

Approved: January 21, 2014

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE
TUESDAY, DECEMBER 16, 2013 MINUTES
GIBRALTAR TOWN CENTER
8:00 A.M.**

Call to Order: Brian Hackbarth called the meeting to order at 8:07 a.m.

Present: Chairman Hackbarth stated that a quorum of the committee was present. Members present: Brian Hackbarth, Laurie Buske, Marne Kaeske and Bob Spielman. Absent: Carol Olson

Proper Notice/Adopt Agenda: Hackbarth verified the agenda had been properly noticed.
Motion: (Kaeske/Spielman) to adopt the agenda as posted. Carried.

Approve Minutes of Previous Meetings: *Motion: (Spielman/Kaeske) to approve the minutes of November 13, 2013 as written. Carried.*

Committee reports:

Gardens- Nothing to report

Invasive Species- Kaeske spoke with the contractor regarding the phragmites control project on Chambers Island. He was hired for 2013 and 2014. He treated about 5500 square feet in 2013. The Holy Name Retreat house and the Chambers Island Association contributed \$1116 for the project. The Town could contribute up to \$100 for services on Town property. Maintenance of phragmites is a continual process. The kill rate of one treatment is about 80%.

The Invasive species coordinator has been supported for 2014 by the County, would like to schedule a workshop for educational purposes.

Lighthouse- MaryAnn Blahnik mentioned that Joel brought in a few items for repair.

Chair: Steps are complete at the Noble House. Trash container lids have been ordered and received. The bills are in for the bench and obelisk.

Public Comment: None

Approve Action Taken in Closed Session: *Motion (Spielman/Kaeske) to approve action taken in closed session. Carried, Buske abstaining.*

Sign Post Protection: Olson found a white plastic sign post protection that protects the bases from weed whacking. Kaeske suggested edging around the sign posts. Buske suggested doing both.

Motion: (Spielman/Kaeske) to purchase the sign post base protectors for all the signs, not to exceed \$100. Also consider edging in the future. Carried.

Approve New Fish Creek Park Map: Kaeske and Buske presented the finalized FC Park map for approval. A separate snowmobile map was discussed.

Motion: (Spielman/Buske) to approve the Fish Creek Park maps. Carried.

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Railing at Noble House: Hackbarth spoke with Eunice Rutherford. She mentioned that older individuals have difficulty climbing the stairs at the Noble House and suggested installing a railing. Aesthetically, a railing may not fit with the look of the Noble Square property. But from a safety perspective, one may be necessary. Buske suggested if a railing is installed, it need to match the historical style of the property. Spielman asked if a railing is required by law. It would need to be discussed with GHA to determine the style of railing. Everyone was in agreement to discuss with GHA and pursue railing options for the Noble House.

Volunteer Recognition Award: Carol Olson put together some ideas for different types of volunteer awards. The committee discussed these options and other ideas. They do not like calling it an award or specifically limiting it to volunteers. A criteria needs to be determined. This recognition could be bigger than just Parks and Lands and could be open to the fire dept, other committees and commissions. Spielman suggested a “Rock of Gibraltar” recognition. It could be offered to an individual or a group, but the committee was leaning towards an individual.

Review Finalized 2014 Budget: The finalized budget for Parks and Lands was presented to the Committee. Buske will create a list of items she will need for next season. The committee reviewed projects for next year: Buske will lead the landscaping underneath the kiosk project and Spielman will work on the lighthouse railing project. Kelly will contact RM Masonry to review the walls.

Adjourn: *Motion: (Buske/Kaeske) to adjourn at 10:04 a.m. Carried.*

Respectfully Submitted,

Kelly Murre
Deputy Clerk