

Approved: September 4, 2019

**TOWN OF GIBRALTAR  
SPECIAL MEETING  
THURSDAY, AUGUST 15, 2019  
GIBRALTAR TOWN CENTER  
4097 HIGHWAY 42, FISH CREEK WI 54212  
6:00 PM**

**Call to order:** Dick Skare called the special meeting of the town board to order at 6:00 p.m.

Present: Dick Skare, Steve Sohns, Barb McKesson, Bill Johnson and Tim Luetzgen

Absent: None

**Agenda/proper notice/adopt agenda:** Skare confirmed the agenda was properly noticed. *Motion: (Johnson, McKesson) to adopt the agenda as adjusted. Carried.*

**Development of Uptown Project marketing program:** Ken Jaworski of Cedar Corporation began the discussion on the event planning details.

- September 7-8
- Website, News & Notification email & text updates, Town Facebook page, direct mailer postcard to all boxholders and routes in Gibraltar, poster/flyer, Advocate, Pulse, local radio stations
- 9 a.m. – 4 p.m. Saturday, Noon – 4 p.m. Sunday
- Amber Beard, Ken Jaworski, Dick Skare
- Parcel Access and Location: North end of the property south of Choke Cherry Lane
- Tent/Canopy potential of John's barn
- No electricity needed
- Tables/chairs
- Portables
- Presentation: Saturday 11 a.m., 2 p.m. balance of time Q & A, Sunday 2 p.m.
- For those not able to make the Open House information will be brought back to the Town Center for further inspection and comment
- Site Transportation
  - Walking
  - Soft transportation option
- On -Site Materials
  - Display Boards
    - Bubble concepts with photos
    - Comprehensive Plan directives
    - Environmental features map
    - Farnsworth plans – possibly simpler plan (concerns over existing previous plan being too detailed and being confusing)
  - Handouts
    - Site map with existing trail locations
    - Points of interest
- Process for comments
  - Short feedback survey after touring – standard 3-4 questions
  - Map “post it” ideas
  - Open forms
- Financial information will be available

**Consideration of East dock launch lift station protection:** Bill Johnson asked that this item be brought to the town board with the potential of the town and sanitary district could work together to create a solution. Johnson stated the water at the east launch is a safety issue and could be remedied at the same time as the lift station.

Dennis Steigenberger gave options to deal with the lift station structure. Dennis asked if the town wanted to do something with the dock and road. One of the remedies could be to raise the road about 1.5'. Dick did not see raising the road and Steve agreed. Barb did not think "fixing" should be done during high water. Paul Woerfel added in a normal cycle this should be the high point of the water. Concrete barriers and sandbags could be put around the lift station. Cold mix could be put in the hole at the manhole at the end of alley. The alley could be closed if necessary due to the water issue. *Motion: (Johnson, Sohns) to allow the Sanitary District to do what they need to do to protect lift station #2. Carried.*

**Consideration of sidewalk, curb and gutter replacement:** Dennis Steigenberger of Cedar Corporation stated the Department of Transportation (DOT) has awarded the highway project; construction will begin mid-October. Vinton Construction is the contractor that was awarded the highway project. In general, the state does not have issues with the town if it wants to replace more sidewalk, driveway aprons, etc. A permit would be needed to construct in the DOT Right of Way (ROW). That permit says that all the coordination would have to be done by that individual. If there is interest by the town it would be an undertaking by the town. Sohns stated the lighting contractor may have flexibility in boring/sidewalk removal.

Curb and gutter – Paul Woerfel stated what the DOT is replacing for curb and gutter is surprisingly little. Johnson recommended engaging Cedar to layout the width of sidewalks. \*Possible additional design for Noble Square and Hide Side Boutique sidewalk. Brian Merkel asked about adding in the rural path from the YMCA to NorthHaven, the sidewalk to Sunset Park, Cottage Row to Ula Park, the Waterfront Master Plan, etc. *Motion: (Johnson, McKesson) to retain Cedar to work with the state to make immediate decisions on what to do on curb, gutter and sidewalk (DOT project). Carried.*

Cedar will have to define the scope of work to get realistic estimates.

**Utility pole relocation/removal:** Frontier/charter to be addressed with sidewalk replacement. On the north side of the street WPS needs to remove the old wood poles.

**Beach issues** Skare reported the grinder pump was installed yesterday. Restrooms will be open on Monday. Patrick is checking irrigation system. John Reinhard (neighbor) wants cedar style fence 50% (to OHWM) then privacy fence. Questions were raised on the cedar planking, 4x4's from the cedars from the parking lot. There was disagreement on the fencing materials and style.

**Design ideas:**

- Grading – raise the playground equipment 6", then fill in the hip from the equipment to the restroom slope
- Preserve the old wall
- Verticals can be extended in irrigation system
- Could have Hockers fill, protect larger tree with barrier, pull and replant smaller tree

**Stormwater outfall:** The manhole is installed and the balance is waiting for viewing platform.

**Plantings:**

- Hockers to look at grading
- Hockers to bring in screened topsoil

**Pier replacement:** Sohns spoke with Mike Kahr. Consensus to have Kahr continue on pier area. *Motion: (Sohns, Luetzgen) to have Mike Kahr to do a design and cost for viewing platform and sand play area. Carried*

**Set date for special meeting with Ehlers:** Todd Taves is available for a 6 p.m. meeting on September 10<sup>th</sup>, 11<sup>th</sup> or 12<sup>th</sup>. The meeting was set for the 12<sup>th</sup>.

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**Adjourn:** *Motion: (Johnson, Sobns) to adjourn at 8:35 p.m. Carried.*

Respectfully Submitted,

Beth Hagen, Clerk