

TOWN OF GIBRALTAR
ORDINANCE NO. 2002-03
REQUIRING KEY LOCK BOXES ON CERTAIN STRUCTURES

The Town of Gibraltar does hereby, adopt this ordinance in accordance with the Wisconsin State Statutes and specifically Chapter 60, including Section 60.55.

SECTION I

- 1.1 **Purpose.** The town Board of the Town of Gibraltar, Door County, Wisconsin, find that it is in the best interests of the residents, visitors, and property owners in the Town of Gibraltar to require certain structures in the Town of Gibraltar to have an approved key lock box installed in the exterior of the structure to aid the Fire Department for the Town of Gibraltar in gaining access to secured structures when responding to calls for emergency service. The adoption of this resolution for such regulation will promote government and good order in the Town for its benefit and will promote the health, safety, and welfare of the public.
- 1.2 **Statutory Authority.** This ordinance is enacted pursuant to Chapter 60, Wis. Stats., and particularly Section 60.55, and this ordinance incorporates all relevant portions of the Wisconsin Statutes found in said chapter, together with all the rules relating to civil liability for ordinance violations.
- 1.3 **Definitions.** The definitions contained in the statutes referred to above are hereby adopted and made a part of this ordinance by reference.

SECTION II

- 2.1 **Establishment of Uniform key Lock Box System.** The Town board does hereby establish a uniform Key Lock Box system within the Town of Gibraltar by selecting the Knox Box system of key lock boxes and document vaults. Any key lock boxes and/or vaults utilized hereunder must be fully compatible with the Knox Box system. The Fire Chief of the Town of Gibraltar shall have the authority to determine all compatibility issues regarding any lock box or Gibraltar shall have the authority to determine all compatibility issues regarding any lock box or vault.
- 2.2 **Applicability.** The following structures shall be equipped with a key lock box installed pursuant to the requirements hereunder:
 - (a). Commercial building and businesses;
 - (b). Public or quasi-public buildings, including museums and clubs;
 - (c). Governmental buildings, including schools;
 - (d). Multi-family housing, including any building having two or more living units.
- 2.3 **Effective Date.** All structures described above within the Town of Gibraltar existing as of the date of this ordinance shall have a key lock box installed and operational pursuant to the requirements hereunder within one (1) year of the date of this ordinance. All structures completed or occupied after the date of this Ordinance shall have a key lock box installed and operational pursuant to the requirements hereunder prior to occupancy.
- 2.4 **Requirements for Installation.** All key lock boxes shall be recess-or surface-mounted onto the subject structure above or adjacent to the main entrance at a height of not less than six (6) feet above the surface grade, and not more than eight (8) feet above the surface grade. Buildings containing more than one tenant, business or living space (in

any combination) may utilize one key lock box, provided that all keys within the key lock box are clearly identified.

SECTION III

- 3.1 Promulgation of rules and Regulations. Subject to review by the Town board, the Fire Chief for the Town of Gibraltar may issue rules and regulations from time to time regarding the use of key lock boxes and document vaults.
- 3.2 Issuance of Citations. The Fire Chief for the Town of Gibraltar, and such other persons as the Town Board may authorize by further resolution, may issue a citation to the owner or operator of any structure which violates this ordinance. The citation shall further provide the procedure for paying the penalty prescribed herein.
- 3.3 Penalties. Any violation of this ordinance shall be punishable by a forfeiture of not less than \$100.00 nor more than \$500.00, plus costs of prosecution, including reasonable attorney fees to the extent allowable. Each day the violation exists or continues constitutes a separate offense.

BE IT RESOLVED that the foregoing ordinance be adopted and shall become effective on passage and publication.

Dated this 6th day of February 2002.

TOWN BOARD FOR THE TOWN OF GIBRALTAR

Merrell P. Runquist, Chairman

Sharon Kellner, Clerk

Michael J. Burda, Supervisor

Brian Merkel, Supervisor

Kathleen Presnell, Supervisor

Myrvin Somerhalder, Supervisor