

Approved: September 16, 2013

**TOWN OF GIBRALTAR  
BUILDING COMMITTEE  
MONDAY, AUGUST 19, 2013  
7:00 P.M.  
GIBRALTAR TOWN CENTER**

**Call to order:** The regular meeting of the Town of Gibraltar Building Committee was called to order at 7:03p.m. by Karl Stubenvoll, chairman.

**Roll Call/Quorum:** A quorum of the Committee was present.  
Members present: Karl Stubenvoll, Steve Sohns and Tom Birmingham

**Proper Notice/Adopt Agenda:** *Motion: (Birmingham/Stubenvoll) to adopt the agenda as posted. Carried.*

**Approve minutes of previous meeting:** *Motion: (Birmingham/Sohns) to approve the minutes of July 22, 2013 as amended. Carried.*

**Public Comment:** None

**Discuss Town Shop, Airport and Fire Department Walk-throughs:**

Town Shop: Nothing new to report

Airport: Nothing new to report

Fire Department:

- Weather stripping on bay door #2, on the east side needs to be addressed within the regular maintenance budget. Damaged last year.
- Spray seal concrete
- Clean main doors. Grease leaking from door springs.
- Outside soffit lamp south of the office, needs a new light and cleaning
- Shower vents in the bathroom (ERV). Do they work or are they shut off for efficiency? Guillette to inspect.
- Storage for exhaust fixtures upstairs, could be stored in cold storage if there is room.
- 5 entry LED troughers - \$265.15/ea
- Need to budget for more bay lamps. \$62.00/each (would like to budget for 24)

*Motion: (Sohns/ Birmingham) to recommend to the Town Board to proceed with the Expansion Joint repair this year with an additional \$2175 for tuckpointing, using money from the Capital Improvement fund, due to the cost savings of doing the work together. Carried.*

**Old Town Hall Bathrooms:** The showers in the Old Town Hall bathrooms are underutilized. Would make better sense to remove the showers and add additional stalls. There is considerable usage on the weekends and extra stalls are needed. But the restrooms/showers are still in good condition and shouldn't be a priority for next year.

**Determine Priorities for 2014 Budget:** The committee reviewed last year's priorities and made adjustments to include this year.

**Follow-up on Previous Walk-throughs:** The Dock bathrooms need to be addressed and the back fire door at the Town Center needs to be adjusted to close properly.

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*Motion: (Birmingham/Stubenvoll) to recommend to the Harbor Commission to budget Lakeshore Deep Clean to clean the restrooms next season, address the heaters in the restrooms and advise the dock staff that the main door shouldn't be open when the A/C is running. Carried.*

**Other Lighting/Maintenance Issues:** *Motion: (Sohns/Birmingham) to have Mike's Water Tight Gutters install an eave trough above the A/C Unit at the Town Hall. Carried*

**Set Next Walk-through:** Town Center - Tuesday, September 3, 2013 at 7 AM

**Set the Next Meeting Date:** Monday, September 16, 2013 at 7:00 PM

**Adjourn:** *Motion: (Birmingham/Sohns) to adjourn at 8:33 PM. Carried.*

Respectfully Submitted,

Kelly Murre,  
Deputy Clerk