

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, MARCH 21, 2013
1:00 P.M.
GIBRALTAR TOWN CENTER

Approved: 4/18/13

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Jon Neville, chairman at 1:00 p.m.

Roll Call/Quorum: Neville stated a quorum of the Commission was present.

Members present: Jon Neville, Don Freix, Marty Franke, and Myrv Somerhalder
Members absent: Arvid Munson and Mike McCutcheon

Agenda/ Proper Notice/Adopt Agenda: MOTION (Somerhalder, Freix) to adopt the agenda as posted. Carried

Approve Minutes of Previous Meeting: MOTION (Freix, Franke) to approve the minutes of February 21, 2013 as presented. Carried

Public Comment: Dave Burke would like to have the Airport restroom keyed separately, a key available to the Friends and hangar owners for when the restroom door inadvertently gets locked as opposed to having to wait for Town Maintenance unlock the door. Burke would like the grass runway to be maintained better. Gail Ritchey is asking for a more public acknowledgement/notification of larger hangar and aircraft discussions.

Review Monthly Income/Expenses: Monthly financials were reviewed.

New Hangar Construction Request: MOTION: (Franke, Somerhalder) to take from the table. Carried Keith Kocourek remains interested in a larger hangar for a King Air 54.5' wing span. Hangar dimensions would be approximately 65'W x 60'D x 17'H door. A property owner stated given that the airport is classified as a Class B/ Category I airport she questioned if wingspans would be limited 49'. Ritchey is concerned with limiting wing span. Franke will check the federal rules. Freix stated that previously no hangars were allowed larger than 50 x 50. Neville stated there may be a need to address the current policy. Franke stated he was aware of public concern but he is also aware of the need for recurring income. Somerhalder stated the current size was the maximum was sufficient and had good aesthetics. Freix look at how it would affect other planned spaces. MOTION: (Franke, Freix) to table to next month. Carried

Grizzly Scenic Air Tours Contract/Rate Adjustment: MOTION: (Neville, Freix) to take from the table. Carried Dave Burke requested a reduction in the current rate of 5% of gross receipts to a 2% or a \$500 flat annual fee for the new contract. Neville asked if Burke had a business plan; Burke replied no. The Commission agreed that Burke's business was an asset to the airport. Burke and the Commission explored various ways to increase tour business. MOTION: (Freix, Somerhalder) to reduce Grizzly Scenic Air Tours contract percentage to 2% of gross for a period of 1 year. Carried

Donation Request Letter to Local Communities: The donation letter was reviewed. MOTION: (Freix, Somerhalder) to send out the letter to local communities. Carried

Review Letter to Hangar Owners Regarding Inspections: The letter was reviewed. MOTION: (Freix, Franke) to approve the 2013 letter as presented. Carried

Review Final 2012 Audited Financials: Financials were reviewed. MOTION: (Somerhalder, Franke) to accept the final audited financials. Carried

Change Airport Commission Meeting Time: Neville stated the reason to change the meeting time is to save money. There is a minimum cost of \$600 per year for evening meetings. The Commission has to weigh and balance the time vs potentially losing public participation. Freix stated that with the small profit that is currently being shown \$600 is a big deal. Freix recommended advertising the meeting change and reason. A property owner asked if it could periodically be held in the evening. Neville stated this item will be on next agenda.

Chairman Report/Comments: Neville stated he and Marty Franke attended a WAMA workshop in Madison. They met with Mary Strait, Tammy Weaver and David Montesinos. Under the old formula \$92,925 remains in 2011 funds; this will be available for AWOS. The old formula for money was 95% federal, .25% state and 2.5% sponsor. New formula money is 90% federal, 5% state and 5% sponsor. Funding available for 2012 is \$150,000; another \$150,000 is anticipated to be available for 2013. Funds should be obligated in 3 years and spent in 4 years or the funding is lost. Franke added that block grant funds can be traded with other airports with a “payback” option to avoid losing the funds due to project timing. The 6 year improvement plan will be reviewed and updated in May. Neville was encouraged to begin the petition process for the new hangar area. LED runway light projects were not recommended as they do not generate enough heat to keep them clear in winter.

Airport Report: Somerhalder asked if he should proceed with signage if required to pay \$175 per sign plus annual fee of \$35. Neville recommends not pursuing further.

The airport is seasonally quiet and the runway is clear. There are approximately 4,500 gallons of fuel on hand. The next meeting is scheduled for April 18, 2013 at 1 p.m.

Friends of the Airport Report: Neville reported there are 61 members. There are 2 applicants for the EAA Air Academy. The Young Eagles Fly-in is scheduled for May 18th with a rain date of May 19th. Neville will ask Arvid Munson to distribute flyers to homeowners on Maple Grove Road and Gibraltar Road.

Adjourn: MOTION: (Freix, Somerhalder) to adjourn at 2:50 p.m. Carried

Respectfully submitted,

Beth Hagen, Clerk