman gave an overview of the fund raising campaign. This proposed mailing is part of a reforestation plan that was adopted in May. The intent of the mailing is 3-fold: raise awareness on the efforts to restore Fish Creek Park, raise funds to offset cost of purchasing and planting and lastly to promote use of the giving tree. *Motion: (Johnson, McKesson) to approve the plan. Carried*

**Bath House Update:** Patrick Strantz went through the final checklist. The grinding pump was the greatest part, it is complete. The bubbler is missing some pieces so that is on hold. All the signs are up. The toilet dispensers were not the same as the board requested (same as other buildings). The ash trees will be taken out by maintenance. Patrick will take a sitting on the playground equipment so it can return to its original location.

**Hwy 42 Project Update:** This morning the DOT had a solid explanation of the project timing. The link to the DOT page is under the town website “Spotlight.” Soon the DOT will be having weekly construction meetings on Wednesday’s at 11 a.m. October 15<sup>th</sup> construction will begin with Shore Road and retaining walls going up the hill. Infrastructure work will also be done downtown at the end of October. For the latest information visit the DOT website.

**Cedar Corporation Hwy 42 Project area:** Dennis Steigenberger, Cedar Corporation showed a map to follow up on the DOT project and the wishes of the town. The DOT is doing spot repairs of sidewalk, curb and gutter; those replacements are darker grey. The solid blue and speckled areas are what the board wants replaced.

- ✚ **Sidewalk:** There will be an 8’ wide sidewalk from the beach to the sidewalk by Spielman’s. Where sidewalks can be widened they will be. Noble sidewalk – the board has not made any decisions yet. It is a stepped process as it is on the National Historic Registry. Care must be taken as there most likely are other historic registry properties along Main Street.
- ✚ **Curb and gutter:** The best outcome would be if all curb and gutter could be replaced at once.
- ✚ **Street lighting:** This already in the DOT contract.

**Preliminary Resolution 2019-09 Declaring Intent to levy Special Assessments for the cost of installing**

**new street lighting in the WDOT STH 42 project area:** Dennis Steigenberger stated the board has to declare its intent to levy a special assessment, a map of the area and a listing of the parcels benefitted are included with the resolution. *Motion: (Johnson, Sobns) to approve Preliminary Resolution 2019-09 Declaring Intent to levy Special Assessments for the cost of installing new street lighting in the WDOT STH 42 project area. Carried* The board is leaning toward assessing on actual costs vs. estimated costs; assessments will be held off.

**Preliminary Resolution 2019-08 Declaring Intent to Levy Special Assessments for the cost of installing new sidewalks in the WDOT STH 42 project areas:** Dennis stated generally the assessment area is the same as in the previous resolution. The method of assessment has not been determined. *Motion: (Sohns, McKesson) Preliminary Resolution 2019-08 Declaring Intent to Levy Special Assessments for the cost of installing new sidewalks in the WDOT STH 42 project areas. Carried*

**Consideration of Green Tier Legacy Community Resolution:** Beth Hagen noted the wording change in the resolution from the previous meeting. At the previous meeting Linda Merline detailed the benefits of becoming a Green Tier Legacy Community. *Motion: (Johnson, Luetzgen) to adopt Resolution 2019-07. Carried*

**Recommendation on Amendatory Zoning Ordinance 2019-08 Re: Particular Use Requirements 4.07 Outdoor recreational uses requirement (2) Campgrounds and (3) Camping:** *Motion: (Sohns, McKesson) to support Amendatory Zoning Ordinance 2019-08 Re: Particular Use Requirements 4.07 Outdoor recreational uses requirement (2) Campgrounds and (3) Camping. Carried*

**Consideration of Engagement to Retain Ehlers as Dissemination Agent for Issuer Continuing Disclosure Required Under Securities and Exchange Commission Rule 15c2-12:** *Motion: (Johnson, McKesson) for the limited disclosure services at \$750 annually. Carried with Sohn's opposed as this may be premature.*

**Determination of Parking Lot Landscaping Proposals:** Three proposals were received McDonald Property Services \$44,560, Sunnypoint Landscape, LLC \$52,687 and Meissner Landscape Inc. \$92,997.73. *Motion: (Sohns, Luetzgen) to go with McDonald at \$44,560 less any included tax. Carried*

**Consideration of Shop generator purchase:** Steve Sohn's detailed the background of the need and plan for a portable generator. The purchase would include a Generac XG10000E portable generator – 12,500 surge watts, 10,000 rated watts with a 1-year warranty \$2,299. Additional warranty can be purchased. A trailer for the generator \$550 - \$600. *Motion: (Johnson, Luetzgen) to purchase a Generac XG10000E Portable Generator 12,500 Surge Watts, 10,000 Rated Watts for \$2,299 along with the \$250 extra warranty from Northern. Also to spend up to \$600 for a trailer and jack. Carried*

**Payment of bills:** *Motion: (Sohns, Johnson) to approve the bills for payment as presented, withholding payment to SEH. Carried*

**Adjourn:** *Motion: (Luetzgen, McKesson) to adjourn at 9:49 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk