

Approved: May 19, 2014

**TOWN OF GIBRALTAR  
BUILDING COMMITTEE  
MONDAY, DECEMBER 9, 2013  
7:00 P.M.  
GIBRALTAR TOWN CENTER**

**Call to order:** The regular meeting of the Town of Gibraltar Building Committee was called to order at 7:05 p.m. by Karl Stubenvoll, chairman.

**Roll Call/Quorum:** A quorum of the Committee was present.  
Members present: Karl Stubenvoll, Steve Sohns and Tom Birmingham

**Proper Notice/Adopt Agenda:** *Motion: (Sohns/Birmingham) to adopt the agenda as posted. Carried.*

**Approve minutes of previous meeting:** *Motion: (Birmingham/Sohns) to approve the minutes of September 16, 2013 as written. Carried.*

**Public Comment:** None

**Discuss Library Book Drop Options:** Holly Somerhalder was present to discuss the options available for location of the book cart. The steps in the Children's room would make maneuvering a cart difficult. She suggests/prefers another book drop, considering the current one lasted 30+ years. It has been repaired several times and is now rusting from the outside and the lock is difficult. She presented options for new book drops that would work for them. She thinks the current cart may be utilized with the new stainless steel box or the painted book return option, would include a cart.

*Motion: (Birmingham/ Sohns) to recommend to the Town Board to purchase a new box. Preferably the Stainless steel option. Carried.*

**Gibraltar Town Shop Recommendation:** Stubenvol was asked by Merkel to get all the plans for a new town shop in order. The dimensions of the plan received from Baileys Harbor are suitable for our use. The stone veneer is not necessary.

Things to consider: Compressed air, emergency eye wash station, shower, storage, exhaust system and LED

*Motion: (Sohns/ Stubenvoll) to recommend the Baileys Harbor plan to the Gibraltar Town Board with 3 bays, a uniformed roof line and footprint. Project cost is approximately \$450,000; which includes septic, well, surveyor and driving surfaces. Carried.*

**Follow-up on Previous Walk-throughs:** Maintenance staff has been completing many of the small tasks on the building committee's list. Need to monitor the door at the annex this winter.

**Other Lighting/Maintenance Issues:** None

**Set the Next Meeting Date:** To be determined

**Adjourn:** *Motion: (Stubenvol/Birmingham) to adjourn at 7:45 PM. Carried.*

Respectfully Submitted,

Kelly Murre,  
Deputy Clerk