

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
TUESDAY, OCTOBER 12, 2010
7:00 P.M.
GIBRALTAR TOWN CENTER

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:05 p.m.

Members present: Myrv Somerhalder, Marty Franke, Mike McCutcheon, Jon Neville and Don Freix
Members absent: Arvid Munson

Minutes: *It was moved by Freix and seconded by Neville to approve the minutes of September 16, 2010 as written. Motion carried unanimously.*

Airport Radio: Neville reported that a replacement radio cost is anticipated at \$1200. This wish list item will be added into the 2011 budget.

Airport SOP Updating: Somerhalder asked if the members had any new SOP's. Use of model airplanes, pedestrians and vehicles onto restricted areas were mentioned. Somerhalder asked that copies of each type of lease currently in effect be sent to commissioners for SOP review.

Airport Budget: The income and expense reports were reviewed and the 2011 budget drafted for submission to the town and village boards.

DESCRIPTION	2010 BUDGET	2010 SEPT 30 2010	2010 OCT - DEC	2010 TOTAL	2011 BUDGET
Fuel	\$35,000.00	\$58,195.86	(\$14,227.10)	\$43,968.76	\$35,000.00
BP Oil Products	\$1,500.00	\$112.51	\$50.00	\$162.51	\$1,000.00
Maintenance/Repair	\$4,500.00	\$3,524.53	\$800.00	\$4,324.53	\$7,000.00
Tractor	\$0.00	\$624.18	\$0.00	\$624.18	\$750.00
WPS	\$3,800.00	\$2,575.88	\$1,200.00	\$3,775.88	\$4,100.00
Insurance	\$6,000.00	\$3,629.30	\$2,000.00	\$5,629.30	\$5,000.00
Legal	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00
Miscellaneous	\$1,000.00	\$25.00	\$25.00	\$50.00	\$1,000.00
Audit Fees	\$350.00	\$750.00	\$0.00	\$750.00	\$750.00
Stormwater Fees	\$130.00	\$130.00	\$0.00	\$130.00	\$130.00
Wages	\$7,500.00	\$5,443.63	\$2,045.00	\$7,488.63	\$7,725.00
Fuel Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Airport Grant	\$4,500.00	\$5,188.58	\$0.00	\$5,188.58	\$28,260.00
Telephone	\$1,800.00	\$1,590.87	\$200.00	\$1,790.87	\$2,000.00
Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Excise Fuel Tax	\$750.00	\$296.88	\$400.00	\$696.88	\$750.00
Supplies	\$1,000.00	\$664.90	\$205.00	\$869.90	\$1,000.00
Clean Restrooms	\$1,000.00	\$677.46	\$322.00	\$999.46	\$1,000.00
Payroll Expenses	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,100.00
Purchase of Mower	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Training & Conference	\$1,000.00	\$530.35	\$469.00	\$999.35	\$1,000.00
Radio Purchase					\$1,200.00
Bank Card Fees	\$1,500.00	\$1,055.90	\$318.00	\$1,373.90	\$2,000.00
TOTAL AIRPORT	\$72,530.00	\$85,015.83	(\$5,093.10)	\$79,922.73	\$101,165.00

It was moved by Freix and seconded by McCutcheon to accept and forward the 2011 budget of \$101,165 as discussed.

“Friends of the Airport” Report: Neville reported 39 people attended the airport party. Neville stated that he and Louis Andrew have contacted the EAA about adding a ski plane fly-in for Winter Fest. There will be no liability issues incurred by the airport in relation to the fly-in. Sponsors are being sought for 2 additional courtesy bikes. Both the courtesy van and bikes were very successful this year.

Airport Report: Freix contacted Laura Bremmer regarding the remaining construction debris. It was a consensus of the commission to send a letter setting a limit of 30 days to remove the debris or further action will be taken. Somerhalder stated the GCCI tower will be located outside the 3 mile height restriction zone. No additional information has come forward on the status of the master plan. Somerhalder added that work on master plans usually begin in the spring but no later than July.

The next regularly scheduled meeting is November 18th.

Public Comment: There was no public comment.

Adjourn: *It was moved by Freix and seconded by McCutcheon to adjourn. Motion carried unanimously and the meeting adjourned at 8:55 p.m.*

Respectfully submitted,

Beth Hagen
Deputy Clerk-Treasurer