

Approved: June 19, 2019

**TOWN OF GIBRALTAR  
HARBOR COMMISSION  
WEDNESDAY, MAY 15, 2019  
MINUTES  
7:30 A.M.**

**Call to Order:** David Harris called the meeting to order at 7:30 A.M.

**Present:** Chairman Harris stated that a quorum of the Commission was present. Members present: Dave Harris, Brian Merkel, and Paul Woerfel. Bob Grawien (via teleconference).

Absent: None

Also Present: Dockmaster, Chase Austin

**Proper Notice/Adopt Agenda:** Harris verified the agenda had been properly noticed.

*Motion: (Hecker, Woerfel) to adopt the agenda as posted. Carried*

**Approve Minutes of Previous Meetings:**

*Motion: (Merkel, Hecker) to approve the minutes of the April 3, 2019 meeting as written. Carried*

**Chair Report:** Harris reported the fuel system is working. The installation of the new hose reels has been delayed. Walt's has the hose, but is waiting on delivery from their supplier for the reels. The new piers will be installed in June and will be shifting the channel buoys this week.

**Dockmaster Report:** Austin reported they have been working with Port-a-Pier to get ramps and stairs adjusted due to the high water. One employee is not returning but he has interviewed someone this week that will be a good fit. They have been painting and making minor repairs. Will be open this weekend with shortened hours during the week.

**Public Comment:** Skare reported the boat trailer lot will be leveled out this week. Merkel suggested lifting the no trailer parking ban until mid-June. Strantz is willing to coordinate trailer parking at the old town shop site for longer stays. Woerfel suggests a sign that states the trailers will need to be out of the lot on the Monday after Memorial Day.

Skare stated the Retreat house parking lot also needs some grading and gravel. Maintenance will address as soon as possible.

**Letter to Slip Holders:** Harris would like to send a letter to slip holders regarding the poor lines and lack of monitoring of the boats. Staff is constantly re-tying lines and shoring up boats. Harris will draft a letter.

**Beach Deck or Pier:** Skare stated Hockers will be installing the stormwater pipes and vortecnic units. The pipe will be about 48" wide and 2' tall. The Commission is preferring the deck option. The location is staked. Engineering of the outfall pipe needs to be completed. Mike Kahr will be able to propose ideas for the platform/observation deck. Woerfel suggests that it be built ADA accessible. Skare and Harris will contact Kahr to get on his schedule. Woerfel suggests the Commission research the observation decks.

**Fish Creek Scenic Boat Tours Lease Transfer:** Eric Lundquist is in the process of reassigning Fish Creek Scenic Boat Tours and Fish Creek Boat Rentals to Cody Bolton and Thor Johnson. Lundquist is suggesting the lease be split. He will continue to have interests in the companies for several years. Johnson is expected to take on the rental portion of the business in 2020. Bolton would like to be added to the FCSBT lease as soon as possible.

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Harris has concerns about not offering the dock to other entities. Merkel also has concerns about setting a precedent that a commercial operation circumvents the slip waitlist.

The Holy Name Retreat dock has always been treated differently. The Boat Tours has been favorable in Town.

Woerfel suggested holding it to the term of the lease. Changing the contract mid term isn't something they can do. Lundquist has the ability to add whomever he wants to his LLC or business infrastructure. It would be simple to add Bolton as a member of the LLC.

Bolton stated his name needed to be added to the lease in order to complete financing, as reassurance to the bank. The lease is for a 3-year term. At the end of the term, the Commission would have the ability to advertise to other vendors.

FCSBT could choose to terminate the lease sooner.

*Motion: (Harris, Hecker) to recommend to the Town Board approval to add Cody Bolton to the FCSBT lease for its' current duration. Carried.*

**Adjourn:** *Motion: (Merkel, Hecker) to adjourn at 8:39A.M. Carried.*

Respectfully Submitted,

Kelly Murre  
Deputy Clerk