

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, NOVEMBER 21, 2013**  
**9:00 A.M.**  
**GIBRALTAR TOWN CENTER**

**Approved:** 1/16/14

**Call to Order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Jon Neville, chairman at 9:00 a.m.

**Roll Call/Quorum:** Neville stated a quorum of the Commission was present.

Members present: Jon Neville, Marty Franke, Myrv Somerhalder and Don Freix  
Members absent: Arvid Munson, Gary Chaudoir

**Agenda/ Proper Notice/Adopt Agenda:** *MOTION (Freix, Somerhalder) to adopt the agenda as posted.*  
*Carried*

**Approve Minutes of Previous Meeting:** *MOTION (Freix, Somerhalder) to approve the minutes of October 17, 2013 as corrected.* *Carried*

**Public Comment:** None

**Review of Monthly Income/Expenses:** No issues were noted.

**Airport Easement/Jeff Drajesk Property:** Jeff Drajesk requested an easement to allow him to continue to use a former driveway easement which crosses airport property to reach the back side of his property. An easement was allowed more than a decade ago to the former property owners due to disability issues and hardship. The short term easement had been approved by the BOA, Airport Commission and Town of Gibraltar. The easement no longer exists as it terminated at the death of Mr. Stahl per the agreement. The easement allowed a ramp and driveway to cross onto airport property. At this time the ramp will need to be removed. *MOTION: (Freix, Somerhalder) to deny the request from Jeff Drajesk for an easement.* *Carried*

**Through the Fence/Jeff Drajesk Property:** Jeff Drajesk requested a “through the fence” access to the 1/19 strip after constructing a hangar at a future time. Freix recommended that a plan be brought forward at such time Mr. Drajesk is interested in building. Franke reviewed the FAA position on “through the fence” agreements. This would be a revenue source for the airport at market value. Freix questioned if the assessment would increase. Neville stated that the BOA is not encouraging but not discouraging RTTF agreements. Glojek’s easement is coming up for renewal in 2016. Somerhalder recommended deciding if the commission wanted to have this type of agreement. *MOTION: (Freix, Franke) to table the discussion for more research on the question.* *Carried*

**Airport Marketing:** Laura Bradley of the DCVB stated that last year the Co-op program focused on niche markets. Ms. Bradley gave an overview of the Co-op program and the advertising cost points. Membership cost to the DCVB is \$375 per year. Neville stated he liked the idea of an article vs. an ad. Neville asked the commission to consider marketing options.

**Chairman Report/Comments:** Neville reviewed the flowage numbers. The projection is that fuel will be down 2,200 gallons at the end of the year with half being attributed to Grizzly Scenic Tours. The tractor used was vetoed at the Town Board meeting. The primary reason cited was operator experience level. Neville checked with a new Holland dealer on the difficulty of operation. The dealer suggested Neville drive an identical tractor. Neville took the offer and drove the equipment over various terrains and around equipment obstacles. Neville did not feel that the operation was that difficult. Neville asked how the Commission wished to proceed. This will be put on the next agenda for discussion. The volleyball lease has been signed by the Town. Brian Hackbarth was opposed to the \$150 fee. The League and Village signatures are needed. Neville approved the location of the AWOS to be submitted to the FCC with the engineer.

**Airport Report:** Hagen stated the BOA sponsors a statewide Aviation Art Contest for children in grades K-12. Winners from the State competition go onto compete at the National Competition which is run by the National Association for State Aviation Officials. The goal of the contest is to increase the exposure of school age children to the world of aviation. This information was forwarded to Gibraltar School. A request for comments was received from the DOT regarding the application for the heliport site at the Egg Harbor Fun Park; it would be a private use heliport. The proposed heliport is outside the airport's height limitation zone. No comments were sent per Neville's direction. There are 3,445 gallons of fuel in the ground.

**Friends of the Airport Report:** Lights were replaced on the windsock at a cost of \$50 for lights. A bill may be sent for the use of Dave's Tree Service bucket truck. Membership notices have been mailed. There was an excellent article in *Sport Aviation* magazine.

**Adjourn:** MOTION: *(Someralder, Freix) to adjourn at 10:29 a.m. with the next meeting scheduled for January 16, 2014. Carried*

Respectfully submitted,

Beth Hagen, Clerk