

Approved: November 19, 2019

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE
TUESDAY, SEPTEMBER 17, 2019
MINUTES
8:00 A.M.**

Call to Order: Hackbarth called the meeting to order at 8:00 a.m.

Members Present: Hackbarth stated that a quorum of the committee was present. Members present: Brian Hackbarth, Tom Thurman, Andrea Jauquet, and John Lancaster. Bonnie Ansley via teleconference. Absent: None

Proper Notice/Adopt Agenda: Hackbarth verified the agenda had been properly noticed.

Motion: (Jauquet, Thurman) to adopt the agenda as posted. Carried.

Approve Minutes of Previous Meeting: *Motion: (Thurman, Ansley) to approve the minutes from the August 20, 2019 meeting, as amended. Carried.*

Public Comment: Buske reported GHA has been fundraising to purchase historical information signs for the parks. A proposal will be presented at a future meeting. Jauquet would like the committee to begin planning for the repair of the stone steps in Sunset Park.

Committee Reports

Chair: Hackbarth reported the beach bathhouse is open and almost complete. The Town Board is working on a landscaping plan. The Town Board has the tree removal quotes on tonight's agenda. Jauquet would like to know the legal process for accepting a bid. Hackbarth explained the bids should go through the office and can only be awarded after a purchase order is signed by the committee chair and Town Board Chair.

Gardens: Buske thanked the Committee for the plants throughout town. She purchased 3 new shrubs and mums. The little trees in the pots will need to be removed and will be planted in Town. Yellow irises need to be thinned and are available to anyone interested.

Lighthouse: No report

Invasive Species: Paul Regnier turned in his invoice for barberry removal. State of WI has stated barberry is the #1 invasive in the State. Need to work out a plan for next year. Hackbarth spoke with Wayne Kudick. Half Mile Bridge would like to be notified when contractors will be working in Fish Creek Park, so they may be able to coordinate their work as well.

Fish Creek Reforestation Plan/ Fundraising Letter: Thurman stated Sara did a really nice job formatting the newsletter. Need to confirm if the donation would be tax deductible

Motion: (Hackbarth, Thurman) to approve with confirmation that the donation is tax deductible. Carried

Light house Caretaker and Docent Responsibilities: Ansley and Blahnik drafted the caretaker and docent responsibilities. Hackbarth suggested that all special events obtain a permit from the Town.

Motion: (Thurman, Jauquet) to approve as amended the lighthouse caretaker responsibilities and refer to the Town Board for approval. Carried.

Lighthouse Caretaker Letter of Interest – Zellner: Jauquet suggested the committee acknowledge the letter from the Zellners.

Once the Town Board approves the responsibilities, will need to advertise to the public to give a fair opportunity to anyone interested.

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Ula Street Tree Removal: Jauquet also suggested the brush be cleaned around the public viewing sign. Merkel stated that there are about 5 trees. One that is close to the Hidden Harbor fence. The park could use some additional cleanup. Saplings have grown out of control. Ansley suggested a committee member or 2 to view the additional trees to be removed. *Motion: (Ansley,) to meet with Merkel onsite to determine what needs to be done. Motion fails for lack of a second.*

Motion: (Jauquet, Thurman) to take care of the shrub and small trees on the right side of Ula and trim the branch that is over hanging the street. To review the big tree near the fence for consideration next month. Carried.

Bench Donation Fish Creek Park: The committee has received several bench donation requests with more calls coming into the office every year. Is the Town already saturated and do we need additional benches? Suggested to accept donations for the Parks and Lands fund for the committee to determine best utilization. Memorials can be recognized on the Giving Tree. Kelly will provide the bench donation policy for the committee to review.

Bench Donation Requests Fish Creek Beach: See above

Adjourn: *Motion: (Jauquet, Ansley) to adjourn at 8:54 AM. Carried*

Respectfully Submitted,

Kelly Murre
Deputy Clerk