

EPHRAIM-GIBRALTAR AIRPORT COMMISSION

THURSDAY, AUGUST 18, 2011

GIBRALTAR TOWN CENTER

7:00 P.M.

Call to Order: The regular meeting of the Ephraim-Gibraltar Airport Commission was called to order at 7:04 p.m. by Myrv Somerhalder, chairman.

Members present: Myrv Somerhalder, Jon Neville, Mike McCutcheon, Arvid Munson, Don Freix and Marty Franke

Audience: Bob Klein

Minutes: *It was moved by Freix and seconded by Neville to approve the minutes of July 21, 2011 as submitted. Motion carried.*

2012 Airport Budget: The income and expense reports were reviewed and the 2012 budget drafted for submission to the town and village boards.

	2011	2011	2011	2011	2012
DESCRIPTION	BUDGET	AUG	SEPT - DEC	TOTAL	BUDGET
Fuel	\$35,000.00	\$32,565.35	\$17,000.00	\$49,565.35	\$37,600.00
BP Oil Products	\$1,000.00	\$1,217.49	\$500.00	\$1,717.49	\$2,000.00
Maintenance/Repair	\$7,000.00	\$5,303.70	\$1,696.30	\$7,000.00	\$7,000.00
Tractor	\$750.00	\$165.57	\$584.43	\$750.00	\$750.00
WPS	\$4,100.00	\$2,513.06	\$1,586.94	\$4,100.00	\$4,200.00
Insurance	\$5,000.00	\$4,132.20	\$0.00	\$4,132.20	\$5,000.00
Legal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00
Miscellaneous	\$500.00	\$0.00	\$450.00	\$450.00	\$450.00
Audit Fees	\$750.00	\$800.00	\$0.00	\$800.00	\$800.00
Stormwater Fees	\$130.00	\$130.00	\$0.00	\$130.00	\$130.00
Wages	\$7,725.00	\$2,868.17	\$4,856.83	\$7,725.00	\$7,725.00
Fuel Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Airport Grant	\$28,260.00	\$1,771.00	\$26,489.00	\$28,260.00	\$7,500.00
Telephone	\$2,000.00	\$1,130.10	\$869.90	\$2,000.00	\$2,000.00
Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Excise Fuel Tax	\$750.00	\$374.46	\$375.60	\$750.06	\$750.00
Supplies	\$1,000.00	\$365.21	\$634.79	\$1,000.00	\$1,000.00
Clean Restrooms	\$1,000.00	\$374.40	\$625.60	\$1,000.00	\$1,000.00
Payroll Expenses	\$1,100.00	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00
Purchase of Mower	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
Training & Conference	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Radio Purchase	\$1,200.00	\$1,006.95	\$0.00	\$1,006.95	\$0.00

Bank Card Fees	\$2,000.00	\$785.62	\$1,214.38	\$2,000.00	\$2,000.00
TOTAL AIRPORT	\$100,665.00	\$56,603.28	\$57,983.77	\$114,587.05	\$82,105.00

Master Plan: Somerhalder stated that the master plan is just a plan and should show potential options. Freix stated that maintenance costs for additional improvements would need to be explored prior to committing to the projects. Franke stated that every option discussed should be on the plan. Neville added that multiple access roads should be shown.

Mr. Klein asked what the approval process was for the plan; Somerhalder responded that it would go before the town and village. Franke stated the Commission has some autonomy. The Commission makes recommendations but the town and village hold the purse. Munson stated the plan is a wish list; when the individual projects in the plan are ready to be acted on then a grant application is filed by the town and village where public hearings are part of the application process. McCutcheon added that it is the Commission's responsibility to create an airport from a pilot's viewpoint, then in the review process the public has input. Klein stated he had no challenges to providing safety.

Tie Down Proposal: At the previous meeting Stewart detailed a tie down area along A row that could accommodate 19 tie downs while maintaining 250' to the center of the runway. It was moved by Freix and seconded by McCutcheon to table. Motion carried.

Access Road Proposal: At the previous meeting Stewart had drawn in an access road from the east off Maple Grove Road. It had not been initially considered due to height restrictions. Stewart will be checking elevations for feasibility. It was moved by Munson and seconded by Neville to table. Motion carried.

Friends of the Airport Report: Neville stated there are 90 members. The group is looking at giving at least 1 if not 2 EAA Aviation Youth Camp grants. The Friends are promoting a Peninsula Golf Course Pilot's Special. The van has been used 32 times this season.

Airport Report: The next scheduled meeting is September 22nd at 7:00 p.m. Neville reported that activity is down, many single day trips. Franke requested an update on available federal funding.

Trails on Airport: Freix from a safety standpoint and liability standpoint we should not be allowing mowed paths for access. A low key letter was recommended to be sent to neighboring property owners. Somerhalder will put on a future agenda.

Public Comment: Brenda questioned the hangar waiting list and the need for additional hangars.

Adjourn: *It was moved by McCutcheon and seconded by Freix to adjourn. Motion carried and the meeting adjourned at 9:08 p.m.*

Respectfully submitted,

Beth Hagen

Clerk