

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, SEPTEMBER 17, 2015
GIBRALTAR TOWN CENTER
9:00 A.M.

Approved: October 15, 2015

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Jon Neville at 9:00 a.m.

Roll Call/Quorum:

Members present: Jon Neville, Myrv Somerhalder, Don Freix and John Cox

Member(s) absent: Gary Chaudoir and Marty Franke

Agenda/ Proper Notice/Adopt Agenda: *MOTION: (Freix/Cox) to adopt the agenda as posted. Carried*

Approve Minutes of Previous Meeting: *MOTION: (Somerhalder/Freix) to approve the minutes of August 20, 2015 as presented. Carried*

Public Comment: None

Review of Year-to-Date Income and Expenses: The commission reviewed the income and expenses. Next month, they would like to see a detailed breakdown of administrative hours.

Motion: (Freix/Cox) to approve the financial as presented. Carried.

Review Grizzly Scenic Air Tours Contract: The Town and the Village previously approved a contract with Grizzly Scenic Air Tours. Grizzly chose not to accept and stayed in Sturgeon Bay. There is a \$300 flat fee, without reference to in-kind service. Freix is concerned with giving a tour operation special privilege at the airport. Instead, suggests a scenic tour fee of \$35. The tour service is required to carry insurance, but how to enforce? The SOP could include that all tour operators are required to carry insurance. To be treated equally, other tour operators could request the same contract. Freix suggested contacting the town attorney to determine what amount of liability insurance would be required. A fee schedule could be implemented along with the contract. The Commission would like to see a copy of Grizzly's contract with Cherryland. Cherryland currently discounts his fuel and schedules his flights. *Motion: (Neville/Somerhalder) to recommend the contract with \$300 as in-kind service effective immediately. Carried. Freix opposed.*

Chairman Report/Comments: Last month, Gayle Ritchie mentioned a tower that was erected and had concerns with its proximity to the airport. Neville investigated. It is a 93' tall tower for the resident to obtain broadband service to his home. It is not in violation of any FAA policy. Freix will contact Ritchie to inform.

Neville was reappointed to another 3 year term. Cox commented that the airport grounds look very nice and is an asset to the community. Somerhalder inquired about the land adjacent to the airport and whether a survey has been completed. Breaking ground is scheduled next spring for the hangar expansion. The weeds around the AWOS have been cut. A 100 ft clear radius is required and must be kept to 10 inches in height. Tim Halbbrook volunteered to have the work completed and the area graded. He also filled a low area of the grass runway. Cox suggested a thank you letter to Halbbrook.

Airport Report: The next scheduled meeting is October 15th at 9:00 a.m.

Friends of the Airport Report: 84 members this year (91%). Only about \$100 difference from last year. Will not be doing lemonade at Summerfest next year and will be looking into other fundraisers. Courtesy van is only \$10 short of last year

Adjourn: *MOTION: (Somerhalder/Freix) to adjourn at 9:45 a.m. Carried*

Respectfully submitted,

Kelly Murre, Deputy Clerk