

**TOWN OF GIBRALTAR
BUILDING COMMITTEE
MONDAY, JANUARY 21, 2013
7:00 P.M.
GIBRALTAR TOWN CENTER**

Call to order: The regular meeting of the Town of Gibraltar Building Committee was called to order at 7:06 p.m. by Karl Stubenvoll, chairman.

Roll Call/Quorum: A quorum of the Committee was present.
Members present: Karl Stubenvoll, Steve Sohns and Tom Birmingham

Proper Notice/Adopt Agenda: *Motion: (Sohns/Birmingham) to adopt the agenda as posted. Carried.*

Approve minutes of previous meeting: *Motion: (Sohns/Birmingham) to approve the minutes of December 17, 2012 as amended. Carried.*

Public Comment: None

Follow-up of Previous Walk-throughs: Annex furnace has been installed. The temporary gas line was installed too close to the door frame. Guilette will adjust and correct the situation in the Spring. Kelly will put together a comparison of previous power bills.

Fire Department Lighting and Maintenance Issues: Assistant Fire Chief Merkel has asked for lighting recommendations for the Fire Station. They have \$4000 budgeted in 2013 for lighting. It was determined that the bay lights would be a priority with some exterior lighting. The Committee worked out several numbers on lighting options.
Motion: (Stubenvoll/Birmingham) to recommend to the Town Board to replace the flag pole and sign lights for \$552 (plus approx. \$60 Labor) and 12 banks of lamp for \$1825 (labor included). Carried.

The Fire department also has \$4000 budgeted in 2013 for tuckpointing and expansion joint repair. We have an estimate of \$2985 from r.j. Jacques to repair the expansion joints. They also do tuckpointing. We will contact them to possibly bid out the whole job and potentially add other buildings throughout town.

Guilette Heating and A.C. performed their seasonal maintenance and investigated the leak around the duct work. They found that no condensation built up when the unit is running, but found a ¼ inch crack in the outside siding. They used a silicone sealant to fill the crack.

Ziese is currently processing a claim regarding the siding issues.

Review Baileys Harbor Town Shop Walk Through: The walk through of the Baileys Harbor Shop was very informative. Recommendations for a new Gibraltar Town Shop would be: radiant heat, a shower system, an outside wash station and non motion sensing lighting (preferably LED) and floor drains wide enough for a shovel.

The width of the B.H. Town Shop was very good at 60 feet. Stubenvoll likes the size with 3 full bays. At this time, a Gibraltar Town Shop wouldn't need the large workshop area. But in the future, if the old building needed to be replaced, the area may be needed. It was suggested to build it close to the existing building, in the event the old building needs to be removed, the addition could be added in that area. A Gibraltar Town Shop wouldn't need the extra expense of cosmetic additions, i.e. stone veneer, due to the location away from the public.

It was discussed to possibly use the Dimension IV plan of the Baileys Harbor shop to save costs, with the same footprint and door height. The next step would be an environmental feasibility study. Birmingham suggests starting with Door County Soil and Water.

Other Lighting/Maintenance Issues: The Town Center had its fire inspection last week. We were told that two fire doors were to be kept closed. One of which, is the door in the basement to the mechanical room. However, there is no vent for heat or air return in the basement, which could lead to mold and damage to records that are stored there. Need to determine a solution for ventilation. Recommend contacting Guilette.

Set the Next Meeting Date: Monday, February 18, 2013 at 7:00 p.m.

Adjourn: *Motion: (Birmingham/Sohns) to adjourn at 8:15pm. Carried.*

Respectfully Submitted,

Kelly Murre,
Administrative Assistant

Approved: February 18, 2013